

MINUTES OF THE BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, BOTHENHAMPTON, ON MONDAY 10 MAY 2010, following the APM and AMPC which starts at 6. 30 p.m.

Present: Karl Wallace (Chair), Audrey Pearson, Debbie Jack, Pennie Jones, Colin Sparkes, and Elizabeth Welch - 6 Parish Councillors present. In attendance: Chris Dobbs (Clerk).

1. DECLARATION OF INTEREST.

1.1 - To remind Parish Councillors of the need to make a Declaration of Interest on any Agenda items where personal or prejudicial interest may arise. E.g. - a Grant request for a Village Hall Project, or a Planning Application adjacent to a Parish Councillor's home.

1.2 - The Chairman, Karl Wallace, to withdraw from leading the PLANNING AGENDA, as he is a member of WDDC Development Control Committee, and this part of the Meeting is to be led by the Vice Chairman, Bob Dennis, or a Parish Councillor nominated by the Chairman.

1.3 - Parish Councillor Debbie Jack is presently working for DCC Planning - Regulation 3 + large School extensions/including farms and County owned buildings - this should not affect her giving a view on PC received WDDC/DCC Planning Applications.

2. APOLOGIES.

2.1 There were apologies from - Peter Tobutt, David Stubbs, Bob Dennis -

3. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meeting of Bothenhampton and Walditch Parish Council held on Monday 12 April 2010, were accepted as a true record of the Meeting and duly signed by the Chairman.

4. MATTERS ARISING.

4.1 Numbering of Minutes from May 2010. Minutes to be numbered sequentially i.e. May - 1 to 12, June - 13 to 24, July - 25 to 36, August - 37 to 48, September - 49 to 60, October - 61 to 72, November - 73 to 84, December - no Meeting, January 2011 - 85 to 96, February - 97 to 108, March - 109 to 120, and April - 121 to 132. This is following the advice of the Internal Auditor and creates a unique set of Minutes for each month in the year.

4.1 - Bridport TLC - see Minute 128.1 dated 12/4/10 - Action - the Parish Council were advised by the Clerk that it was not within their powers to support a Bridport based organization.

5. DEMOCRATIC HALF HOUR.

At 7.15 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.16 p.m. the Meeting re-convened to complete the Council's agenda, there being no further matters raised.

6. REPORT BY WDDC COUNCILLOR FOR BOTHENHAMPTON.

David Tett - Had given a detailed Report to the Annual Parish Meeting held earlier in the evening.

7. REPORT BY WDDC COUNCILLOR FOR WALDITCH

Mark Roberts - Commented that the Charles Street development was seeking Outline Planning Permission.

Mark was involved in considering a review of Discretionary Payments by WDDC, e.g. to CAB, Bridport Museum and Arts Centre.

8. REPORT BY DCC COUNCILLOR - RON COATSWORTH.

Ron Coatsworth - Has given Apologies to the APM and to this Meeting.

9.* PLANNING AGENDA - BOTHENHAMPTON and WALDITCH PARISH COUNCIL.

a) Applications received from WDDC/DDC:-

1/D/10/000621 - 80 Crock Lane - Rear Conservatory - Action - Corporate View to recommend Approval of Planning Permission.

1/D/10/000643 - 59 East Road - Adjoining Parish - Corporate View to recommend Approval of Planning Permission.

1/D/10/000539 - 20 Uplands - Conservatory - Corporate View to recommend Approval of Planning Permission.

1/D/10/000645 - Stoneleigh, Walditch - Corporate View to recommend Approval of Planning Permission.

CA/10/00097 - adj. to 3 Knapp Close, Walditch - to Meeting - Action - passed to Debbie Jack for her consideration.

1/D/10/000737 - 47 Valley Road - Rear extension. and insert window - Corporate View to recommend Planning Permission

1/D/10/000723 - 14 North Hill Way - Conservatory - Corporate View to recommend Approval of Planning Permission.

12/D/10/000701 - Bonscombe Farm, Shipton Gorge - Action - passed to Debbie Jack for her consideration - PC have given Debbie delegated powers to propose Corporate View.

b) Decisions by WDDC/DCC etc.

