

MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 14 January 2019.

Present: Bob Dennis (Chair), Colin Sparkes (Vice Chair), Ian Bark, Jim Basker, Ann Langridge, Geoff Matthews and Max Watters.

In attendance: Chris Dobbs, & Tan Cox (Clerks).

67.DECLARATION OF INTEREST

67.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

68. APOLOGIES

68.1 - There were apologies from – Elizabeth Welch and Frances McKenzie

District Councillor Sandra Brown was absent.

69. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 12 November 2018, were accepted as true records and duly signed by the Chairman.

70. MATTERS ARISING

70.1 - 2018 – May – 1 to 11, June – 12 to 22, July – 23 to 33, August – no Meeting, September – 34 to 44, October – 45 to 55, November – 56 to 66, December – no Meeting, 2019 - January – 67 to 77, February 2019 -78 to 88, March 2019 – 89 to 99, April 2019 – 100 to 110. This is following the advice of the Internal Auditor and creates a unique set of Minutes for each month in the year.

70.2 The Schedule of Meetings for 2019/20 was distributed to councilors.

71.DEMOCRATIC HALF HOUR

At 7.15p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest.

There were 3 members of the public present at the Meeting. See page 1630.

At 7.30 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

72. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH

Dave Rickard from WDDC brought Councillors up to date with the continuing changes within the existing district and county councils. He referred to a deficit of £15M which he said is the estimate for the new 'Dorset Council' which is the new Unitary Authority which takes over in April as an interim 'Shadow Authority' until the elections for the new Council on 2nd May.

There was some discussion around the Section 106 monies held by the County and DR stressed the need for the parish council to come up with some projects in order to draw the money down.

There was some discussion around the speed limit problems in Walditch. It was agreed that JB together with local resident Valerie Barnes will be conducting a survey of the village to establish what limits should prevail.

73. REPORT BY DCC COUNCILLOR –

DCC Councillor - Mark Roberts did not attend

74. PLANNING AGENDA for B&WPC Meeting – Monday 14 January 2019.

a) Applications received from WDDC/DCC

WD/D/17/002892 – Homestead Farm, Main Street – Request for confirmation of compliance with conditions 3,4 & 6 of planning approval. Councillors referred to the discussions during the Democratic Half Hour with PJ and to the action arising for the Clerk.

WD/D/18/002873 – 9 Wych Hill – extension of existing flat roof on west elevation and erection of first floor balcony.

Councillors agreed that CS be asked to provide a corporate view after his inspection of the site. CS to provide the Clerk with decision prior to its expiry date.

WD/D/002635 – 2 Churchhayes, Old Church Road, Bothenhampton – install dormer windows and convert roof space to 3 bedroom and bathroom.

CS inspected the site on 29th November 2018, adjacent neighbour does not have any objections to proposal, and the materials are in keeping with the existing house and the others in the row, however although the street scene will not be affected the overall development on this small plot could be classed as over development. The property is in the conservation area and is thought to have bats in the roof. No objection.

b) Decisions by WDDC/DCC

WD/D/18/002251 – 32 Valley Road, Bridport, DT6 4JS – Approval of Planning Permission.

Chris Dobbs/ Tan Cox
Monday 14 January 2019

75. FINANCE AGENDA – B&WPC MEETING – Monday 14 January 2019.Receipts - Nil -

- i) Current Account as at 31 December 2018 -£23593.22
- ii) Accounts for Payment

Less outstanding cheques as listed:

Cheques	£
1660 – Black & White IT Ltd – Computer fault - (Paid 17/12/18) -	60.00
1661 – Clerk’s November & December 2018 Salary -	97.50
1662 – Office Accommodation for Clerk. Oct to Dec 2018 -	195.00
1663 – Holy Trinity, Bothenhampton – Grant -	650.00
1663 – HMRC Tax from October to December 2019 -	366.51
Total -	£2151.41
Balance -	£21441.81

Invoices were initialed and cheques as listed were proposed for payment by the Chair and seconded by the Vice Chair and carried by all Parish Councillors present.

