



Bothenhampton & Walditch
Parish Council since 1886


**MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING
held REMOTELY at 7pm on 9th NOVEMBER 2020**

Initials	Present	Initials	Present
JB	Cllr Jim Basker (Chair)	CA	Cllr Chris Addis
AL	Cllr Ann Langridge	GS	Cllr Gill Smith
GSt	Cllr G Styles	MW	Cllr Martin Warne
Also Invited		TC	Tan Cox (Clerk)
Cllr Sarah Williams / Cllr Kelvin Clayton / Cllr Dave Bolwell / Edward Berry			

Ref	Agenda Item	Action
	Declaration of Pecuniary Interests and Eligibility: No Declarations were received	
	Apologies: Cllr Kelvin Clayton, Cllr Sarah Williams	
	Ratification of new Councillor – Mr Edward Berry The Clerk confirmed that the candidate is qualified to become a Councillor and is not disqualified from being a Councillor as set out in the Local Government Act 1972 s79 and s80. She welcomed Cllr Edward Berry to the Bothenhampton & Walditch Parish Council's main committee.	
1	Reports from Dorset Council Councillors: Cllr DB referred to the Dorset Council's proposals regarding the car parks in the area and the proposed raising of parking charges. There was discussion around this and the need for further consultation on the matter. Dorset Council has said that 'Harmonisation of parking charges' is necessary because of the large budget deficit that they have. Cllr DB said that consultation is ongoing and referred possible exemptions for low paid, voluntary or essential workers. He said it will not come into effect until the new year.	

Minutes agreed on 11th January 2021

Ref	Agenda Item	Action
	<p>Cllr DB referred to Homestead Farm, Cllr DB said that to his knowledge the applicant has not yet made an Appeal. The final date for an Appeal is fast approaching and this is being watched with interest.</p> <p>Cllr JB raised the issue of Dorset Council's Climate and Ecological Emergency Action Plan and the number of different projects that it contained, there was some discussion as to whether these would be achieved bearing in mind the Covid-19 virus and the delays which this has caused.</p> <p>Cllr DB urged councillors to view the Strategy document and complete the survey. There was some discussion about this, including the length of the survey which is very long and time consuming.</p> <p>IT WAS AGREED that Councillors would each complete the survey and the Clerk would pull together various strands from the minutes to put into a letter to Dorset Council.</p>	All Clerk
2	<p>Democratic Half Hour:</p> <p>There were no items for discussion.</p>	
3	<p>Minutes of Parish Council Meeting – Monday 12th October 2020:</p> <p>The Minutes of 12th October were approved, and a copy will be posted to the website.</p> <p>Councillors were asked to comment on the Summary of Actions on page 7. As follows:</p> <p>Regarding Dorset Council's Climate and Ecological Emergency Action Plan – see minutes at 1 above. Roll Over.</p> <p>Regarding 'Planning for the Future' White Paper – All councillors have left their comments on the Gov.uk website. Action completed.</p> <p>Regarding BANP – a follow up meeting was arranged for 29th October 2020 and a letter has been sent to Bridport Town Council. Action completed.</p> <p>Regarding Assistance with Planning Matters – letter written. See Parish Council website. Action completed.</p>	
4	<p>Reports from External Organisations:</p> <p>There have been no meetings.</p>	
5	<p>Planning:</p> <p>Planning Consultations</p> <p>The planning consultation and decision notices specified on the Agenda were noted.</p>	

Ref	Agenda Item	Action
6	<p>Finance and Budget</p> <ul style="list-style-type: none"> ● Payments for Approval – 13th October - 8th November 2020 <ul style="list-style-type: none"> ● Derek Smith Grass Cutting ● Clerk Salary ● Post Office ● Dorset Council <div style="text-align: right; margin-right: 100px;">  Approved </div> <p>The Clerk said that the payments listed had already been paid and had been authorised via email. The invoice cover sheet was signed by the Chairman and scanned back to the Clerk.</p> <p>The Clerk's salary for November and December 2020 was approved as were any expenses.</p> <p>The Bank Balance as of 30th October 2020 was provided to councillors for their perusal, the Bank Statement was signed by the Chairman and scanned back to the Clerk.</p> <p>The Cash Flow Forecast up to 30th October was sent to Councillors for their review.</p>	
7	<p>Parish Council Sub-Groups:</p> <p>Open Spaces and Play Areas Sub-Committee met remotely on the 26th October 2020. The main points to note were:</p> <ul style="list-style-type: none"> ● Delay in transfer of Jellyfields and Bothenhampton Nature Reserves ● John Holt Play Area – missing gate/fence ● Play Area signage ● Tree planting initiative within Bothenhampton and Walditch. <p>Finance and Funding Sub-Committee met on the 30th October 2020. The main points to note were:</p> <ul style="list-style-type: none"> ● Precept – approval to raise precept request to £49,500.00 to cover additional expenditure items in 2021/22. ● Dog and Litter bins – approval for the purchase of 5 dog bins and one litter bin from current years' reserves. <p>IT WAS AGREED that the precept request be raised to £49,500.00 and this will be dealt with by the Clerk at the appropriate time.</p> <p>IT WAS AGREED that the dog bins and litter bin will be purchased from funds available from the current years' balances.</p> <p>IT WAS AGREED that this years' contribution to the BANP JCC operational budget for £505 is authorised.</p>	

