



Bothenhampton & Walditch
Parish Council since 1886

**MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING
held WALDITCH VILLAGE HALL at 7pm on 8th NOVEMBER 2021**


Initials	Councillors	Initials	Councillors
JB	Cllr Jim Basker (Chair)	GS	Cllr Graham Styles
CA	Cllr Chris Addis	MW	Cllr Martin Warne
		TC	Tan Cox (Clerk)
Also Invited: Cllr Sarah Williams / Cllr Kelvin Clayton / Cllr Dave Bolwell			

Ref	Agenda Item	Action
	<p>Declaration of Pecuniary Interests and Eligibility:</p> <p>No Declarations were received</p>	
	<p>Apologies:</p> <p>Cllr E Berry, Cllr Bollwell, Cllr Williams</p>	
1	<p>Reports from Dorset Council Councillors:</p> <p>Cllr KC from Dorset Council attended the meeting Cllr JB raised the administrative difficulties around problematic planning decisions when they are not notified by Dorset Council. Councillors are aware that they can access the Dorset Council portal for information on planning.</p> <p>Cllr KC spoke about ongoing consultation relating to the future operation of libraries Councillors commented that promotion of books and reading needs emphasis.</p> <p>Cllr GS referred to the BLAP (parish liaison group) as a useful forum for discussion of the relationship between Parish / Town Councils and Dorset Council. The next meeting is on 17th November (communications with DC will be the focus of a meeting on 13th December).</p> <p>Councillors asked KC to chase the issue that the number of letters they had sent to Dorset Council which have gone unanswered , which made them feel their work is futile.</p>	

Minutes agreed on 10th January 2022

Ref	Agenda Item	Action
	<p>Cllr GS mentioned to Cllr KC that he had seen the Dorset Council Countryside Team cutting the undergrowth along Hollow Way in Bothenhampton and had spoken to the team leader about the time it had taken for them to get round to dealing with the vegetation. Cllr GS said that the team leader told him that there are only 20 team members to cover the whole of Dorset and that this is why there is such a delay in getting the work done. Cllr KC said that many principal authorities have got severe budget and staffing problems.</p>	
2	<p>Democratic Half Hour:</p> <p>Residents asked for an update on the Walditch tree issues that had been raised during the year.</p> <p>The healthy veteran tree (at least 100 years old) that had been felled by the landowner and which was in a conservation area. (There is a requirement to get permission to fell a tree within a conservation area and residents did not believe that this permission had been granted.)</p> <p>Long standing issues with the trees along the Sycamore Avenue and why nothing had been done about the state of the trees despite promises of Tree Replacement Orders by Dorset Council and why trees destroyed in 2013-14 have still not been replaced.</p> <p>The beech tree that had been damaged in the storm – the damage is severe, and one limb has been torn off, this needs to be looked at by a tree surgeon and the wound treated and made good.</p> <p>The Dorset Councillor (KC) was still in attendance and took notes during this session promising to look at their area and ask Dorset Council for information.</p> <p>The Clerk is to write to Dorset Council Tree Officer (copy to GC and Dorset Councillor KC) asking for them to look at the tree.</p> <p>A resident (Robin Stapleton) produced a map for the benefit of the Dorset Councillor and showed him the location of the healthy veteran tree (bullet 1 above), and its location within the conservation area.</p>	Clerk
2A	<p>Invitation to Bothenhampton Resident – David Pencheon:</p> <p>A Bothenhampton resident, David Pencheon gave a brief presentation around need for climate change initiatives to be promoted within the parish.</p> <p>He referred to three potential areas to follow up:</p> <ul style="list-style-type: none"> • The need for allotments and / or space for community gardening • Local Energy – Bridport who trade electricity generated locally to regenerate the economy. • EV (electric vehicle) facilities for people to charge their electric vehicles 	

