



Bothenhampton & Walditch
Parish Council since 1886

**MINUTES OF FINANCE AND FUNDING SUB-COMMITTEE MEETING
held at Stoneleigh at 2pm on 2nd July 2021**

Initials:	Invited:
CA	Cllr Chris Addis (Chair)
TC	Tan Cox (RFO & Clerk)

Declaration of any pecuniary interests relating to items in the agenda:	Action
None	
Apologies: None	
<p>MINUTES OF F&F MEETING – 30th April 2021: The minutes of 30th April were approved, and a copy will be posted to the website.</p> <p>MATTERS ARISING FROM MEETING ON 30th April 2021:</p> <ul style="list-style-type: none"> • Lower Walditch Play Area – Regarding fruit trees at Lower Walditch Play Area – Clerk to contact Group. Action completed. <p>RECOMMENDATIONS REFERRED TO/FROM THE MAIN COMMITTEE HELD 14TH JUNE 2021 None</p>	

Minutes agreed: Chairman

on 27th August 2021

Ref		Action
	<p>RECOMMENDATIONS FROM THE OPEN SPACES AND PLAY AREAS SUB-COMMITTEE 10th MAY 2021</p> <p>None</p> <p>RECOMMENDATIONS FROM THE TRAFFIC, TRANSPORT & FOOTPATHS SUB-COMMITTEE 30TH APRIL 2021</p> <p>None</p>	
2	<p>MAIN BUSINESS</p> <ul style="list-style-type: none"> ● Cash Flow Forecast. The Chair has reviewed the document and confirmed that it is satisfactory. Cash Flow Forecast to be circulated. The Clerk reminded the Chair that she does not update the 2nd page of the Cash Flow Forecast. ● Lower Walditch Play Area – Request for further equipment and additional S106 monies. It would appear that the LWPA are cognizant that there is a sum of £902.58 available for play areas under our allocated funds. We are not sure how they became aware of this as nowhere is it minuted that this sum has been allocated to them. It could in fact be available for any of the three play areas. This matter must rest with the Parish Council's Main Committee as to whether we allocate this money to LWPA or whether we politely tell them, in light of the amounts they have had to date, this money should be held available for use elsewhere. It should be made clear again to the LWPA of the longer-term implications for the Parish Council of increased play equipment (in terms of insurance and maintenance). The Finance and Funding sub-committee recommend to the Main Committee that they consider the allocation of the £902.58 in light of the comments above. ● Invoice from BTC regarding payment for various items The background to this is that the Clerk received a request for money from BTC in the sum of £439.90 for 'various' materials, after querying this the request was revised to £68.65. The invoice has been authorised and paid by the Clerk and no further action is required. 	
3	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> ● Continued Zoom subscription As payment has already been made for the coming year from 11th May 2021 it should be reasonable to assume that come May 2022 things will be back to normal and there seems little point in investing £144 annually in something we may very rarely use. 	

Ref		Papers
	<p>The Finance and Funding sub-committee recommend to the Main Committee that the Clerk cancels the Zoom subscription on the 1st May 2022.</p> <p>• Email from Main Committee Chairman (Cllr JB) regarding a budget for proposed parish plan activities</p> <p>There was discussion around the email and the amount of funding that could be made available. Cllr JB had referred to CIL monies received, but it was agreed that this money could not be used for the majority of parish plan projects as it is intended for infrastructure spend. It was agreed that Cllr CA would write to Cllr JB explaining that CIL monies would not be available however that monies could be made available on a project-by-project basis from the Parish Council's treasury account.</p>	Cllr CA
4	DATE OF NEXT MEETING – 27 th August 2021 at Stoneleigh, 2pm	

SUMMARY OF AGREED ACTIONS – 2nd July 2021

Action	Owner	Pages
Regarding budget for proposed parish plan activities – write to Cllr JB.	Cllr AL	3

ITEMS ROLLED OVER – 2nd July 2021

Action	Owner	Page
None		

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 13th September 2021

Item	Page
<p>Lower Walditch Play Area – Request for further equipment and additional S106 monies.</p> <p>This matter must rest with the Parish Council's Main Committee as to whether we allocate this money to LWPA or whether we politely tell them, in light of the amounts they have had to date, this money should be held available for use elsewhere.</p>	2

Item	Page
<p>Lower Walditch Play Area – Request for further equipment and additional S106 monies.</p>	
<p>It should be made clear again to the LWPA of the longer-term implications for the Parish Council of increased play equipment (in terms of insurance and maintenance).</p>	2
<p>The Finance and Funding sub-committee recommend to the Main Committee that they consider the allocation of the £902.58 in light of the comments above.</p>	2
<p>Continued Zoom subscription The Finance and Funding sub-committee recommend to the Main Committee that the Clerk cancels the Zoom subscription on the 1st May 2022.</p>	2/3

RECOMMENDATIONS REFERRED TO OSPA SUB-COMMITTEE – 5th July 2021

Item	Page
None	

RECOMMENDATIONS REFERRED TO T T & F SUB-COMMITTEE – 2nd July 2021

Item	Page
None	