

MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL WALDITCH, ON MONDAY 9 July 2018

Present: Colin Sparkes(Vice Chair), Ian Bark, Ed Hanson.

In attendance: Chris Dobbs (Clerk).

23. DECLARATION OF INTEREST.

23.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

24. APOLOGIES.

24.1- There were apologies from - Geoff Matthews, Bob Dennis, & Elizabeth Welch.

25. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 11 June 2018, were accepted as true records and duly signed by the Chairman.

26. MATTERS ARISING.

26.1- May 2018 - 1 to 11, June - 12 to 22, July - 23 to 33, August - no Meeting, September - 34 to 44, October - 45 to 55, November - 56 to 66, December - no Meeting, January 2019 - 67 to 77, February 2019 -78 to 88, March 2019 - 89 to 99, & April 2019 - 100 to 110. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

26.2 - Letter from Max Watters re Co-option - to Colin Sparkes for reply -

27. DEMOCRATIC HALF HOUR.

At 7.05 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.30 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. - There was 1 member of the public present at the Meeting.

28. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard - commented on the Local Government Boundary Commission - Electoral Review of Dorset: Draft Recommendations

Noted in the recommendation that Bridport is to be a Three -member ward

Walditch to be in The Chesil Bank Ward, and Symondsburry to Bridport Ward.

29. REPORT BY DCC COUNCILLOR -

DCC Councillor - Mark Roberts - Apologies given -

30.* PLANNING AGENDA for B&WPC Meeting - Monday 9 July 2018.

a) Applications received from WDDC/DCC

WD/D/18/000720 - 9 Lake Lane - Erection of a single storey rear extension and single storey side extension - Corporate View of PC is to recommend Approval of Planning Consent -

WD/D/18/001028 - Spring Barn Firch Lane, Walditch - Erection of double garage(retrospective) - Corporate View of PC is to recommend Approval of Planning Consent -

WD/D/18/001123 - 48 Crock Lane - Change of Use from C3(Existing dwelling) to Cc3(b) (Supported Living Service for up to 6 young adults with Learning Disabilities) - Corporate View of PC is to recommend Approval of Planning Consent -

b) Decisions by WDDC/DCC etc.

WD/D/18/000771 - 29 Crock Lane - Approval -

31. FINANCE AGENDA - B&WPC MEETING - Monday 9 July 2018.

Receipts -

i) Current Account as at 30 June 2018 -£24335.26

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

1627 - Clerk's June 2018 Salary - 444.63

1628 - HMRC - April 2018 to June 2018 - 333.48

1629 - Grant to Loders Primary PTFA - 150.00

1630 - DAPTC Annual Subscription - 749.72

1631 - ROSPA Playsafety ltd - 172.20

1632 - David Landscapes - grass cutting - 567.20

1633 - Walditch Village Hall - 15.00

Invoices Initialled,& Cheques as listed were proposed for payment by Ian Bark , seconded by Colin Sparkes, and carried by all Parish Councillors present.

32. * PARISH MATTERS - for B&WPC Meeting - Monday 9 July 2018.

- n.b. ll items to be introduced by Clerk unless specified on Agenda -

32.1 - BLAP Parish Liaison -

Action at May Meeting - While attending meetings, Colin expressed concern that too many were taking place. Elections for new Unitary Authority are planned for May 2019.

Action at June 2018 Meeting - Colin is monitoring progress -

Action at July 2018 Meeting - Ward Parish Boundaries were discussed -

32.2 - Lengthsman's duties, Guidelines for July 2018 - see Notes in Book -

Bothenhampton -

* Construct steps to provide easier access from Footpath 5/14 to Bowhayes -
Nb -contacted DCC, Bowhayes is private road - requested DCC does estimate of cost - nb - not received to date -

Monthly Inspection of John Holt Play Area -

- Damage to dry stone wall -
- Including Picnic Tables, gate mechanism, & Safety Surfaces -
- Ivy cleared from wall - safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed -

Tony's Track, leading into Westown to be strimmed -

Walditch - Spinners Lane - Chimney Report - WDDC Building Control to be contacted re site clearing
- NB - possibly to be completed by Lengthsman -

Gully near Hyde Farmhouse to be cleared, + brambles around Salt Box -

Walditch Road drain needs clearing - soil to be dumped on other side of road -

Village Green needs repairs - Site Meeting - 08.15 -10-/7/18

Site inspection of John Gundry Play Area, & bin emptying if necessary -
Strimming of various sites as listed in Work Record.

