



Bothenhampton & Walditch  
Parish Council since 1886

## MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING held at WALDITCH VILLAGE HALL, 7pm on 7<sup>th</sup> FEBRUARY 2022

Initials	Councillors	Initials	Councillors
JB	Cllr Jim Basker (Chair)	GS	Cllr Graham Styles
CA	Cllr Chris Addis	MW	Cllr Martin Warne
TC	Tan Cox (Clerk)	EB	Cllr Edward Berry
Also Invited: Dorset Cllrs Sarah Williams / Cllr Kelvin Clayton / Cllr Dave Bolwell			

Ref	Agenda Item	Owner
	<p><b>Declaration of Pecuniary Interests and Eligibility:</b> No Declarations were received</p>	
	<p><b>Apologies:</b> Cllr Edward Berry Dorset Cllrs Clayton / Cllr Bolwell</p>	
1	<p><b>Reports from Dorset Council Councillors:</b></p> <p>Cllr Sarah Williams attended the meeting and confirmed the Dorset Council decision (recommendation), details of which were received today by the Clerk and forwarded to all councillors. Cllr SW said that the recommendation is to progress Option 1 and this will be approved by Dorset Council on the 14<sup>th</sup> February. There will be a further consultation period from 28<sup>th</sup> February to 23<sup>rd</sup> May 2022 and there is also an on-line survey that can be completed.</p> <p>Cllr SW referred to planning activities within Dorset Council and explained that the Planning Team are engaged on a focus week and will not be available to deal with planning issues. Back to normal next week. Cllr SW agreed that planning decisions should be conveyed to Parish Councils.</p> <p>Cllr SW referred to various consultation opportunities that the Parish Council could be engaged in, including the 'Newsletter', 'Community Safety' and 'Bus Improvement Paper'. She confirmed these consultations can be accessed by the Dorset Council website.</p>	

Minutes agreed on 14th March 2022

*J Basker (Chairman)*

Ref	Agenda Item	Owner
2	<p><b>Democratic Half Hour:</b></p> <p>Two residents from Walditch attended the meeting:</p> <p>(AA) asked the Dorset Councillor several questions regarding the effect of the Bridport Town Council takeover on residents. There was some discussion around this between the Parish Councillors and Dorset Councillor.</p> <p>(PP) asked what is happening with regards Jellyfields Nature Reserve. Cllr JB advised that the nature reserves were to be transferred to Bridport Town Council by Dorset Council (in 2021 and that the transfer had been delayed, Cllr JB added that this might be a legal services problem. Cllr SW said he knew more than she did.</p> <p>PP referred to a tree within Jellyfields that is encroaching onto 20 Howard Road (large sycamore). Cllr SW suggested she contact Bridport Town Council (surveyor D Chambers), however, Parish Councillors (MW and GS) will be meeting the Lengthsman on the 15<sup>th</sup> February and will raise it with him.</p> <p>Note from Bothenhampton Resident (CI)</p> <p>Cllr GS referred to a note he had received from a Bothenhampton resident raising several issues relating to Homestead Farm in Bothenhampton and work on the Bothenhampton Village Hall. Cllr GS confirmed he has resolved all the issues.</p>	Cllrs MW/GS
3	<p><b>Minutes of Parish Council Meeting – Monday 10<sup>th</sup> January 2022:</b></p> <p>The Minutes of 10<sup>th</sup> January having been agreed by email were accepted, and a copy has been posted to the website.</p> <p>Councillors were asked to comment on the <b>Summary of Actions</b> on page 6 of the minutes of 10<sup>th</sup> January, as follows:</p> <p>Regarding Community Resilience Plans and Emergency Response Plans – Cllr GS to contact Dorset Council to obtain templates. Action completed.</p> <p>Regarding BLAP Contribution – write again to BTC outlying the need for up-to-date Terms of Reference which include a payment structure and including any long-term financing arrangements. Action completed.</p> <p>Regarding Parish Notice Boards – progress this by contacting Community Shed (TJ) and liaise also with the Lengthsman, who will need to take down the Noticeboards and transport them to the workshop. Action completed.</p> <p>Regarding Paviours on Walditch Village Green – Clerk to ask the grass cutting contractor to check and maintain paviours on a regular basis, especially after rain. Action completed.</p>	

