



Bothenhampton & Walditch
Parish Council since 1886

**MINUTES OF OPEN SPACES AND PLAY AREAS SUB-COMMITTEE MEETING
held REMOTELY at 3pm on 29th June 2020**

Initials	Present
GS	Cllr Gill Smith (Chair)
JB	Cllr Jim Basker
AL	Cllr Ann Langridge
TC	Tan Cox (Clerk)

Ref	Agenda Item	Action
	Declaration of any pecuniary interests relating to items in the agenda: None	
	Apologies: None	
	CLERK'S NOTE Due to the COVID-19 virus and social distancing requirements this meeting was held remotely using video conferencing software. The L01-20 Local Authorities and Police and Crime Panels (coronavirus) (flexibility of local authority and police and crime panel meetings) (England and Wales) Regulations 2020, Regulation 5(2) require that all participants should be able to be seen and heard throughout the meeting and this condition was satisfied.	

Minutes agreed: Chairman

on 31st August 2020

Ref	Agenda Item	Action
1	<p>MATTERS ARISING FROM MEETING ON 7th April 2020</p> <p>John Gundry Play Area</p> <p>Contractor now selected to carry out the remaining work on the trees in John Gundry at the end of the bird nesting season (August 2020) and work to commence by Playdale in July 2020. Action completed.</p> <p>John Holt Play Area</p> <p>Cllrs Basker and Smith have arranged a date to repair the bench slats and to oil the swings. This should be completed before the 4th July when the councillors have agreed the play area can be re-opened.</p> <p>Cllrs discussed the dry-stone wall and it was agreed that it was not in such a bad state and possibly just needs the ivy roots to be removed. Agreed to remove from the Agenda as no further action required for now.</p> <p>The Lengthsman has taken down the old signs – see below for discussion on new signage. Action completed.</p> <p>Lower Walditch Play Area</p> <p>Lower Walditch Play Area group has been contacted and provided with an update. Action completed.</p> <p>Howard Road Rewilding</p> <p>The Clerk has produced a basic artists impression of the rewilded area and Cllr JB has drafted some commentary that could be put alongside it explaining to residents the parish council's ideas. The COVID-19 stay at home requirements has meant that work on this has been delayed – also see page 5.</p> <p>SUMMARY OF ROLLED OVER ITEMS FROM 21ST February 2020</p> <p>Play Areas - Signage</p> <p>Cllr AL had emailed examples of signage and asked for confirmation as to whether the signage should contain a picture (that is free from copyright). There was a majority to go with the picture option. Cllr AL said she would email round a variety of pictures for the signage for information.</p> <p>The Clerk has provided the information from ROSPA on what the recommended wording should be for play area signage. Action completed.</p>	Cllrs GS/JB

Ref	Agenda Item	Action
	<p>RECOMMENDATIONS FROM MAIN COMMITTEE 11TH MAY 2020</p> <p>Play Areas - Insurance</p> <p>Cllr JB referred to benches, but Cllr AL confirmed that any benches located within the parish do not belong to the parish council and are not on our asset register. The Clerk confirmed to Cllr JB that she had negotiated for the inclusion of benches within the current insurance policy in case the parish council did want to erect a bench in the future (along with the terms set out in the Memorials Policy).</p> <p>Cllr JB asked that the OSPA sub-committee review the play area equipment to ensure the insurance cover is appropriate. Cllr JB added that this could be done once all the new equipment has been installed and renovations in John Gundry have been completed. It was agreed a stock check of current equipment (value of equipment at a certain date) at John Holt could be completed as there is no work to be done on this play area for the time being. Cllrs JB and GS agreed to do this when they oil the swings and mend the bench slats. Cllr JB to check insurance relating to number of benches covered.</p>	<p>Cllrs JB / GS</p> <p>Cllr JB</p>
	<p>MAIN BUSINESS</p>	
2	<p>JELLYFIELDS NATURE RESERVE / BOTHENHAMPTON NATURE RESERVE</p> <p>Cllr JB provided an update on what has happened so far and referred to a site visit to Jellyfields on Friday 26th June 2020. He said that there will be a site visit to Bothenhampton Nature Reserve later in the month. He confirmed that Bridport Town Council has sent a 'first draft' of the nature reserves' management plan to him for information. The plan refers to the replacement of trees, re-meadowing and weed removal.</p> <p>He referred also to the recent survey of residents and said that there were considerable differences of opinion from residents on the question of dogs and whether they should be allowed to roam free or to be kept on a lead.</p> <p>The need for volunteers to form working parties to help maintain the two nature reserves was discussed.</p>	

