



Bothenhampton & Walditch
Parish Council since 1886

**MINUTES OF OPEN SPACES AND PLAY AREAS SUB-COMMITTEE MEETING
held REMOTELY at 2.30pm on 26th October 2020**

Initials	Present
GS	Cllr Gill Smith (Chair)
AL	Cllr Ann Langridge
GSt	Cllr Graham Styles
TC	Tan Cox (Clerk)

Ref	Agenda Item	Action
	Declaration of any pecuniary interests relating to items in the agenda: None	
	Apologies: Cllr J Basker	
	CLERK'S NOTE Due to the COVID-19 virus and social distancing requirements this meeting was held remotely using video conferencing software. The L01-20 Local Authorities and Police and Crime Panels (coronavirus) (flexibility of local authority and police and crime panel meetings) (England and Wales) Regulations 2020, Regulation 5(2) require that all participants should be able to be seen and heard throughout the meeting and this condition was satisfied.	

Minutes agreed: Chairman

on 28th December 2020

Ref	Agenda Item	Action
	<p>MINUTES OF THE MEETING ON 31st August 2020</p> <p>The minutes for the 31st August 2020 were agreed.</p> <p>MATTERS ARISING FROM MEETING ON 31st August 2020</p> <p>John Holt Play Area</p> <ul style="list-style-type: none"> • The Clerk contacted the grass-cutting contractor and the goal mouths have been repaired. Action completed. • Cllr GS to keep an eye on John Holt Play Area. Maintain watching brief. <p>John Gundry Play Area</p> <ul style="list-style-type: none"> • Cllr JB to keep an eye on John Gundry Play Area (and deal with the bark issue). Item to be rolled over. <p>Lower Walditch Play Area</p> <ul style="list-style-type: none"> • The Clerk to ensure that KH contacts PlayQuest with a request to become an authorised inspector. The Clerk to send KH a copy of the guarantee for his information. Action completed. • Maintenance should be carried out weekly with daily inspections of the play equipment. Cllr JB will speak to the Lower Walditch Play Area Committee about this. Action completed. • The Clerk to obtain PlayBond leaflet for maintenance purposes, and the name of the wood preservative to use on the maintenance of wooden parts. Action completed. • The maintenance leaflets, guarantees, and other documents from PlayQuest to be scanned and uploaded to the 'councillors area' of the website. Originals to be kept in the filing cabinet. Action completed. <p>SUMMARY OF ROLLED OVER ITEMS FROM MEETING ON 31st August 2020</p> <p>Regarding Goal Mouths and John Holt Play Area – progress report on the placing of the goal mouth nets on Gumtree and any donation received.</p> <p>Update: Cllr AL advised the sub-committee that despite advertising on Gumtree there were no takers, and the nets will now be taken to the tip.</p>	

Ref	Agenda Item	Action
1	<p>MAIN BUSINESS</p> <p>JELLYFIELDS NATURE RESERVE / BOTHENHAMPTON NATURE RESERVE</p> <p>Cllr JB had written to Mr R Goff of Dorset Council (Greenspace), and a reply was received from him on the morning of the OSPA meeting advising the parish council that the delay is due to other departments in the Council such as 'assets team', legal and others.</p> <p>Cllr GSt had met recently with the Lengthsman and had written a report briefing councillors on the outcome of the meeting. Cllr GSt had referred to a broken handrail and damaged steps on the pathway leading to Bothenhampton Nature Reserve and he had asked the Lengthsman to repair them. There was some discussion around this as the land has not yet been transferred to Bridport Town Council and it could be that Dorset Council are still liable for the repair to this area. Cllr GSt agreed to contact the Lengthsman to ask about this and if so, to log an incident onto the Dorset Council portal. Cllr GSt agreed to keep an eye on it to see if it is repaired in the next few weeks.</p>	Cllr GSt
2	<p>JOHN HOLT PLAY AREA</p> <p>Cllr GS commented that the play area's fence appears to have disappeared, possibly removed by the contractors making repairs to Main Street. The laminated notices relating to the guidance around Coronavirus and play area usage have also gone. The Clerk was asked to write to Dorset Council enquiring about the location of the fence and the whereabouts of the Coronavirus notices. Whilst writing, the Clerk should also enquire as to an estimate of when the fence will be reinstalled. The Clerk should also ask that the Coronavirus leaflets that were attached to the fence be placed onto the Play Area's gate thus ensuring the parish council is in compliance with public information guidelines.</p>	Clerk
3	<p>JOHN GUNDRY PLAY AREA</p> <p>Nothing to report.</p>	