Ref	Agenda Item	Owner
4	<p><b>Reports from External Organisations:</b></p> <p><b>WATAG</b> – Cllr MW attended the AGM 27<sup>th</sup> January 2022 – He summarised the main points:</p> <ul style="list-style-type: none"> <li>• New Chair appointed (Gessella Tidy).</li> <li>• Both GWR and SWR undertook customer satisfaction surveys and timetables.</li> <li>• The Department of Transport have asked LAs to draft a Transport Implementation Plan by next October to bid for capital - nationally this will mean around £3 billion new investment.</li> <li>• New access ramp has been installed at Dorchester West rail station.</li> <li>• Bus service from Bridport to Monkeyworld will continue again this summer.</li> <li>• Changes to the timetables of a number of routes including the X53.</li> <li>• Bridport to Yeovil bus route</li> </ul> <p><b>BLAP Liaison</b> – 4<sup>th</sup> March 2022 (C Loder MP to attend) Cllr JB to attend</p> <p><b>BANP / JCC</b> – 3<sup>rd</sup> March 2022</p>	
5	<p><b>Planning:</b></p> <p><b>Planning Consultations</b></p> <p>The planning consultation and decision notices specified on the agenda were noted.</p>	
6	<p><b>Finance and Budget:</b></p> <p>Payments made from 11<sup>th</sup> January to 7<sup>th</sup> February 2022</p> <ul style="list-style-type: none"> <li>• Bothenhampton Village Hall</li> <li>• Sundry cards and vouchers</li> <li>• Dorset Council</li> <li>• Print Cartridges</li> <li>• Voucher</li> <li>• WIX Domain</li> </ul> <p>The Clerk said that the payments listed had already been paid and had been authorised via email. The invoice cover sheet was signed by the Chairman and handed to the Clerk.</p> <p>The Clerk’s salary for February 2022 was approved as were any expenses.</p> <p>The Bank Balance as of 31<sup>st</sup> January 2022 was provided to Councillors for their perusal, the Bank Statement was signed by the Chairman and handed to the Clerk.</p> <p>The Cash Flow Forecast up to 31<sup>st</sup> January 2022 was sent to Councillors for their review.</p>	

Ref	Agenda Item	Action
7	<p><b>Parish Council Sub-Committees:</b></p> <p><b>Open Spaces and Play Areas Sub-Committee</b> met on the 17<sup>th</sup> January 2022. The main points to note were:</p> <p>Nature Reserves – new signs. Cllr CA queried the size of the new signage, and it was agreed he would speak to Cllr EB who had provided the original sizes. Once the sizes have been confirmed he will obtain quotes.</p> <p>Play Areas – New swing will be installed in John Holt Play Area next week. Cllr JB updated councillors on the situation with regards the Lower Walditch Play Area and the continuing issues with the path. The Parish Council is writing again to PlayQuest to ask them to rectify the situation.</p> <p>Village Trees – Cllr JB referred to the planting of fruit trees in Howard Road and which had been neglected due to lack of resident commitment.</p> <p>Cllr EB and GS to mobilise working parties in the next few months to do some tidying up in the nature reserves.</p> <p><b>Finance and Funding Sub-Committee</b> met on the 21<sup>st</sup> January 2022. The main points to note were:</p> <p>Walditch Village Hall has made a written request for help to fund replacement back windows of the village hall. A quotation had been sent for £7650.00. It was noted that the Walditch Village Hall Committee has considerable funds.</p> <p>IT WAS AGREED that the Clerk would write to the Walditch Village Hall Committee Secretary and ask what level of contribution they wish the parish council to make.</p> <p><b>Traffic, Transport and Footpaths Sub-Committee</b> met on the 21<sup>st</sup> January 2022. The main points to note were:</p> <p>There was discussion around the request for another dog bin at the top of the Bothenhampton Nature Reserve. Cllr CA urged that the Parish Council take a sensible view of how many dog bins it is reasonable to put into a parish, bearing in mind the number already installed. Cllr JB pointed out that many dogs belong to residents; residents do not like the mess dogs' leave; and residents should therefore be happy with this expenditure.</p> <p>There was discussion on the lengthsman's time to empty all the parishes dog bins and that a new bin would need to be accessible to him for him to dispose of the contents easily.</p> <p>IT WAS AGREED that the Clerk would write to Bridport Town Council and ask for an additional dog bin to be installed at the top of the Bothenhampton Nature Reserve.</p>	<p>Cllr CA</p> <p>Clerk</p> <p>Clerk</p>

