



Bothenhampton & Walditch
Parish Council since 1886

**MINUTES OF FINANCE AND FUNDING SUB-COMMITTEE MEETING
at 2pm on 5th March 2021 via Zoom**

Initials:	Invited:
CA	Cllr Chris Addis (Chair)
AL	Cllr Ann Langridge
TC	Tan Cox (RFO & Clerk)

Declaration of any pecuniary interests relating to items in the agenda:	Action
None	
Apologies: None	
<p>MINUTES OF F&F MEETING – 8th January 2021: The minutes of 8th January were approved, and a copy will be posted to the website.</p> <p>MATTERS ARISING FROM MEETING ON 8th January 2021:</p> <ul style="list-style-type: none"> • Regarding Deposit Account - create a deposit account sheet within the 'Cash Book'. Action completed. • Regarding Lengthsmans Hours – a councillor from both the OSPA and TT&F to check the lengthsmans work sheet. Place on relevant agenda. Action completed. • Regarding Cllr JB's email – Cllr CA to formulate response. Action completed. <p>RECOMMENDATIONS REFERRED TO/FROM THE MAIN COMMITTEE HELD 8TH FEBRUARY 2021</p> <ul style="list-style-type: none"> • None 	

Minutes agreed: Chairman

on 5th March 2021

Ref			Papers
	<p>RECOMMENDATIONS FROM THE OPEN SPACES AND PLAY AREAS SUB-COMMITTEE 22ND FEBRUARY 2021</p> <p>None</p> <p>RECOMMENDATIONS FROM THE TRAFFIC, TRANSPORT & FOOTPATHS SUB-COMMITTEE 8TH JANUARY 2021</p> <p>Hire of brushcutter for VFO to clear Tony's Track. Refer back to Traffic, Transport & Footpaths sub-committee for more information.</p>		
2	<p>MAIN BUSINESS</p> <ul style="list-style-type: none"> ● Cash Flow Forecast – latest version noted. ● BANP Parish Tax Bases, 2021/22 – It was established that the tax base is related to the number of households that pay council tax in the parish. The email from Bridport Town Council provided details of the various tax bases allocated to each parish within the BANP area. The figure is arrived at by dividing the precept by the tax base (£980) which is £50 and this is the contribution that a 'D' band property makes to the parish council's precept. <p>It was noted that, after Bridport Town Council, we are the next biggest contributor to the Bridport area Neighbourhood Plan and Local Partnership.</p> <ul style="list-style-type: none"> ● Replacement for Cllr AL on the Finance & Funding sub-committee. Cllr CA asked Cllr AL for her opinion on this going forward. Both Cllr CA and the Clerk wished Cllr AL all the best for the future. 		
3	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> ● The Lower Walditch Play Area have asked the parish council to purchase two new notice boards from the residue VAT monies that they thought would be available (from the original sum of S106 money). <p>There was discussion around this, Cllr CA explained that the parish council underwrote the VAT so that the capital sum of the Section 106 could be maximised. We covered the VAT which we subsequently recovered.</p>		

Ref			Papers
	<p>There are however two other amounts which could be made available to the Lower Walditch Play Area (£130.74 and £902.58), see earlier minutes regarding these sums. Cllr AL confirmed that the £130.74 will be used to pay for fruit trees to be planted in the Orchard.</p> <p>Cllr CA confirmed that the Lower Walditch Play Area have, with these two figures added together, £1032 available to them. They will need to contact the parish council when they want to spend any of it. (A councillor contact for the play area group has not yet been allocated).</p> <p>It was agreed that Cllr AL will notify the Lower Walditch Play Area of the financial situation and ask them to notify the parish council when they want to drawdown the remaining money.</p> <p>It was agreed that the parish council would pay the invoices in order that the VAT can be reclaimed and made available to the play area.</p> <p>IT WAS AGREED that part of the grant can be spent on the notice boards.</p> <p>REVIEW OF DEPOSIT ACCOUNT</p> <p>Cllr CA asked the Clerk for an explanation of the transactions within the Deposit Account and the Clerk agreed to send a deposit account statement to him for his review.</p>	<p>Cllr AL</p> <p>Clerk</p>	
4	DATE OF NEXT MEETING – 30 th April 2021 via Zoom, 2pm		

SUMMARY OF AGREED ACTIONS – 5th March 2021

Action	Owner	Pages
Regarding drawdown of future finance - Cllr AL will notify the Lower Walditch Play Area of the financial situation and ask them to notify the parish council when they want to drawdown the remaining money.	Cllr AL	3
Regarding deposit account – Clerk to send statement to Cllr CA.	Clerk	3

ITEMS ROLLED OVER – 5th March 2021

Action	Owner	Page
None		

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 8th March 2021

Item	Page
None	

RECOMMENDATIONS REFERRED TO OSPA SUB-COMMITTEE – 26th April 2021

Item	Page
None	

RECOMMENDATIONS REFERRED TO T T & F SUB-COMMITTEE – 7th May 2021

Item	Page
Hire of brushcutter	