



Bothenhampton & Walditch
Parish Council since 1886

**MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING
held at BOTHENHAMPTON VILLAGE HALL, 7pm on 14th MARCH 2022**

Initials	Councillors	Initials	Councillors
JB	Cllr Jim Basker (Chair)	GS	Cllr Graham Styles
CA	Cllr Chris Addis	EB	Cllr Edward Berry
TC	Tan Cox (Clerk)		
Also Invited: Cllr Sarah Williams / Cllr Kelvin Clayton / Cllr Dave Bolwell			

Ref	Agenda Item	Owner
	<p>Declaration of Pecuniary Interests and Eligibility:</p> <p>No Declarations were received</p>	
	<p>Apologies:</p> <p>Cllr M Warne Dorset Cllrs Clayton, Williams and Bolwell</p>	
1	<p>Reports from Dorset Council Councillors:</p> <p>None available.</p>	
2	<p>Democratic Half Hour:</p> <p>A member of public requested permission for an event on the John Holt Play Area and whether an alcohol license could be obtained. Permission was granted for the event to be held over the Jubilee weekend, however councillors advised that the event organisers would need to consider the alcohol license issue.</p> <p>The Clerk will advise the parish council's insurance company of the event to take place from the 3rd to 5th June 2022.</p>	Clerk

Minutes agreed on 11th April 2022

J Basker (Chairman)

Ref	Agenda Item	Owner
3	<p>Minutes of Parish Council Meeting – Monday 7th February 2022:</p> <p>The Minutes of 7th February having been agreed by email were accepted, and a copy has been posted to the website.</p> <p>Councillors were asked to comment on the Summary of Actions on page 7 of the minutes of 7th February, as follows:</p> <p>Regarding Democratic Half Hour/20 Howard Road – Cllr GS did speak to the lengthsman about the encroaching sycamore who advised that a specialist tree surgeon would be needed to deal with the overhanging branches. The Clerk will write to the homeowner to advise them to contact Dorset Council direct.</p> <p>Regarding new Signage in Bothenhampton Nature Reserve – confirmation of size and to obtain quotes. See item 8 on page 5.</p> <p>Regarding request for help with window – the Clerk confirmed that she had written to the Walditch Village Hall Committee Secretary and asked what level of contribution the committee wished the parish council to make. A reply was received on 25th February confirming that the Village Hall Management Committee have been granted a 50-year full repairing lease by the Church Authorities. In view of this Walditch Village Hall Committee have asked for a 50% contribution towards the costs of the rear windows of the village hall. This contribution will both weatherproof the property and complete the visual enhancement of the building. The Clerk confirmed that this item is on the Agenda of the Finance and Funding sub-committee to be held on 22nd April 2022.</p> <p>Regarding New Dog Bin – The Clerk confirmed that she had written to Bridport Town Council on the 11th February and asked for an additional dog bin to be installed at the top of the Bothenhampton Nature Reserve. She confirmed that no response had been received from them and it was agreed that Cllr GS would speak to the Lengthsman when they next meet to ascertain progress.</p> <p>Regarding Dorset Deserves Better Campaign – The Clerk confirmed that she had written to Mr Giles Watts on 10th February 2022 offering parish council support.</p> <p>Regarding use of Village Green on 5th June 2022 – The Clerk confirmed that she had contacted the contractor on 10th February 2022 advising of event and had received a response from him.</p> <p>Regarding Queens Platinum Jubilee – Cllr GS has purchased a rowan tree which has been planted in the John Holt Play Area. It was agreed that Cllr EB would order two plaques from Cool Earth. (For trees at Walditch and Bothenhampton planted to celebrate the Queens Platinum Jubilee).</p> <p>Regarding Queens Platinum Jubilee – Tree sites. Cllr JB has purchased a crab apple tree and this will be planted at Howard Road, Lower Walditch, he confirmed he had spoken to local residents and several have undertaken to look after the tree.</p> <p>CGR Response – see Agenda item 8 below.</p>	Clerk

Ref	Agenda Item	Owner
	<p>Regarding '20's Plenty Campaign' Cllr CA has purchased the signs and brought one to the committee meeting for councillors to look at. Cllr CA advised that there are 18 left and as the parish council has launched this initiative it should decide where the signs are to be placed. Councillors suggested several sites in both villages, including Crock Lane and Howard Road.</p>	
4	<p>Reports from External Organisations:</p> <p>WATAG – No meeting.</p> <p>BLAP Liaison – 4th March 2022. Cllr JB attended on behalf of the parish council and referred to the address by the local MP (C Loder MP). Issues raised related to the Community Bus Service (the various community buses and bus companies that serve the area) and Broadband (problems residents had in obtaining reasonable broadband speed).</p> <p>BANP / JCC – 3rd March 2022. Cllr JB attended on behalf of the parish council, the meeting was inquorate because the representative of Bradpole had resigned, and Bradpole Parish Council has yet to find a replacement. Allington Parish Council is withdrawing from the BANP. Cllr JB reported that BANP requires B&W PC to appoint an alternate councillor to the JCC to deputise in his absence. Clerk to put onto April agenda.</p>	Clerk
5	<p>Planning:</p> <p>Planning Consultations</p> <p>The planning consultation and decision notices specified on the agenda were noted.</p>	
6	<p>Finance and Budget:</p> <p>Payments made from 8th February to 13th March 2022</p> <ul style="list-style-type: none"> • WIX site (premium plan hosting) • Dorset Council • Post Office • Walditch Village Hall • Groves (Lower Walditch Play Area) • Derek Smith • Mystic Signs <p style="text-align: right;"><i>Jim Basker</i> Parish Council Chairman</p> <p>The Clerk said that the payments listed had already been paid and had been authorised via email. The invoice cover sheet was signed by the Chairman and handed to the Clerk.</p> <p>The Clerk's salary for March 2022 was approved as were any expenses.</p>	