Ref	Agenda Item	Action
8	<p><b>Other Parish Matters:</b></p> <p><b>Dorset Deserves Better Campaign</b> for Dorset Council to Re-think the Local Plan – Some discussion around this and whether the Parish Council should join with the campaign. IT WAS AGREED that the Clerk would write to the Dorset Deserves Better Campaign and offer the Parish Council's support.</p> <p><b>Request from Walditch Village Hall</b> – use of Village Green on 5<sup>th</sup> June 2022 (and associated grass cutting before).</p> <p>IT WAS AGREED that the Clerk would contact the Grasscutting Contractor and arrange for the grass to be cut as required.</p> <p><b>Queens Platinum Jubilee</b> – planting of tree in each village to mark the Queens Platinum Jubilee.</p> <p>Cllr JB advised that there was consultation with the residents of Upper Walditch to plant a tree on the village green and that, local residents were against this idea, mainly because of the space available. Cllr GS spoke about the tree to be planted in Bothenhampton and suggested the John Holt Play Area – there was general agreement to this suggestion.</p> <p>Cllr CA suggested a tree could be put on the track alongside his property, somewhere adjacent to where the dog bin is currently situated. He pointed out that the tree would be kept to a size that would not overshadow his garden.</p> <p>There was discussion about where else to put the tree and Cllr JB said he was proposing to approach residents in Lower Walditch along Howard Road. Cllr JB to progress the various options.</p> <p><b>Valley Road – blocked drains</b> – letter from Bothenhampton resident relating to blocked drains at Valley Road. Cllr EB had visited the resident and made an inspection of the area. The drains had been dealt with by Dorset Council, however Cllr EB found another blocked drain on his inspection and this was reported to Dorset Council by Clerk.</p> <p><b>Community Emergency Response Planning</b> – the documentation has been received and is under review.</p> <p><b>Deaths in Bothenhampton Nature Reserve</b> – there was a memorial service in Bothenhampton Church on Sunday 6<sup>th</sup> February where the community were able to mourn the tragedy. Several Parish Councillors attended.</p> <p><b>Villages Green Climate Change Meeting on 29<sup>th</sup> January 2022</b> – Cllr GS reported that the meeting was via Zoom primarily to plan for the meeting on the 26<sup>th</sup> March at Bothenhampton Village Hall. Cllr GS said that there may be some costs associated with the event, for example printing of flyers / leaflets. IT WAS AGREED that expenses would be paid from funds set by for Parish Plan spending.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr GS</p> <p>Cllr JB</p>

