

# MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 9 April 2018

Present: Bob Dennis(Chair), Alan Stenning(Vice Chair), Ian Bark, Ed Hanson, Colin Sparkes, & Geoff Matthews.

In attendance: Chris Dobbs (Clerk).

## 100. DECLARATION OF INTEREST.

100.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

## 101. APOLOGIES.

101.1- There were apologies from - Dave Rickard, Frances McKenzie, & Elizabeth Welch.

## 102. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 12 March 2018, were accepted as true records and duly signed by the Chairman.

## 103. MATTERS ARISING.

103.1- May 2017 - 1 to 11, June - 12 to 22, July - 23 to 33, August - no Meeting, September - 34 to 44, October - 45 to 55, November - 56 to 66, December - no Meeting, January 2018 - 67 to 77, February 2018 -78 to 88, March 2018 - 89 to 99, & April 2018 - 100 to 110. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

## 104.DEMOCRATIC HALF HOUR.

At 7.05 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.06 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. - There were 0 members of the public present at the Meeting.

## 105. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard - Apologies given -

## 106. REPORT BY DCC COUNCILLOR -

DCC Councillors -

## 107.\* PLANNING AGENDA for B&WPC Meeting - Monday 9 April 2018.

a) Applications received from WDDC/DDC -

WD/D/18/000450 - 9 Howard Close - Erect front porch - The Corporate View of the PC was to recommend Approval of Planning Consent.

b) Decisions by WDDC/DCC etc.

WD/D/17/001770 - 2 Marsh Gate, Bridport -Refusal of Non Material Amendment -

WD/D/17/002607 - Cherry Tree, Duck Street - Approval -

Chris Dobbs  
Monday 9 April 2018

108. FINANCE AGENDA - B&WPC MEETING - Monday 9 April 2018.

Receipts - Nil -

i) Current Account as at 31 March 2018 -£17024.20

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

1607 - Clerk's March 2018 Salary - 444.63

1608 - HMRC - Tax - Jan to March 2018 333.48

1609 - Clerk's Office Accommodation - Jan to March 2018 - 97.50

1610 - Walditch Village Hall - 15.00

1611 - CPRE - Annual Sub. - 36.00

1612 - BTC - Lengthsman - Oct. 2017 to March 2018 - 1080.00

1613 - David Landscapes Limited - Grass Cutting - 283.60

Total - £2290.21

Balance - £14733.99 Invoices Initialled, & Cheques as listed were proposed for payment by Ian Bark, , seconded by Geoff Matthews, and carried by all Parish Councillors present.

109. \* PARISH MATTERS - for B&WPC Meeting - Monday 9 April 2018.

- n.b. All items to be introduced by Clerk unless specified on Agenda -

109.1 - BLAP Parish Liaison -

Action at March 2018 Meeting - Colin indicated that he attended the meeting on the 7th March, and gave an outline of proceedings. He intends to be at the next meeting on the 29th March. Action at April 2018 Meeting - Colin has attended the meeting on 29th March -

109.2 - Lengthsman's duties, Guidelines for April 2018 - see Notes in Book -

Bothenhampton -

\* Construct steps to provide easier access from Footpath 5/14 to Bowhayes -  
Nb - contacted DCC, Bowhayes is private road - requested DCC does estimate of cost - nb - not received to date - Monthly Inspection of John Holt Play Area -  
- Including Picnic Tables, gate mechanism, & Safety Surfaces -  
- Ivy cleared from wall - safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed -

Walditch - Spinners Lane - Chimney Report - WDDC Building Control to be contacted re site clearing  
- NB - possibly to be completed by Lengthsman -

Gully near Hyde Farmhouse to be cleared, + brambles around Salt Box -

Walditch Road drain needs clearing -

Village Green needs repairs -

Site inspection of John Gundry Play Area, & bin emptying if necessary -  
Strimming of various sites as listed in Work Record.

109.3 - Bridport Area Neighbourhood Plan -

Action at March 2018 Meeting - Ian commented on the Joint Committee meetings which are being held on the 1st Thursday of the month. The referendum in May continues to be on schedule.

Action at April 2018 Meeting - Ian distributed Bradpole's CIL Policy -

109.4 - Review of cover arrangements for Clerk -

Action at March 2018 Meeting - Wednesday 4 April 2018 at 09.00. The Clerk commented on the great value of these meetings, which certainly assists him in Parish Business.

Action at April 2018 Meeting - next meeting, Wednesday 9 May at 09.00 -

109.5 - Information Notices for Payphones in Bothenhampton & Walditch -

Action at March 2018 Meeting - Clerk suggested that one of the regular helpers be asked to produce an Information on Ownership notice for the Book Box.

Action at April 2018 Meeting - need for action -

109.6 - Play Areas Inspection Reports 2017 -

Action at March 2018 Meeting - The renovation work at John Gundry Play Area has been completed, & the contract paid - see Finance Agenda 97 for details of payment.

Action at April 2018 Meeting - Clerk commented that Inspections would be carried out in May 2018 -

109.7 - Cemetery Field Play Area, Walditch -

Action at March 2018 Meeting - After some discussion, the PC members were in favour of returning the Cemetery Play Area to BTC, on the understanding that the area would be turned into allotments. While agreeing in principle to the land being converted to allotments, the PC were of the view that part of the land be used for allocated parking as the entrance approach is in a built up restricted area.

Action at April Meeting - Letter has been sent to BTC - PC commented on Council Tax, old foundry debris, & water supply. Comments to be passed on to Daryl Chambers -

109.8 - Dorset Youth Association - Letter by Dave Thompson, Director -

Action at March 2018 Meeting - After discussion, the PC members present agree to give a donation of £200 to Dorset Youth Association.

Action at April 2018 Meeting - Payment to be made at May Meeting -

109.9 - S106 Funding re Walditch Open Spaces -

Action at April 2018 Meeting - Noted that the Funding was for Walditch Open Spaces, & discussed the possibility of parking improvement scheme for Walditch Village Hall.

109.10 - Code of Conduct for Parish Councils -

Action at April 2018 Meeting - to consider Code of Conduct approval for B&WPC at May 2018 Meeting -

Proposals for Parish Matters Agenda - May 2018 Meeting -

### 110. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

110.1 - Hedge in Lower Walditch Lane - The Clerk described that while the matter was being considered, the aspect of funding remained uncertain.

110.2 - Request for Grit Bin in Valley Road - Quote from Glasdon £179.61 -  
Action at April 2018 Meeting - to be ordered during 2018/2019 -

110.3 - Community Defibrillator - Chair to investigate sites, Planning, & on costs, for next Meeting -

110.4 - CPRE Spring Newsletter - for May Meeting -

110.5 - Holy Trinity Church, Bothenhampton sound system project - PC agree a Grant of £100 towards project - to be paid at May Meeting -

110.6 - Thank you letter from CAB -

110.7 Devolution/Transfer of Services letter - for May Meeting -

The Annual Parish Meeting of the Parish Council will be held at BOTHENHAMPTON VILLAGE HALL, on MONDAY 14 May 2018, commencing at 6.30 pm, & followed by the May Meeting of B&WPC.

There being no further business to discuss, the Meeting closed at 8.10 pm.

### MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 9 April 2018 - no members of the public present -