76. * PARISH MATTERS - for B&WPC Meeting – Monday 14 January 2019.

- n.b. All items to be introduced by Clerk unless specified on Agenda

76.1 – BLAP Parish Liaison

Action at November 2018 Meeting - Colin Commented on election procedures
Action at January 2019 Meeting – nothing new to report

76.2 – Lengthsman's duties, Guidelines for January 2019

Bothenhampton -

Construct steps to provide easier access from Footpath 5/14 to Bowhayes –
Nb –contacted DCC, Bowhayes is private road – requested DCC does estimate of cost
Nb – not received to date –

Monthly Inspection of John Holt Play Area –

- Damage to dry stone wall -
- Including Picnic Tables, gate mechanism, & Safety Surfaces –
- Ivy cleared from wall – safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed –
Tony's Track, leading into Westtown to be strimmed -

Walditch – Spinners Lane – Chimney Report – WDDC Building Control to be contacted
re site clearing – NB – possibly to be completed by Lengthsman –

Gully near Hyde Farmhouse to be cleared, + brambles around Salt Box –

Walditch Road drain needs clearing – soil to be dumped on other side of road -

Village Green Inspection due in January 2019

Site inspection of John Gundry Play Area, & bin emptying if necessary –
Strimming of various sites as listed in Work Record.

76.3 – Bridport Area Neighbourhood Plan

Action at November 2018 Meeting – Plan has reached a critical stage with deadlines to be met by 22/11/18, a ratification meeting on the 29/11/18 and to the Inspector for consideration on 26/01/19.

Action at January 2019 Meeting – An update is being prepared and will be available at the end of the month.

76.4 – Review of cover arrangements for Clerk – TC said that this is an internal matter and should be covered by a brief statement signed by the Chair. She agreed to prepare it.
Action at November Meeting – Meeting with present Clerk on Wednesday 5 December 2018.

76.5 - Play Areas Inspection Reports 2018

Action at November 2018 Meeting – John Holt Play Area Report to Geoff Matthews and John Gundry Play Area Report to Jim Basker –

Action at January 2019 Meeting – To include Western Power
GM will look at various issues within the report and create a list for the Lengthsman. Councillors already heard from PH during Democratic Half Hour. JB to provide a report on the state of the pathway leading from the play area to the road. Colin to telephone Jim Rowe to get the path sorted out.

76.6 – S106 Funding re Walditch Open Spaces –

Action at October 2018 Meeting – Colin mentioned that he had obtained a verbal estimate of £1000 from Lewis's of Beaminster for the repair of the road entrance to the Real Tennis Court. With a written estimate, the matter can be considered at the November Meeting.

Action at November 2018 Meeting – See Democratic Half Hour notes

Action at January 2019 Meeting – CD produced a spreadsheet of S106 monies due to the council. There was some discussion over the amounts and the areas that the monies had been earmarked for.

There was a lot of discussion relating to the Walditch car parking problems and various suggestions for improvement.

76.7 – Speed limit signs in Walditch

B&WPC has requested that speed limit signs are placed throughout the village of Walditch, especially as A35 traffic often diverts through as an alternative route. This happens frequently as the A35 is often congested.

Action at October 2018 Meeting – Clerk requested to remind Blair of his invitation to March 2019 Meeting at Walditch -

Action at November 2018 Meeting – See Democratic Half Hour notes

Action at January 2019 Meeting – Clerk to establish whether BT will be in post following LG reorganization. IB suggested residents use a speed gun on certain days to gather evidence to further enhance their case. JB to complete survey.

76.8 – Defibrillators Installation

Action at November 2018 Meeting – Colin Sparkes agreed to contact The Bridge Parish magazine to advertise the Defibrillator facility in Bothenhampton & Walditch VH's.

Action at January 2019 Meeting – passed to new Clerk to progress. Advert has been placed by CS. GM raised the issue of training to use the defibrillators and Clerk to follow up.

