## BOTHENHAMPTON & WALDITCH PARISH COUNCIL ANNUAL MEETING - 9<sup>th</sup> MAY 2022 BOTHENHAMPTON VILLAGE HALL, 6.30PM

## AGENDA

FROM: CLERK – Tan Cox

EMAIL: <u>clerk@bothenhamptonwalditchparishcouncil.com</u>

To: ALL PARISH COUNCILLORS			
Chairman: Cllr Jim Basker		Vice Chairman: Cllr Graham Styles	
Cllr Chris Addis	Cllr Martin Warne		Cllr Edward Berry
COPY TO DORSET COUNCILLORS: Cllrs Williams, Clayton, Bolwell			

Dear Councillor,

You are summoned to the **ANNUAL MEETING** of Bothenhampton & Walditch Parish Council, this will be held on **9<sup>th</sup> May 2022** at 6.30pm in **Bothenhampton Village Hall**. The meeting will consider the items set out below:

Ref	Declaration of any pecuniary interests relating to items in the agenda	Owner	Papers
	Apologies:		
	ELECTION OF CHAIRMAN AND VICE CHAIRMAN		
	Any nominations to Clerk by 5 <sup>th</sup> May 2022		
	CHAIRMAN'S REPORT		
	A report from the Parish Council Chairman, Cllr Jim Basker on the Parish Council's activities and achievements in the year.		
1	REPORTS FROM DORSET COUNCIL COUNCILLORS		
2	DEMOCRATIC HALF HOUR		
3	MINUTES OF MONDAY 14 <sup>th</sup> MARCH 2022		
	The minutes of Monday 14 <sup>th</sup> March, having been agreed by email have been uploaded to the parish council's website.		
	Councillors were asked to comment on the <b>Summary of Actions</b> Regarding Event on John Holt Play Area for celebrating the Queens Platinum Jubilee – (insurers notified on 15 <sup>th</sup> March 2022).	Clerk	
	Regarding Democratic Half Hour / 20 Howard Road – advise homeowner to contact Dorset Council directly to request specialist tree surgeon. (letter to K Pullen 17 <sup>th</sup> March 2022)	Clerk	

Ref		Owner	Papers
	Regarding BANP / JCC – the parish council to appoint an alternate councillor to the JCC to deputise in Cllr JB's absence.	Cllr JB	
	Regarding CGR – produce B&W PC Notice for distribution to councillors for their input. (Notice regarding CGR Draft Recommendations sent 16 <sup>th</sup> March to councillors).	Clerk	
	Regarding Nature Reserve Signage – speak to Bridport Town Council.	Cllr JB	
	Regarding Bridport Food Bank – send one-off donation of £200. (Donation made on 15 <sup>th</sup> March 2022).	Clerk	
4	REPORTS FROM EXTERNAL ORGANISATIONS		
	WATAG – no meeting		Cllr
	BLAP Liaison – 4 <sup>th</sup> May 2022		attendee
	BANP / JCC – 3 <sup>rd</sup> June 2022		Update
5	PLANNING for information only		
	(All planning applications are sent to councillors on the date they are received by the Clerk. Councillors respond and the corporate view is provided to Dorset Council via their Planning Portal)		All pre- sent via
	PLANNING CONSULTATIONS		email as and
	<ul> <li>P/HOU/2022/00873 85 GUNDRY ROAD DT6 4SE</li> <li>P/FUL/2022/01792 CHERRYWOOD FARM, BONSCOMBE HILL LANE, WALDITCH DT6 4LQ</li> <li>P/HOU/2022/01786 3 SOUTH LAWNS DT6 4DS</li> <li>P/HOU/2022/02018 4 HOWARD ROAD DT6 4SH</li> <li>P/HOU/2022/02095 19 SLADES GREEN DT6 4DZ</li> </ul>		when they arrive from Dorset Council
	PLANNING APPEAL NOTICES		
	None		

Ref		Owner	Papers
6	FINANCE AND BUDGET		
	Payments made from 15 <sup>th</sup> March to 9 <sup>th</sup> May 2022		
	Mystic Signs     Olive Decker & Studee (Jubilee Trees)		
	<ul><li>Cllrs Basker &amp; Styles (Jubilee Trees)</li><li>Bridport Food Bank</li></ul>		Invoices approved
	Printing & Ink Cartridges		via email
	<ul><li>Voucher</li><li>Dorset Council</li></ul>		
	Derek Smith X 2		
	<ul><li>The Shed and J Tigg</li><li>Bridport Town Council (BLAP &amp; Lengthsman)</li></ul>		
	CPRE		
	Jím Basker		
	Parish Council Chairman		
	Clerk's Salary – May 2022 pre-approval]		
	Clerk's Expenses – pre-approval		
	Bank Statement to 30 <sup>th</sup> April 2022		
	Cash Flow Forecast to 30 <sup>th</sup> April 2022		
	<ul> <li>Review of Internal Audit Report – and Annual Internal Audit Report AGAR (Part 3/Page 3) 2021/22</li> </ul>		
	Review and Approval of AGAR Annual Governance and		
	Accountability Return (Part 3, Section 1 (page 4)), Annual		
	<ul> <li>Governance Statement 2021/22 AGAR to be signed</li> <li>Review and Approval of Statement of Internal Control</li> </ul>		
	2021/22		
	<ul><li>Review and Approval of Financial Regulations</li><li>Review and Approval of Budgets for 2022/23</li></ul>		
7	PARISH COUNCIL SUB-COMMITTEES		
	Open Spaces and Play Areas (OSPA)		
	<ul> <li>Items tabled on the night</li> </ul>		
	Traffic, Transport and Footpaths (T, T & F)		
	Feedback on the work of the Lengthsman		
	<ul> <li>20s Plenty Campaign</li> <li>Speed Survey on Crock Lane by Dorset Council</li> </ul>		
	<ul> <li>WATAG AGM</li> </ul>		
	31 & 33 Crock Lane (footpath W5/4 to the south-west of		
	<ul><li>33 Crock Lane</li><li>Howard Road 'slow' signs</li></ul>		

Ref		Owner	Papers
8	OTHER PARISH MATTERS		
	Jubilee Tree Plaques 'Village Green' environmental event – Outcomes and bid to Dorset Community Energy Community Fund CGR - Update A35 Communities Initiatives (Request from Chideock Parish Council)	CIIr EB CIIr GS CIIr JB CIIr JB	Email
9	CORRESPONDENCE		
	Letter to Mrs K Pullen regarding Sycamore Tree overshadowing 20 Howard Road		
	Letter to Mrs R Ackerman regarding footpath 5/4 to the South West of Crock Lane		
10	AOB		

Date of the next Parish Council Meeting: 13<sup>th</sup> June 2022 at Walditch Village Hall, 7pm

Previous council minutes can be found on www.bothenhamptonwalditchparishcouncil.com