Ref	Agenda Item	Action
	<p>The Bank Balance as of 28th February 2022 was provided to Councillors for their perusal, the Bank Statement was signed by the Chairman and handed to the Clerk.</p> <p>The Cash Flow Forecast up to 28th February 2022 was sent to Councillors for their review.</p> <p>The Clerk explained that the Grasscutting Contract had been due to expire in March 2022. She confirmed that the current contract contained a clause that allowed for an extension for a further two years. As the Parish Council will cease to exist after May 2024 it was felt prudent to extend the current contract rather than retendering for a period of 14 months.</p> <p>The Clerk confirmed that she is working on the 2022 VAT return which should yield approximately £1500 when claimed.</p> <p>The Clerk reminded councillors of the forthcoming internal audit at the end of March and the external audit following thereafter.</p>	
7	<p>Parish Council Sub-Committees: There were no sub-committees in the period.</p>	
8	<p>Other Parish Matters:</p> <p>CGR – Cllr CA asked whether there had been any information from the other two parish councils on what action (if any), they were prepared to take. Cllr JB said he had spoken to CB, Chairman of Bradpole Parish Council, but that he had not heard from Allington Parish Council.</p> <p>It was agreed to contact Allington and Bradpole to ascertain whether they are going to pursue the matter further, and if so, whether there is any opportunity to work together.</p> <p>The Clerk had forwarded a notice from Dorset Council to councillors for pinning to the various notice boards. It was agreed that we will display our own Notice next to it saying that we do not agree with the recommendations made by Dorset Council.</p> <p>Clerk to produce a Notice and distribute to councillors for their input.</p> <p>Nature Reserve Signage – size, text and other details. There was discussion about the signs and their sizes. The replacement of these signs has been problematic, as the nature reserves have not yet been transferred to Bridport Town Council (still owned by Dorset Council). It was agreed to leave the signage for Bridport Town Council to deal with. Cllr JB will speak to Bridport Town Council.</p> <p>Queens Platinum Jubilee see item 3, page 2 above.</p>	<p>Clerk</p> <p>Cllr JB</p>

Ref	Agenda Item	Action
9	<p>Correspondence:</p> <p>The following correspondence was sent during the period and can be found on the council's website www.bothenhamptonwalditchparishcouncil.com</p> <ul style="list-style-type: none"> ● Letter to Bridport Town Council regarding dog bin ● Letter to Walditch Village Hall Secretary regarding replacement village hall window ● Letter to PlayQuest regarding path in Lower Walditch Play Area ● Follow up letter to BT regarding telegraph pole in Old Church Road, Bothenhampton ● Letter to owner of 33 Crock Lane regarding fence encroaching onto footpath W5/4 	
10	<p>Miscellaneous:</p> <p>Village Green' event at Bothenhampton Village Hall on Saturday 26th March (3pm to 5pm). Cllr GS advised that the event will consist of a 'market place' setting, with stalls and displays and various experts in attendance. It is hoped that there will be a 'question and answer' session which should produce ideas for progressing within the community.</p> <p>Contribution to Bridport Food Bank. Cllr JB raised the possibility of contributing to the Bridport Food Bank. He said that the current economic climate will make foodbanks important within the community and are likely to be used more frequently by both residents of Bridport and the villages.</p> <p>There was general agreement that a one-off donation of £200 be granted.</p>	Clerk
11	<p>AOB:</p> <p>Cllr GS referred to the community activities focused on Ukraine. Village Hall Committee are looking into the possibility of having wi-fi in the Bothenhampton village hall.</p>	
	The meeting ended at 9pm	

Date of the next Parish Council Meeting: 11th April 2022 at Walditch Village Hall, 7pm
 Previous council minutes can be found on www.bothenhamptonwalditchparishcouncil.com

SUMMARY OF AGREED ACTIONS – 14th March 2022

Action	Owner	Page
Regarding Event on John Holt Play Area for celebrating the Queens Platinum Jubilee – advise the parish council's insurance company of the event to take place from the 3 rd to 5 th June 2022.	Clerk	1
Regarding Democratic Half Hour / 20 Howard Road – advise homeowner to contact Dorset Council directly to request specialist tree surgeon.	Clerk	2
Regarding BANP / JCC parish council to appoint an alternate councillor to the JCC to deputise in Cllr JB's absence.	Clerk	3
Regarding CGR – produce B&W PC Notice for distribution to councillors for their input	Clerk	4
Regarding Nature Reserve Signage – speak to Bridport Town Council	Cllr JB	4
Regarding Bridport Food Bank – send one-off donation	Clerk	5

ROLLED OVER ITEMS – 14th March 2022

Action	Owner	Page
None		

ITEMS REFERRED TO OSPA SUB-COMMITTEE – 25th April 2022

Item	Page
None	

ITEMS REFERRED TO F&F SUB-COMMITTEE – 22nd April 2022

Item	Page
None	

ITEMS REFERRED TO TT&F SUB-COMMITTEE – 22nd April 2022

Item	Page
None	

External Organisations - Acronyms:

WATAG – West Dorset – Western Area Transport Action Group

BLAP – Bridport Area Local Partnership

BANP JCC – Bridport Area Neighbourhood Plan, Joint Councils Committee

DAPTC – Dorset Association of Town and Parish Councils

NALC – National Association of Local Councils

External Organisations - Councillor representatives:

WATAG – Cllr Chris Addis (Deputy - Cllr Martin Warne)

BLAP – Cllr Graham Styles

BANP – Cllr Jim Basker

Misc

VFO - Volunteer Footpath Officer