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	<p>DP referred to the difficulty people have charging their electric vehicles if they do not have off-road parking. DP referred to grants for sustainable transport, including for electric car charging and for more sustainable forms of electric transport in the parish.</p> <p>Cllr JB asked how the Parish Council can help to communicate with residents as it may be possible to take a leading role in bringing people together to work towards these initiatives and to coordinate communication and publicity.</p> <p>DP and Cllr GS were asked to bring a small group of interested residents together to start the ball rolling.</p>	Cllr GS
3	<p>Minutes of Parish Council Meeting – Monday 11th October 2021:</p> <p>The Minutes of 11th October having been agreed by email were accepted, and a copy has been posted to the website.</p> <p>Councillors were asked to comment on the Summary of Actions on page 6 of the minutes of 11th October, as follows:</p> <p>Regarding Hole along Hollow Way on the High Pavement in Bothenhampton, Cllr GS confirmed this had been reported to Dorset Council via the DC Portal. Action completed.</p> <p>Regarding Bridport Energy Efficiency Campaign, Cllr GS confirmed that he had spoken to David Pencheon to ascertain whether he would be interested in the volunteering role. Action completed.</p> <p>Regarding Planning Decision Notices, the Clerk confirmed these had been removed from the agenda. Action completed.</p> <p>Regarding Parish Noticeboards – the Clerk confirmed that she had prepared a detailed paper of the various quotes including other costs such as delivery and installation and had appended photographs of the images to ensure councillors have a full appraisal of the types of noticeboards on offer and their overall costs. See item 8.</p>	
4	<p>Reports from External Organisations:</p> <p>WATAG – No meeting</p> <p>BLAP – Liaison meeting is 17th November and 13th December, Cllr GS will report in January 2022</p> <p>BANP/JCC – meeting is 2nd December, Cllr JB will report in January 2022</p>	
5	<p>Planning:</p> <p>Planning Consultations</p> <p>The planning consultation and decision notices specified on the agenda were noted.</p>	

Ref	Agenda Item	Action
	<p>Planning Control Document – 2021 Councillors noted the document detailing planning applications received in the year.</p>	
6	<p>Finance and Budget:</p> <ul style="list-style-type: none"> ● Payments for Approval – 12th October 2021 - 8th November 2021 ● Walditch Village Hall (28th September meeting) ● Derek Smith Grasscutting ● Dorset Council ● Bothenhampton Village Hall ● PlayQuest Repair Kit ● Post Office (CGR) ● DAPTC Training <div style="text-align: right; margin-right: 50px;">  Approved </div> <p>The Clerk said that the payments listed had already been paid and had been authorised via email. The invoice cover sheet was signed by the Chairman and scanned back to the Clerk.</p> <p>The Clerk's salary for November and December 2021 was approved as were any expenses.</p> <p>The Bank Balance as of 31st October 2021 was provided to councillors for their perusal, the Bank Statement was signed by the Chairman and scanned back to the Clerk.</p> <p>The Cash Flow Forecast up to 31st October 2021 was sent to Councillors for their review.</p>	
7	<p>Parish Council Sub-Committees:</p> <p>Open Spaces and Play Areas Sub-Committee met on the 1st November 2021. The main points to note were:</p> <ul style="list-style-type: none"> ● Dog fouling between the Valley Road entrance of the Bothenhampton Nature Reserve and the back of the lime kiln and the need for additional dog bins. Cllr MW said that this had already been discussed in the T T & F sub-committee and that the view of that committee was that no further dog bins were required. <p>It was suggested that the dog bin that is located at the bottom of the steps adjacent to the entrance of Bothenhampton Nature Reserve in Quarry Lane be moved to the top of the steps.</p> <p>As there is a difference of opinion on this subject the Clerk will roll over until the January 2022 meeting where it can again be discussed. Councillors agreed to keep an eye on the area for incidents of fouling in the meantime.</p>	

Ref	Agenda Item	Action
	<ul style="list-style-type: none"> • John Holt Play Area - quote for the new swing IT WAS AGREED that the quote from GL Jones for the new swing be accepted. The Clerk will contact GL Jones. • John Gundry Play Area - that the re-design of the play area is progressed. • Lower Walditch Play Area - that the S106 request for monies to help fund the planting of various trees in the orchard area is progressed. • The plans of The Hyde were noted. <p>Finance and Funding Sub-Committee met on the 29th October 2021. The main points to note were:</p> <ul style="list-style-type: none"> • The 2022/23 precept should remain the same as that claimed in 2021/22 (£49,500). The Chair of the sub-committee outlined the reasons for keeping the precept the same as the previous year and IT WAS AGREED the Clerk should progress this with Dorset Council. • IT WAS AGREED that the grant request from St Mary's Church, Walditch should be granted. Cllr JB asked that Chris Wellman-Herold be requested to protect biodiversity in the churchyard and encourage it wherever possible. • IT WAS AGREED to fund a replacement laptop for the Clerk. • With regards the email from Bridport Town Council (21st October) requesting a contribution towards the cost of running and sustaining BLAP from 2022/23. It is recommended that the PC pledge the sum of £100 on condition other PCs also contribute, and that the Clerk write to BLAP to this effect. <p>Traffic, Transport and Footpaths Sub-Committee met on the 29th October 2021. The main points to note were:</p> <ul style="list-style-type: none"> • A follow up letter to Dorset Council regarding outstanding portal requests, outstanding work on Hollow Way, Spinners Lane and 20mph speed limits would be sent. • The sub-committee would follow up on footpaths on Walditch Road and safe crossing of Sea Road South. • The 20's plenty campaign would be progressed. 	Clerk

