



Bothenhampton & Walditch
Parish Council since 1886

MINUTES OF OPEN SPACES AND PLAY AREAS SUB-COMMITTEE
held at GREYSTONES at 4pm on 8th NOVEMBER 2019

Initials	Present
AL	Cllr Ann Langridge (Chair)
JB	Cllr Jim Basker
AeL	Cllr Anne Loades
GS	Cllr Gill Smith
TC	Tan Cox (Clerk)

	Action
Declaration of any pecuniary interests relating to items in the agenda: None	
Apologies: None	
MATTERS ARISING FROM MEETING ON 5TH SEPTEMBER 2019 John Gundry Play Area <ul style="list-style-type: none"> • Original goal posts, ask Lengthsman to cut up and remove – action complete • Entrance Gate – repair – action complete • Approach Mr John Gundry for permission to make the area into a small car park - action retracted • Arboricultural Officer (West) at Dorset Council to carry out this work on dead and overhanging tree – action complete • Arboricultural Officer (West) at Dorset Council condition survey of all trees in the woodland and surrounding the Play Area – action complete • Refurbishment plan – raise at Finance and Funding Sub-coming on 6th September – action complete 	

Minutes agreed: Chairman *Ann Langridge* on 9th January 2020

	Action
<p>Churchyards</p> <ul style="list-style-type: none"> • Arboricultural Officer (West) at Dorset Council, Forest and Tree Care and Town and Country Tree Care to quote for carrying out a condition survey of the trees within the parish's churchyards - action retracted, not B&WPC's legal responsibility. <p>Noticeboards</p> <ul style="list-style-type: none"> • Visit Mountfield to look at some of the examples of noticeboards with Daryl C – action complete. <p>John Holt Play Area</p> <ul style="list-style-type: none"> • Ask KH to repair picnic bench – action to wait until April 2020 • Contact Arboricultural Officer (West) at Dorset Council to deal with the dead tree – action completed, and NC asked for quote. Councillor GS to meet NC on site. • Regarding grasscuttings – Ask ND to find another place for clippings – action retracted • Maintenance plan – raise at Finance and Funding Sub-coming on 6th September - £2k every year into a ring-fenced fund specifically for John Holt Play Area – Action complete. 	
<p>JELLYFIELDS NATURE RESERVE</p> <p>There was discussion regarding the future of both Jellyfields Nature Reserve and Bothenhampton Nature Reserve. Cllr JB wrote to Dorset Council in October 2019 asking for them to let the Parish Council know their intention with regard the continued maintenance of the two sites. There has been no response from DC.</p> <p>Cllr JB has been in discussions with BTC (Daryl C) and is expecting a written statement from BTC outlining their bid for taking over the maintenance of both sites from Dorset Council and what role the Parish Council would be expected to play, if any.</p> <p>It was agreed that there needs to be clear lines of responsibility between the two councils.</p> <p>The Statement will be presented by the Chairman (JB) at the main PC meeting on 11th November 2019.</p>	

	Action

<p>JOHN GUNDRY PLAY AREA</p> <p>The finance required to bring this play area to an acceptable level is not available, and every piece of equipment in the play area needs replacing. It was agreed that finance for this play area will need to feature in the precept for 2020/21.</p> <p>There was discussion around the various 'play equipment providers' and what they could provide. There was discussion around prioritising the most urgent replacements, for example swing seats. It was agreed to ask for a quote for these, however, before doing this there is a need to understand and then specify the type of seat that is needed. It was noted that the various play equipment providers all have different fittings and it is important to understand what fittings are required prior to quoting.</p> <p>There was discussion around Sutcliffe Play (Cllr AeL had met a representative from this company who she said was very knowledgeable) Daryl C should be able to provide contact details. TC to enquire.</p> <p>Discussion also regarding Playdale Reports for refurbishment of play equipment and a commitment to look, in Spring, at the inspection report from Ken Hussey.</p> <p>The Clerk to accept the quote for £270 + VAT from Dorset Council Arboriculture Team and ask them to expedite.</p> <p>Discussion regarding the quote from BTC for five-a-side goals and how the PC would be able to afford them. AL suggested a specification and quotes – for a galvanised mesh goal. Cllr GS to progress.</p>	<p>TC</p> <p>TC</p> <p>GS</p>
<p>NOTICEBOARDS</p> <p>JB circulated the catalogue that contained various noticeboards. JB has asked for a quote to put the noticeboard in place – the existing structure is deteriorating.</p> <p>Discussion around types of noticeboard and their placement.</p> <p>Discussion around the 'Man Shed' – based in Bridport (a group who may be able to make noticeboards). JB to contact group to ask for a bespoke notice board for Walditch Village Green, and another for the Lower Walditch Play Area.</p>	<p>JB</p>

