

MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 10 April 2017

Present: Bob Dennis(Chair), Alan Stenning(Vice Chair), Ian Bark, Ed Hanson, Geoff Matthews, & Elizabeth Welch.

In attendance: Chris Dobbs (Clerk).

100. DECLARATION OF INTEREST.

100.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

101. APOLOGIES.

101.1- There were apologies from - Colin Sparkes

102. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 13 March 2017, were accepted as true records and duly signed by the Chairman.

103. MATTERS ARISING.

103.1- May 2016 - 1 to 11, June - 12 to 22, July - 23 to 33, August - no Meeting, September - 34 to 44, October - 45 to 55, November - 56 to 66, December - no Meeting, January 2017 - 67 to 77, February 2017 -78 to 88, March 2017 - 89 to 99, & April 2017 - 100 to 110. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

104.DEMOCRATIC HALF HOUR.

At 7.05 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.15 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. - There was one member of the public present at the Meeting.

105. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard - commented that WDDC were in the process of changing back to Committee organization -

Described that plans were being considered to set up a Community Trust re a Local Bus Service to replace the present subsidized routes.

Agreed to pursue land ownership of Blood Lane -

106. REPORT BY DCC COUNCILLOR - RON COATSWORTH.

Ron Coatsworth - not at Meeting - Ian Bark requested that the Clerk sent a letter thanking Ron for his very long service as a County Councillor, as he is not seeking re election.

107.* PLANNING AGENDA for B&WPC Meeting - Monday 10 April 2017.

a) Applications received from WDDC/DDC -

WD/D/17/000542 - 31 Pasture Way - construct PVC conservatory with guardian warm roof to the rear elevation - Corporate View of the PC is to recommend Approval of Planning Consent.

WD/tp/17/00134 - Brunel House, Wych Lane - re pollard T1 Ash to 5M from ground - no comments to be sent -

WD/CA/17/00136 - Stoneleigh, Walditch - T1 Tulip - reduce by 20% - no comments to be sent -

" To discuss new routine, to take account of move to electronic distribution -

PC agreed that all members of the PC to be sent Applications so that Plans can be reviewed on line on Dorset for You before the next scheduled Meeting.

WD/D/17/000649 - 41 Burton Road - Demolish and replace Garage - Corporate View of the PC is to recommend Approval of Planning Consent.

WD/D/17/000775 - 88 Crock Lane - Single storey rear extension - Corporate View of the PC is to recommend Approval of Planning Consent.

b) Decisions by WDDC/DCC etc.

Appeal - Land adjacent to 18 Slades Green, Bridport - representation by 12 April 2017 - ref. WD/D/16/001620 -

WD/D/17/000382 - 2 Chestnut Road - Request for Confirmation of Compliance with conditions as listed -

WD/D/17/000367 - Cherrywood Farm Cottage, Bonscombe Hill Lane, Walditch - Request for Confirmation of Compliance with conditions as listed -

WD/D/17/000341 - 4 Howard Road - Proposed single storey rear extension - have not received Application -

108. FINANCE AGENDA - B&WPC MEETING - Monday 10 April 2017.

Receipts -

i) Current Account as at 31 March 2017 - £15896.59

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

1543 - Clerk's March 2017 Salary - 444.63

1544 - Walditch Village Hall - Hall Hire - 15.00

1545 - Bothenhampton Village Hall - Hall Hire - 28.00

1546 - Bridport Town Council - Lengthsman - 1080.00

1547 - Clerk's Expenses - photocopying, Ink, & Stationery - 68.83

1548 - Donation for Loders School PTFA - 150.00

1549 - David Landscapes - Grass Cutting - 567.20

1550 - CPRE Annual Subscription - 36.00

1551 - Office Accommodation - 97.50

Total - £2487.16

Balance - £13409.43

Invoices Initialled, & Cheques as listed were proposed for payment by Ian Bark, seconded by Elizabeth Welch, and carried by all Parish Councillors present.

109. * PARISH MATTERS - for B&WPC Meeting - Monday 10 April 2017.