Ref	Agenda Item	Action
8	<p>Other Parish Matters:</p> <p>Community Governance Review Our proposal has been sent to Dorset Council as have the other councils and the Clerk will post to the Parish Council website in due course. Clerk will reply to BTC Town Clerk to this effect.</p> <p>Bridport Town Council Energy Efficiency Campaign Cllr JB said that a resident – Mr Malcolm Drew has been nominated the Energy Efficiency Champion and Cllr JB hopes to meet him soon. Cllr JB said that the parish council may host a public event in the village hall, perhaps with David Pencheon.</p> <p>Dorset's EV Chargepoint Installation Programme Cllr JB explained that Phase 2A will provide more rapid charging facilities in public car parks in larger Dorset villages and to support a car club initiative in Cranborne. There is no current plan to support low cost overnight charging in existing terraced housing areas. In any case, the DC initiative is dependent on funding.</p> <p>Parish Noticeboards The Clerk had put together a paper containing 3 quotes for a number of new notice boards for the parish. The various options were discussed but no decision was made and it was agreed that Cllrs JB and CA would approach local suppliers/manufacturers to see if a cheaper option could be obtained.</p>	Cllrs JB/CA
9	<p>Correspondence:</p> <p>The following correspondence was sent during the period and can be found on the council's website www.bothenhamptonwalditchparishcouncil.com</p> <ul style="list-style-type: none"> ● Letter to Mr R Snelgrove regarding Wanderwell Quarry ● Letter to Playdale regarding John Gundry Play Area ● Further letter to Playdale regarding John Gundry Play Area ● Letter to Dorset Council regarding 20mph speed limit in villages ● Letter to Dorset Council regarding unresolved 'portal' requests ● Letter to Messrs Pymore, Hartung & Andrews regarding damaged beech tree in The Avenue, Walditch ● Letter to Mark Parsons regarding Flytipping by landowner 	
10	<p>Miscellaneous:</p> <p>The Clerk had provided suggested main committee meeting dates to councillors and these were agreed.</p>	
11	<p>AOB:</p> <p>There were no items of AOB</p>	
	<p>The meeting ended at 8.45</p>	

Date of the next Parish Council Meeting: 10th January 2022 @ Bothenhampton Village Hall
Previous council agenda and minutes can be found on www.bothenhamptonwalditchparishcouncil.com

SUMMARY OF AGREED ACTIONS – 8th November 2021

Action	Owner	Page
Regarding Walditch Trees – write to Dorset Council Tree Officer (copy to GC and Dorset Councillor KC) about the damaged beech tree.	Clerk	2
Regarding Climate Change Initiatives – gather a small group of interested residents together to start the ball rolling.	DP (resident) and Cllr GS	3
Regarding email from Bridport Town Council asking for a contribution towards the cost of running and sustaining BLAP – write to BLAP to confirm pledge of £100 on condition other PCs also contribute	Clerk	5
Regarding Parish Noticeboards – approach local suppliers/manufacturers to see if a cheaper option could be obtained.	Cllrs JB and CA	6

ROLLED OVER ITEMS – 8th November 2021

Action	Owner	Page
Dog fouling between the Valley Road entrance of the Bothenhampton Nature Reserve and the back of the lime kiln and the need for additional dog bins. Cllr MW said that this had already been discussed in the T T & F sub-committee and that the view of that committee was that no further dog bins were required. It was suggested that the dog bin that is located at the bottom of the steps adjacent to the entrance of Bothenhampton Nature Reserve in Quarry Lane could be moved to the top of the steps. As there is a difference of opinion on this subject the Clerk will roll over until the January meeting where it can again be discussed.	All	4

ITEMS REFERRED TO OSPAS SUB-COMMITTEE – 17th January 2022

Item	Page
None	

ITEMS REFERRED TO TT&F SUB-COMMITTEE – 21st January 2022

Item	Page
None	

ITEMS REFERRED TO F&F SUB-COMMITTEE – 21st January 2022

Item	Page
None	

External Organisations - Acronyms:

WATAG – West Dorset – Western Area Transport Action Group

BLAP – Bridport Area Local Partnership

BANP JCC – Bridport Area Neighbourhood Plan, Joint Councils Committee

DAPTC – Dorset Association of Town and Parish Councils

NALC – National Association of Local Councils

External Organisations - Councillor representatives:

WATAG – Cllr Chris Addis (Deputy - Cllr Martin Warne)

BLAP – Cllr Graham Styles

BANP – Cllr Jim Basker

Misc

VFO - Volunteer Footpath Officer