Ref	Agenda Item	Action
4	<p>LOWER WALDITCH PLAY AREA</p> <p>Cllr AL advised that the new signage for all play areas had been handed over to the Lengthsman for him to erect outside of each area. Cllr AL said that although the Lengthsman had accepted the signage, he advised that he would need to speak to his supervisor about the nature of the work and how it should be done. There was some discussion about this and the methodology that the lengthsmen will use and what options to take should the Lengthsman not be able to make the wooden framework required to display the signage.</p> <p>Cllr AL advised that the Lower Walditch Play Area Management Committee have asked for two signs, one at each entrance to the play area. Cllr AL has advised them that this will be considered in the next financial year.</p>	
5	<p>HOWARD ROAD REWILDING</p> <p>Cllr JB had received the surveys back and had sent out an analysis of the results of the survey to all councillors. There was some discussion about the comments made by recipients and there was general agreement that the Howard Road site was preferred as it was, rather than being rewilded.</p>	
6	<p>ANY OTHER BUSINESS</p> <p>Cllr GSt raised the issue of the planting of trees in Bothenhampton and Walditch by the Parish Council. He said that Cllr AL and he had met with Dawn Heath from the Dorset Council Area Highways Office.</p> <p>The Officer confirmed that the three verges that the parish council had in mind for tree planning belong to Dorset Council Highways, however she would have no objection, in principle, to trees being planted on the sites.</p> <p>Dawn Heath stressed several key points:</p> <ul style="list-style-type: none"> • The parish council would be responsible for administering the trees, we would need to approach our insurers to see if we could accept liability for them; • The parish council would need to make sure there are no utilities underneath the verges; this would require someone qualified in ground work to carry out scans and to check for the possible presence of cables etc. Dorset Council may be able to assist with this but there would be a cost for their work and advice; 	

Ref	Agenda Item	Action
	<ul style="list-style-type: none"> Dorset Council would be able to advise what trees would be suitable, what depth of roots could be accommodated and so on (root barriers might be required, to protect any cables); The requirement to canvass local residents' views. <p>It was agreed that Cllr GSt would be co-opted onto the OSPA sub-committee.</p>	
	The meeting ended at 3.25pm. Date of next meeting 28 th December 2020 at 2pm via Zoom video conference software	

SUMMARY OF AGREED ACTIONS – 26th October 2020

Action	Owner	Page
Regarding Jellyfields Nature Reserve / broken handrail and damaged steps - contact the Lengthsman to ask about BTC making repairs. If this is not an option, log an incident onto the Dorset Council portal.	Cllr GSt	3
Regarding John Holt Play Area – write to Dorset Council enquiring about the location of the fence, the laminated notices relating to the guidance around Coronavirus and enquire as to an estimate of when the fence will be reinstalled.	Clerk	3
Ask that the Coronavirus leaflets that were attached to the fence be placed onto the Play Area's gate thus ensuring the parish council is in compliance with public information guidelines.	Clerk	3

SUMMARY OF ROLLED OVER ITEMS – 26th October 2020

Item	Page
Regarding John Gundry Play Area - Cllr JB to keep an eye on John Gundry Play Area (and deal with the bark issue). Item to be rolled over.	2

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 9th November 2020

Item	Page
None	

RECOMMENDATION REFERRED TO FINANCE FUNDING COMMITTEE – 30th October 2020

Item	Page
None.	