	Action
<p>LOWER WALDITCH PLAY AREA AND ORCHARD</p> <p>Cllr AeL updated the sub-committee on the activities of the Neighbourhood Group and said that there will be a formal meeting on the 14th November which will be minuted.</p> <p>Cllr AeL produced various versions of a Constitution and said it will be agreed by the Neighbourhood Group on the 14th November.</p> <p>Cllr AeL said there are many outstanding issues still to resolve and the Group has prioritised these including opening a Play Area bank account, agreeing the Constitution, electing the Chairman and Treasurer.</p> <p>Cllr AeL referred to the various play equipment suppliers including Sutcliffe Play and Playdale, she also referred to conversations with Daryl C who has offered play equipment that is in the BTC stores.</p> <p>Discussion around notice boards outside play areas and the extent of wording on them, the type of noticeboard and cost. It was agreed that the Parish Council will pay for the sign erected outside the Lower Walditch Play Area.</p> <p>The Clerk has received the Lease for the Play Area from the solicitors and this was signed by Cllrs JB/AL. The Clerk to send back for signing by BTC.</p>	TC
<p>JOHN HOLT PLAY AREA</p> <p>Cllr GS said that the goal mouths in John Hold Play Area are dangerous with deep holes that are full of water and unusable. There was general agreement and AL explained that they had missed the window for obtaining turf.</p> <p>AL said there is a similar issue under the swing with the rubber matting.</p> <p>Clerk to ask David Landscapes for quote to sort out the holes and turf – March 2020</p>	TC
<p>FOOTPATHS</p> <p>Cllr AeL raised an issue with regard a footpath that is overgrown with stinging nettles.</p> <p>Cllr JB said that he had contact Dorset Council (Russell Goff and Giles Nicholson) there had been no response to this (or previous) letters.</p> <p>Cllr JB said that he had talked to the footpaths officer at Loders and Shipton Gorge and said that the only way of keeping footpaths clear is to walk on them. The Parish Councils have advertised for a team of volunteers who go out and maintain them.</p> <p>Some of the Parish Council's footpaths in Bothenhampton are cleared periodically by the Lengthsman but not all of them.</p>	

	Action
<p>IT WAS AGREED that the Parish Council will advertise for a volunteer Footpaths Officer who will clear paths.</p> <p>Cllr AL suggested grading our footpaths A, B and C so that the Parish Council can prioritise the footpaths.</p> <p>IT WAS AGREED to advertise the Bridge for a Footpaths Officer – volunteer for Walditch and Bothenhampton. Clerk to get quote for advert.</p>	<p>Foot-path Officer</p> <p>TC</p>
<p>ANY OTHER BUSINESS</p> <p>Cllr JB raised the issue of maintaining Hollow Way. The current grasscutting contract includes cutting and maintenance, however the Parish Council also pays the Lengthsman to do this</p> <p>Cllr JB referred to the historical Minutes and said that there have always been complaints about Hollow Way and the lack of maintenance by the Parish Council and that this may be why it was included in ND's contract.</p> <p>The Clerk will shortly be drawing up a new grasscutting contract and the Parish Council will need to decide how often it is maintained and by whom.</p> <p>Cllr JB referred to the need to set up noticeboards at play park entrances to provide statutory information including contact details. This is discussed above.</p> <p>Cllr JB referred to a resident's suggestion that Howard Road green space should be rewilded with British native tree species. There was discussion around who best to provide advice on this and IT WAS AGREED that a representative from Dorset Wildlife Trust be asked to give some advice about what could be done. Cllr AL suggested the Parish Council consults with residents in the immediate area also.</p> <p>Clerk brought Cllrs up to date on the latest position with regard the recent query relating to the footpath (and hedge) to the right of Church Rise, Bothenhampton and referred to the letter sent to the interested party which can be found on the Parish Council's website.</p>	
Meeting ended at 6pm	