1/D/10/000341 - Ambrose Cottage, 66 Crock lane - Approval

CA/10/00072 - to fell 2 Cupressus trees at 5 Manor Farm Court, Walditch - Authorization.

1/D/09/001770 - 21 Elwell, Bridport - Approval of Outline Planning Permission.

10. FINANCE AGENDA - BOTHENHAMPTON and WALDITCH PARISH COUNCIL.

Receipts - April 2010/2011 Precept £12130.50

i) Statement of Current Account as at 30 April 2010 - £14269.43

ii) Accounts for Payment

Less outstanding cheques as listed :

1083 - C T Dobbs - Clerk's Expenses - Total - £67.66

1084 - C T Dobbs - Clerk's Salary - 379.08

1085 - DAPTC - Annual Subscription - 603.51

1086 - Clive's Handyman Services - John Holt Play Area 325.02

1087 - DAPTC - Finance Seminar - 15.00

1088- Aon Ltd - Annual Insurance Premium 922.51

1089 - Accounts and Audit Services - Internal Audit 175.50

Total £2488.28

Balance £11781.15

Proposed for payment by Pennie Jones, seconded by Elizabeth Welch, and carried by all Parish Councillors present.

11. * PARISH MATTERS AGENDA -

n.b. All items to be introduced by Clerk unless specified on Agenda.

Reminded PC of Parish Matters *Arising from last Meeting: -

v *11.1 - Presentation of Internal Audit advice and Annual Return to be signed - Action - Did review of expenditure over past year and heeded Internal Auditor's advice to recommend higher precept for 2011/12 - Annual Return signed for return.

*11.2 - To consider and approve for payment the Annual Insurance Premium - Action - Clerk seeking to reduce Annual Premium by lowering Fidelity Guarantee from £47000 to £20000 - awaiting notification from Aon Ltd (Brokers), of new Premium.

11.3 - DAPTC representatives nomination form - Action - Karl Wallace agreed to continue, with Clerk joining when available.

11.4 - DAPTC IT Questionnaire and Newsletter - Action - to be completed by Clerk.

11.5 - WDDC Planning Obligations Guidelines - Action - Guidelines to Debbie Jacks for her consideration.

11.6- Proposals to extend Bridport Conservation Area - including the Cemetery which is in the Parish of Bothenhampton and Walditch - Action - Guidance and documentation handed

to 6 Parish Councillors present.

11.7 - Approval of Annual Risk Assessment - Action - The Parish Council APPROVED the review of the Annual Risk Assessment and have reduced the Fidelity Guarantee from £47000 to £20000.

11.8 - Market test of Annual Insurance Premium - Action - As indicated in Minute 11.2, Clerk is actively seeking reduction in present premium and will request that brokers, Aon Ltd, review next Annual Policy proposals in January 2011.

11.9 - Use of the John Holt Play Area - Action - Permission given for Bothenhampton Village Hall Committee to use the John Holt Play Area for a Barn Dance on Friday 19 June 2010 - Clerk to request that grass is cut in the field on Thursday 18 June.

11.9 - Proposals for the Parish Matters Agenda of the June 2010 Meeting: -

11.9 - Lengthman's Scheme - update.

11.10 - Parish Plans for Bothenhampton and Walditch.

11.11 - Risk Assessment Policy - to nominate Parish Councillor to review present documentation and procedures.

12. CORRESPONDENCE - to be tabled at Meeting.

12.1 - Clerks and Councils Direct - Action - to Karl

12.2 - CPRE Members' Guide and Countryside Voice - to Audrey -

12.3 - Open Spaces - to Audrey -

12.4 - Bridport Waste Management Centre - Information handed to Karl

12.5 - Walditch Homewatch Newsletter - No action

12.6 - Changes to Parish Maintenance Unit(PMU) Services - Pc informed of planned changes which should take affect in July 2010

The next Meeting will be held in Walditch Village Hall on Monday 14 June 2010, commencing at 7 p.m.

There being no further business to discuss, the Meeting closed at 8.21 p.m.

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR.

Nb - As there were no members of the public present for either the APM or the monthly May Meeting, no notes are attached to the Minutes of the Parish Council held on Monday 10 May 2010.