76.9 – Cedar Tree on Valley View Site

Action at September Meeting – Planning Permission to fell has be turned down, & I understand that an Appeal is to be made -

Action at January 2019 Meeting – nothing new to report

76.10 – Work to be done on Sycamore Tree in Valley Road

Action at November 2018 Meeting – Awaiting estimate from Forest & Tree Care

Action at January 2019 Meeting – Clerk (CD) already met with Forest & Tree Care, awaiting estimate.

76.11 – Parish Precept 2019/20

Action at November 2018 Meeting – PC Approved Budget/Precept for 2019-2020 -

Action at January 2019 Meeting – dealt with and approved – can be removed from matters arising.

76.12 – Recruitment of Parish Clerk

Action at November 2018 Meeting – Ian Bark, Bob Dennis, & Ann Langridge were appointed to make up the Interviewing Panel -

Action at January 2019 Meeting – Clerk appointed – can be removed from matters arising.

76.13 – Burton Road Walking & Cycling Scheme – there was some discussion around the proposed walking / cycling road that is being constructed from Bridport to West Bay. The contractors have written to the Parish Council referring to chestnut trees that are partially blocking the route and wants the Council to determine a solution. It was agreed that the scrub and lower branches of the trees should be cleared/cut away thus opening up the route and clearing it.

Action at January 2019 Meeting - The issue was passed to the Clerk (CD) to deal with.

Proposals for Parish Matters Agenda – February Meeting 2019.

No proposals were made -

77 CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

77.1 – Bridport round town bus service – Clerk to email

77.2 – Royal Garden Party – copy of document handed to Chair

77.3 – CAB – Universal Credit – posters to be placed on Parish Council noticeboards.

NEW PARISH COUNCIL WEBSITE

The new Clerk made a short presentation explaining how far she had progressed with the creation of a new website. She handed round copies of several proposed 'logo's for the Parish Council to adopt and asked that each councilor email her their preferred logo. She also handed around copies of the web-pages and asked for a small sub-group to be formed in order to move the project forward. The Clerk (CD) has agreed to provide a historical piece for the 'about' page of the site, however website content and pictures are still required.

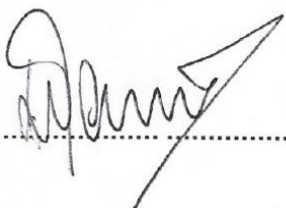
The following Councillors volunteered to sit on the sub-group:

- Councillor Ann Langridge
- Councillor Ian Bark
- Councillor Jim Basker
- Councillor Bob Dennis

A sub-group meeting was proposed for the 31st January at 2pm.

The next Meeting of the Parish Council will be held at BOTHENHAMPTON VILLAGE HALL on MONDAY 11 February 2019, commencing at 7 pm.

There being no further business to discuss, the Meeting closed at 8.45pm.

CHAIRMAN..........DATE *11/2/19.*

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 14 January 2019 -

Maxine Barry-Walsh referred to her application regarding 2 Church Hayes, Bothenhampton. Maxine provided some information to councilors regarding the application and mentioned that the bat survey had been completed and actioned. It was agreed that the parish council would approve the application.

Penny Hall referred to the work left uncompleted by Western Power following its work on the power lines. Penny said that the ground is deeply rutted, puddled and unsafe for small children. The fence has been damaged and the gate is hanging off and does not close. The councilors all agreed that the site should have been made safe by Western Power. It was agreed that the Clerk (CD) would contact Western Power and the lengthsman to ensure this work is completed.

Pennie Jones referred to the Homestead Farm development adjacent to the Village Hall. The Village Hall Committee are concerned by the following issues:

1. The proximity of excavation against the village hall wall and foundations and voiced her concern about what would happen should the foundations (and hall) be damaged by the excavations.
2. The stone that will be used for reconstruction of the wall, bearing in mind the whole site is within a conservation area.

The Clerk (CD) will contact the planning department and Dave Rickard will contact the Conservation Officer.