- n.b. All items to be introduced by Clerk unless specified on Agenda -

109.1 - B&WPC Standing Orders & Financial Regulations -

Action at April 2017 Meeting - Standing Orders were reviewed and Approved by PC members present -

The Financial Regulations document was Approved in line with the PC Risk Assessment Policy in that 2 x signatures by Authorised Parish Councillors are required for all cheque transactions, & that the Parish Clerk acts on behalf of B&WPC as the Responsible Financial Officer -

109.2 - Lengthsman's duties, Guidelines for April 2017 -

Bothenhampton -

* Construct steps to provide easier access from Footpath 5/14 to Bowhayes -

Nb - contacted DCC, Bowhayes is private road - requested DCC does estimate of cost - nb - not received to date -

Monthly Inspection of John Holt Play Area -

- Including Picnic Tables, gate mechanism, & Safety Surfaces -

- Ivy cleared from wall - safety surface to be cleaned -

Remaining Bench to be considered for suitable site by PC -

Ancient Footpath in Hollow Way to be cutback and generally maintained over the winter months - NB - this work has recently been completed by DCC Highways, as a considered Safety issue.

Walditch - Spinners Lane - Chimney Report - WDDC Building Control to be contacted re site clearing - NB - possibly to be completed by Lengthsman -

*Site inspection of Spinners Lane - drain outlet to be cleared -

Site inspection of John Gundry Play Area, & bin emptying if necessary -

- To re-instate drain gully adjacent to Hyde Farmhouse, Walditch -

- Observation of Spring in Lower Walditch Lane - sand bag barrier installed

109.3 - Bridport Area Neighbourhood Plan -

Action at March Meeting - Ian commented that the Consultation Process should be complete by April, for discussion in May with Parish Councils.

Action at April Meeting - Draft Intentions document to be circulated by Ian, which includes recommendations re social housing needs -

109.4 - Review of cover arrangements for Clerk -

Action at April Meeting - Review Meeting arranged for Wednesday 3 May 2017 -

109.5 - Internal Audit/Annual Return for 2016/2017 -

Action at April 2017 - Annual Governance Statement 2016/2017 - Approved by B&WPC members present & document signed by Chair -

109.6 - Donation request for Loders School PTFA - agreed Grant of £150 at March Meeting - Minute 99.4 -

Action at April 2017 Meeting - see Finance Agenda detail -

109.7 - Request for Dog Waste Bin at top of footpath path leading from Walditch Road to the corner of Crock Lane -

Action at April Meeting - Clerk confirmed that Dog Waste Bin has been fitted at agreed site by Lengthsman.

109.8 - Annual CPRE subscription -Approved - Minute 99.3 -

Action at April Meeting - see Finance Agenda detail -

109.9 - Condition of Walditch Notice Board -

Action at February Meeting - Clerk has left message with Dave Dear on 07971408943 -

Action at March Meeting -estimates for repair to be presented to the next Meeting -

Action at April Meeting - estimate for repair agreed by PC members present - £150 -

109.10 - Request to purchase Payphone in Bothenhampton -

Action at March Meeting - Clerk reported that purchase contract is now completed. There is a need to design a notice to be placed in the payphone to describe B&WPC ownership.

Action at April Meeting - Clerk commented that notices have not yet been designed -

109.11 - Walditch Village Hall Management Committee request for financial support for Hall floor & Boiler refurbishment -

Action at April Meeting - PC members present agreed a Grant of £1500 towards Repairs & Maintenance as described for Walditch Village Hall -

Proposals for Parish Matters Agenda - May 2017 Meeting

Colin gave advance Apologies for April & May Meetings -

110. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

110.1 - Letter of thanks from Axe Valley & West Dorset Ring & Ride Service Ltd - to file -

110.2 - CPRE Journals - to Geoff Matthews -

110.3 - BLAP letter re Community Planning - read to Meeting -

110.4 - Play Area Inspection letter - PC members agreed to be subject to Annual Automatic reminders of due Inspection dates -

110.5 - Housing White Paper consultation document - to Bob Dennis -

The Annual Parish Meeting of the Parish Council will be held at BOTHENHAMPTON VILLAGE HALL, on MONDAY 8 May 2017, commencing at 6.30 pm., & followed by the May Meeting of B&WPC.

There being no further business to discuss, the Meeting closed at 8.40 p.m.

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 10 April 2017 :-

The Clerk agreed to contact BTC & Dave Rickard of WDDC, to see if there are any ways that the Bus Services could continue with some alternative funding..

Telephone request for bench to be placed at bus stop by Howard Road - J G Green 420992

21 Jessop Ave Re Blood Lane - Ray Jerrad requested letter re land ownership of Blood Lane -