32.3 - Bridport Area Neighbourhood Plan -

Action at May 2018 Meeting - Ian reported on good progress towards Final Report

Action at June 2018 Meeting - update by Ian

Action at July 2018 - Reports published -

32.4 - Review of cover arrangements for Clerk -

Action at June 2018 Meeting - next Meeting arranged for Thursday 5 July at 09.00

Action at July 2018 Meeting - next meeting to be arranged for Wednesday 5 September 2018 at 09.00 -

32.5 - Clerk's Salary Review - see Confidential Memo dated 9 July 2018 -

Action at July 2018 Meeting - PC Approval of Clerk's Monthly Salary at SCP 27 - NALC April 2018 -
Salary to commence from July 2018, & to include back payments as listed in Confidential Memo -

32.6 - Play Areas Inspection Reports 2018 -

Action at June 2018 Meeting - Awaiting Inspection Reports -

Action at July 2018 Meeting - Review of Reports - to Ian & Ed -

32.7 - S106 Funding re Walditch Open Spaces -

Action at April 2018 Meeting - Noted that the Funding was for Walditch Open Spaces, & discussed
the possibility of parking improvement scheme for Walditch Village Hall.

Action at May 2018 Meeting - Ongoing consultations in progress -

Action at June 2018 Meeting -PC to consider how to reply to Trust's response -

Action at July 2018 Meeting - Need to review at September Meeting -

32.8 - Data Protection - Policy Update -

Action at May 2018 Meeting - All members present gave consent for B&WPC to hold personal data. Forms distributed for Action at June 2018 Meeting -

Action at June 2018 Meeting - ongoing action in progress -

Action at July 2018 Meeting - need to Review at September Meeting -

32.9 - Community Defibrillator -

Action at June 2018 Meeting - Clerk requested to check on installation costs -

Action at July Meeting - Ongoing Review to September Meeting -

32.10 - Proposed Unitary Boundary Changes - ref - e mail sent to PC - 7 June 2018 -

Action at June 2018 Meeting - To Report on proposals at July Meeting -

Action at July 2018 Meeting - Not discussed -

32.11 - Review of Financial Regulations & Standing Orders -

Action at July 2018 Meeting - to be review by Ian & Colin

32.12 - Cedar Tree on Valley View Site -

Action at July 2018 Meeting - Ongoing Review being considered -

32.13 - Cashbook 18-19 v1 B&WPC presented to PC Members present -

Action at July 2018 Meeting - copies to PC members present -

Proposals for Parish Matters Agenda - September 2018 Meeting -

No proposals made -

33. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

33.1 - Hedge in Lower Walditch Lane - The Clerk described that while the matter was being considered, the aspect of funding remained uncertain.

33.2 - Request for Grit Bin in Valley Road - Quote from Glasdon £179.61 -

Action at April 2018 Meeting - to be ordered during 2018/2019 -

33.3 - Community Defibrillator - Chair to investigate sites, Planning, & on costs, for Parish Matters at next Meeting - Both VH Committees have agreed siting -

33.7 - Community Banker - for June Meeting - to Elizabeth -

33.8 - Letter re Crock Lane - Clerk to contact Highways -

33.9 - OpenSpaces donation request - to July Meeting -

33.10 - CAB Invitation to AGM -

The next Meeting of the Parish Council will be held at WALDITCH VILLAGE HALL, on MONDAY 10 September 2018, commencing at 7 pm.

There being no further business to discuss, the Meeting closed at 8.45 pm.

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 10 September 2018 -

Valerie Barnes enquired of any progress in Car Parking in Walditch Real Tennis Court grounds -was made aware that no progress has presently been made -