

MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 13 November 2017

Present: Bob Dennis(Chair), Ian Bark, Geoff Matthews, & Colin Sparkes.

In attendance: Chris Dobbs (Clerk).

56. DECLARATION OF INTEREST.

56.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

57. APOLOGIES.

57.1- There were apologies from -Ed Hanson, Alan Stenning, & Elizabeth Welch. -

58. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 9 October 2017, were accepted as true records and duly signed by the Chairman.

59. MATTERS ARISING.

59.1- May 2017 - 1 to 11, June - 12 to 22, July - 23 to 31, August - no Meeting, September - 3 to 11, October - 12 to 20, November - 21 to 29, December - no Meeting, January 2018 - 1 to 9, February 2018 - 10 to 18, March 2018 - 19 to 27, & April 2018 - 28 to 30. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

60.DEMOCRATIC HALF HOUR.

At 7.05 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.35 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. - There were 12 members of the public present at the Meeting.

61. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard - Apologies given -

62. REPORT BY DCC COUNCILLOR -

Ros Kayes - Apologies given -

63.* PLANNING AGENDA for B&WPC Meeting - Monday 13 November 2017.

a) Applications received from WDDC/DDC -

WD/D/17/002333 - 47 Slades Green, Bothenhampton - Construct a retaining boundary wall to the road frontage. Re - profile existing steep grass bank to a lesser gradient. The Corporate View of the Parish Council is to recommend the Planning Application for Approval.

WD/D/17/002323 - 45 Valley Road - Demolition existing single storey flat roofed extension and rebuild to include repositioned window layout, pitched roof and improved insulation. - The Corporate View of the Parish Council is to recommend Approval of the Planning Application

WD/D/17/002080 - 2 Hyde Cottages, Walditch Road, Walditch - Replace the four rotten windows at the front of the house with identical new wooden windows - The Corporate View of the Parish Council is to recommend Approval of Planning Consent.

b) Decisions by WDDC/DCC etc.

WD/D/17/001945 - The Cottage, Walditch Road, Walditch - Grant of Non Material Amendment as listed -

WD/D/17/002333 - 47 Slades Green, Bothenhampton - Approval -

64. FINANCE AGENDA - B&WPC MEETING - Monday 13 November 2017.

Receipts - Nil -

i) Current Account as at 31 October 2017 -£27,240.02

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

1588 - Clerk's October 2017 Salary - 444.63

1589 - Office Accommodation for Clerk - From April to Sept. 2017 - 195.00

1590 - Expenses incurred by Clerk - October 2017 - 41.71

1591 - Black & White IT Ltd - e mail issues - 30.00

1592 -David Landscapes Ltd - grass cutting - 567.20

Total - £1278.54

Balance - £25961.48

Invoices Initialled,& Cheques as listed were proposed for payment by Colin Sparkes, seconded by Geoff Matthews, and carried by all Parish Councillors present.

Note - Having appreciated that the PC e mail site was filling up quickly, the PC members present approved a change of site to Microsoft Outlook at a cost of £150 - Approved by Ian Bark, seconded by Geoff Matthews, & carried by all members present.

65. * PARISH MATTERS - for B&WPC Meeting - Monday 13 November 2017.

- n.b. ll items to be introduced by Clerk unless specified on Agenda -

65.1 - Walditch - request for Parking in Real Tennis Court grounds -

Action at October Meeting - PC acknowledged that Bridport & West Dorset Sports Trust were going to consider feasibility of using the Real Tennis Court grounds for Public Parking. Elizabeth Welch indicated that she would be pleased to attend the next Trust meeting. Clerk to make enquiries with Trust Chairman -

Action at November Meeting - Clerk requested to notify Action Group in Walditch of Trust's decision to turn down parking request. 65.2 - Lengthsman's duties, Guidelines for November 2017 - see Notes in Book -

Bothenhampton -

* Construct steps to provide easier access from Footpath 5/14 to Bowhayes -

Nb -contacted DCC, Bowhayes is private road - requested DCC does estimate of cost - nb - not received to date -

Monthly Inspection of John Holt Play Area -
- Including Picnic Tables, gate mechanism, & Safety Surfaces -
- Ivy cleared from wall - safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed -

Walditch - Spinners Lane - Chimney Report - WDDC Building Control to be contacted re site clearing
- NB - possibly to be completed by Lengthsman -

Gully near Hyde Farmhouse to be cleared -

Site inspection of John Gundry Play Area, & bin emptying if necessary -
Strimming of various sites as listed in Work Record.

65.3 - Bridport Area Neighbourhood Plan -

Action at September Meeting - Ian commented that Post Consultation was achieved from good delivery of leaflets, & well attended surgeries. Mentioned state of housing stock, & date of Final Phase meeting at the Town Hall on Tuesday 31 October, with a referendum to follow after this date.

Action at October Meeting - Clerk informed PC that he would attend the Final Phase meeting at the Town Hall -

Action at November Meeting - Ian reported that he would be encouraging conclusion of business regarding Post Consultation, which would lead to the Referendum.

65.4 - Review of cover arrangements for Clerk -

Action at October Meeting - Informed Meeting of Review on Wednesday 27 September. Next Review date set for Wednesday 8 November at 09.00 -

Action at November Meeting - The next Review date was set for Wednesday 3 January 2018 at 09.00 -

54.5 - Information Notices for Payphones in Bothenhampton & Walditch -

Action at October Meeting - No action taken -

Action at November Meeting - No action taken -

65.6 - Play Areas Inspection Reports 2017 -

Action at October Meeting - Presentation for John Gundry Play Area Repair Quotes. Chair suggested that further quotes be obtained - Clerk to Action for next Meeting -

Action at November Meeting - There were 2 Quotes - & the PC considered RJM Contracts at an estimated cost of £1965 + VAT, to be the preferred contractor. Clerk to inform applicants by telephone -

65.7 - Consideration of Budget/Precept for 2018/2019

Action at October Meeting - Arranged Budget Meeting in Bothenhampton Village Hall with Bob Dennis & Colin Sparkes for Tuesday 7 November at 09.30 to 10.30 -

Action at November Meeting - PC Approved Budget & Precept for 2018/2019.

65.8 - Cashbook 1718 v 1 B&WPC - October readout distributed and reviewed with PC members present.

Proposals for Parish Matters Agenda - January 2018 Meeting -

66. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

66.1 - Thank you letters - re St Mary's Churchyard, Walditch, & Old Churchyard, Bothenhampton -

66.2 - CPRE Dorset Review & General Meeting notification - to Geoff Matthews -

The next Parish Meeting of the Parish Council will be held at BOTHENHAMPTON VILLAGE HALL, on MONDAY 8 January 2018, commencing at 7.00 pm.

There being no further business to discuss, the Meeting closed at 8.15 pm. .

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 13 November 2017 -

Local resident expressed concern about garden waste being thrown over the bank of the ancient footpath in Hollow Way. Clerk in consultation with Chair, to arrange a letter of concern to residents with property at the top of the bank.

The owners of Homestead Farm, Debra & Kim Hughes, presented verbally their plans for the development of the site. Architect, Terry Pinto, presented some outline drawings which projected a site plan of the future proposed project. No formal Planning Application has been submitted to date, and the owners anticipate this to happen soon. Comments were made by the Chair regarding parking issues and the proposed entrance in Duck Street.