Ref	Agenda Item	Action
6	<p><b>Other Parish Matters:</b></p> <p><b>CGR</b> – Draft recommendations were received this afternoon and there was a brief discussion about the parish council’s response.</p> <p>Possible ways forward to be explored for meeting on the 14<sup>th</sup> March 2022.</p>	All
9	<p><b>Correspondence:</b></p> <p>The following correspondence was sent during the period and can be found on the council’s website <a href="http://www.bothenhamptonwalditchparishcouncil.com">www.bothenhamptonwalditchparishcouncil.com</a></p> <ul style="list-style-type: none"> <li>• Letter to Bridport Town Council regarding BLAP Contribution and BLAP Protocol.</li> <li>• Letter to Dorset Council regarding Quarry Lane and overhanging vegetation</li> <li>• Letter to Dorset Council regarding Hollow Way and raised pavement</li> <li>• Letter to PlayQuest regarding path at Lower Walditch Play Area</li> <li>• Letter to Dorset Council regarding Howard Road / Gundry Road Junction DT6 4SH</li> <li>• Request for ‘SLOW DOWN HORSES AND CHILDREN’ signs, Howard Road, Walditch</li> <li>• Letter to No 56 Howard Road regarding Howard Road / Gundry Road Junction DT6 4SH - Request for ‘SLOW DOWN HORSES AND CHILDREN’ signs, Howard Road, Walditch</li> </ul>	
10	<p><b>Miscellaneous:</b></p> <p><b>Dispensation in respect of Cllr Edward Berry</b> - the Dispensation, having been approved on the 14<sup>th</sup> January was ratified.</p> <p><b>Signing of Documents</b> – the Clerk explained that uploading signed documentation to the website (minutes, agenda, letters etc), may not be a good idea because of the possibility of signatures being snipped and used for illicit purposes. It was agreed that future documents will be signed in a handwriting font (Bradley Hand ITC for example).</p> <p><b>Clerk telephone number</b> – this matter was discussed and not progressed.</p>	Clerk
11	<p><b>AOB:</b></p> <p>Cllr CA raised the ‘20’s Plenty Campaign’ and said he has obtained a quote for alluminium signs with reflective vinyl covering. IT WAS AGREED to order 20 signs costing £200. These will be distributed to interested residents in Walditch (Upper and Lower), Main Street and Crock Lane.</p>	Cllr CA
	The meeting ended at 8.45	

Date of the next Parish Council Meeting: 14<sup>th</sup> March 2022 at Bothenhampton Village Hall, 7pm  
 Previous council minutes can be found on [www.bothenhamptonwalditchparishcouncil.com](http://www.bothenhamptonwalditchparishcouncil.com)

### SUMMARY OF AGREED ACTIONS – 7th February 2022

Action	Owner	Page
Regarding Democratic Half Hour/20 Howard Road – encroaching sycamore – speak to Lengthsman.	Cllrs MW & GS	2
Regarding New Signage in Bothenhampton Nature Reserve – speak to Cllr EB to confirm size and obtain quotes.	Cllr CA	4
Regarding Request for help with window – write to the Walditch Village Hall Committee Secretary and ask what level of contribution they wish the parish council to make	Clerk	4
Regarding New Dog Bin – write to Bridport Town Council and ask for an additional dog bin to be installed at the top of the Bothenhampton Nature Reserve	Clerk	4
Regarding Dorset Deserves Better Campaign – write and offer support	Clerk	5
Regarding use of Village Green on 5 <sup>th</sup> June 2022 – contact Grasscutting contractor	Clerk	5
Regarding Queens Platinum Jubilee – Progress Bothenhampton tree within the John Holt Play Area.	Cllr GS	5
Regarding Queens Platinum Jubilee – Tree sites.	Cllr JB	5
Regarding CGR – Possible response	All	6
Regarding '20's Plenty Campaign' - order 20 signs.	Cllr CA	6

### ROLLED OVER ITEMS – 7th February 2022

Action	Owner	Page
CGR – Response	All	6

### ITEMS REFERRED TO OSPA SUB-COMMITTEE – 25<sup>th</sup> April 2022

Item	Page
None	

### ITEMS REFERRED TO F&F SUB-COMMITTEE – 22<sup>nd</sup> April 2022

Item	Page
None	

### ITEMS REFERRED TO TT&F SUB-COMMITTEE – 22<sup>nd</sup> April 2022

Item	Page
None	

**External Organisations - Acronyms:**

WATAG – West Dorset – Western Area Transport Action Group

BLAP – Bridport Area Local Partnership

BANP JCC – Bridport Area Neighbourhood Plan, Joint Councils Committee

DAPTC – Dorset Association of Town and Parish Councils

NALC – National Association of Local Councils

External Organisations - Councillor representatives:

WATAG – Cllr Chris Addis (Deputy - Cllr Martin Warne)

BLAP – Cllr Graham Styles

BANP – Cllr Jim Basker

Misc

VFO - Volunteer Footpath Officer