Ref	Agenda Item	Action
3	<p>JOHN HOLT PLAY AREA</p> <p>The play area will be reopened on the 4th July, in line with government guidance. Cllrs JB and GS will have carried out the oiling of the swing and mended the bench. There was reference to the work being carried out by Dorset Council (along Main Street), and it was hoped that their equipment will be removed by the 4th July to enable unfettered access to the play area.</p> <p>Cllr AL referred to the nets for the goal mouths that she has kept which are not fit for purpose. They are not suitable for the goal mouth and are not in a saleable condition. Cllr AL to place the nets on Gumtree to see if some other organisation would like them. Cllr AL said we could only ask for a donation as they are not able to be sold for money; their condition is not good enough.</p>	Cllr AL
4	<p>JOHN GUNDRY PLAY AREA</p> <p>Cllr GS confirmed a conflict of interest. The Contractor was selected to carry out the remaining work on the trees in John Gundry at the end of the bird nesting season (August 2020) and work to commence by Playdale on the 17th August 2020. The Clerk to notify the contractors after the decision has been ratified by the Finance and Funding sub-committee on the 3rd July 2020.</p> <p>Cllr JB confirmed that there may be requests from local residents for further equipment to be installed in the play area, however he said that local residents would contribute to the costs.</p>	
5	<p>LOWER WALDITCH PLAY AREA</p> <p>There was discussion around the need for a dog bin (possibly a general-purpose bin or a combined bin). There was agreement that two bins were excessive for the area and a combined bin would be appropriate. The Lower Walditch Play Area Group will be informed of this decision in due course.</p> <p>Cllr JB referred to a request that is currently outstanding which has already been lodged with Bridport Town Council regarding the installation of a hedge along the disabled access path. He said the dog bin/combined bin can be installed at the same time.</p>	
6	<p>ANY OTHER BUSINESS</p> <p>Dog Bins</p> <p>The Volunteer Footpaths Officer has been tasked to make a register of all dog bins and where they are sited throughout the parish. He is due to report on the 3rd July to the Transport, Traffic and Footpaths sub-committee.</p>	

Ref	Agenda Item	Action
	<p>Howard Road Rewilding Project</p> <p>Cllr JB referred to this and it was agreed to survey the local residents. It was agreed that the artists impression that the Clerk drew up should be progressed with explanatory text on the reverse and residents could be surveyed at the same time as the survey for the parish council plan. The Clerk to send another copy to councillors. Roll Over.</p> <p>BANP Meeting – Footpaths (Green Route)</p> <p>Cllr GS referred to a BANP meeting she had attended which outlined a project to join up all outlying parishes via footpaths linking them together, with each parish's footpaths being colour coded. This will be picked up at some point when progressed by BANP by the Traffic, Transport and Footpaths sub-committee.</p> <p>Council Storage Project</p> <p>Cllr JB raised the issue of council storage for equipment and the administration filing cabinet. There was discussion around this and agreement for Cllr AL to approach David Weston (Bothenhampton Village Hall) to enquire about the Bothenhampton Men's Club premises which may be available. If this is not available, the option to purchase a shed to store our equipment could be considered and sited on one of our green spaces.</p>	<p>TC</p> <p>Cllr AL</p>
	The meeting ended at 3.40pm. Date of next meeting 31 st August at 2pm via Zoom video conference software.	

SUMMARY OF AGREED ACTIONS – 29th June 2020

Action	Owner	Page
Regarding John Holt Play Area	Cllrs	
– Councillors to oil swings and repair bench	JB/GS	2
– Carry out a stock check of current equipment (note value of equipment) Check number of benches covered.	“	3
– Cllr AL to place the goal mouth nets on Gumtree and request donation only	Cllr AL	4
Regarding Howard Road Rewilding		
– send copy of artists impression to councillors	TC	5
Regarding Council Storage Project		
- Cllr AL to speak to Bothenhampton Village Hall Chair	Cllr AL	5

SUMMARY OF ROLLED OVER ITEMS – 29th June 2020

Item	Page
Regarding Rewilding – delayed due to COVID-19.	2 / 5
Regarding Signage – being progressed by Cllr AL	2

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE

Item	Page
None	

RECOMMENDATIONS REFERRED TO FINANCE & FUNDING COMMITTEE – 1st May 2020

Item	Page
IT IS RECOMMENDED that: Parish Council select the lowest tender to complete the tree works at John Gundry Play Area	4