Ref	Agenda Item	Action
	<p>Traffic and Transport & Footpaths Sub-Committee met remotely on the 4th September 2020. The main points to note were:</p> <ul style="list-style-type: none"> ● Co-ordination of the work of the VFO and Lengthsman ● Dog bins and litter bins ● Burton Road, A35 Sea Road South and other traffic issues ● Lengthsmans hours ● Footpaths <p>Note: The contractor responsible for the signage and street furniture (Balfour Beatty) was contacted today (9th November), and a phone call was received during the meeting – the Clerk updated councillors on the conversation</p>	
8	<p>Other Parish Matters:</p> <p>Parish Plan</p> <ul style="list-style-type: none"> ● Next Parish Plan Meeting – 20th November at 11am 	
9	<p>Correspondence:</p> <p>The following correspondence was sent during the period and can be found on the council's website www.bothenhamptonwalditchparishcouncil.com</p> <ul style="list-style-type: none"> ● Letter to J Riley ● Letter to Edward Berry ● Letter to R Goff and G Nicholson (Dorset Council) regarding Jellyfields / Bothenhampton Nature Reserves ● Letter to David Dixon (Bridport Town Council) regarding BANP budget ● Letter to Jon Lake (Dorset Council) regarding Walditch Speed limit ● Email to Paul Fuszard (Bridport Town Council) regarding lengthsman's hours ● Letter to Mrs Irvine regarding heavy lorries / weight restriction along Main Street, Bothenhampton ● Letter to D Carey (Dorset Council) regarding Burton Road traffic issues ● Letter to Balfour Beatty regarding signage and street furniture along A35 Sea Road South ● Letter to R Goff (Dorset Council) regarding errors on walking maps 	
10	<p>Miscellaneous:</p> <p>CIL Annual Report – councillors noted the CIL Annual Report.</p> <p>Howard Road Rewilding – Cllr JB reported that he had had a disappointing response to the survey and only 10 were received back. Cllr JB has written to those who responded saying that no action will be taken because of the lack of response.</p>	

Ref	Agenda Item	Action
11	<p>AOB</p> <p>Dog fouling signs – an email was received from Dorset Council asking for the parish council's requirements for dog fouling signs. The Clerk reminded Councillors that the latest date for ordering is tomorrow (10th November 2020).</p> <p>IT WAS AGREED that the parish council would order 20 dog fouling signs. The Clerk to arrange this. Cllr CA agreed to install on nearby posts etc.</p> <p>No 11 South Lawns, Bothenhampton, DT6 4DS – planning application. A late planning application was received and is tabled as an AOB item.</p> <p>Cllr JB referred to the hairdressing salon at 1 Howards Close. The Clerk confirmed that David Dixon at BTC had been asked for his advice and depending upon what the advice is, the Clerk will update the Dorset Council portal.</p>	<p>Clerk Cllr CA</p> <p>Clerk</p>
	The meeting ended at 8.40pm	

Date of the next Parish Council Meeting: 11th January 2021 @ via Zoom

Previous council agenda and minutes can be found on www.bothenhamptonwalditchparishcouncil.com

SUMMARY OF AGREED ACTIONS – 9th November 2020

Action	Owner	Page
Regarding Dorset Council's Climate and Ecological Emergency Action Plan / Survey – councillors to read the document and send comments to Dorset Council.	All Cllrs	2
Clerk to write letter and send to Dorset Council.	Clerk	2
Regarding Dog Fouling signs – order 20 dog fouling signs. Cllr CA to install	ClerkCllr	5
Regarding Hairdressing salon at 1 Howards Close – review response from David Dixon and if necessary, post on Dorset Council portal.	Clerk	5

ROLLED OVER ITEMS – 9th November 2020

Action	Owner	Page
Regarding Dorset Council's Climate and Ecological Emergency Action Plan – councillors to complete survey and Clerk to write letter.	All	2

ITEMS REFERRED TO OSPA SUB-COMMITTEE – 9th November 2020

Item	Page
Playground Signage	3

ITEMS REFERRED TO TT&F SUB-COMMITTEE – 9th November 2020

Item	Page
Playground Signage – progress report from Cllrs MW/GSt regarding progress of siting of signs.	3

ITEMS REFERRED TO F&F SUB-COMMITTEE – 30th OCTOBER 2020

Item	Page
Agreement to all three requests – 2021/22 precept, purchase of dog bins and litter bin and authority to pay BANP JCC operational budget contribution.	3

External Organisations - Acronyms:

WATAG – West Dorset – Western Area Transport Action Group

BLAP – Bridport Area Local Partnership

BANP JCC – Bridport Area Neighbourhood Plan, Joint Councils Committee

DAPTC – Dorset Association of Town and Parish Councils

NALC – National Association of Local Councils

External Organisations - Councillor representatives:

WATAG – Cllr Chris Addis (Deputy - Cllr Martin Warne)

BLAP – Cllr Ann Langridge (Deputy – Cllr Graham Styles)

BANP – Cllr Jim Basker (Deputy Cllr Gill Smith)

Misc

VFO - Volunteer Footpath Officer