Bothenhampton & Walditch

Parish Council since 1886

MINUTES OF FINANCE AND FUNDING SUB-COMMITTEE
held at STONELEIGH at 2pm on 6th January 2020

Initials:	Invited:
CA	Cllr Chris Addis (Chair)
AL	Cllr Ann Langridge
TC	Tan Cox (RFO & Clerk)

	Action
Apologies: None	
MATTERS ARISING FROM F&F MEETING ON 22nd November 2019	
● Cash Flow Projection – move spend for Play Bark at John Gundry to Open Spaces Maintenance. Completed.	TC
● Jellyfields Nature Reserve / Bothenhampton Nature Reserve - re-write letter to BTC. Completed.	TC
● Grant to St Mary's Church, Walditch - write to the Churchwarden and ask him to provide assurance to the parish council that the grant will be used solely on maintaining the churchyard/grounds. Completed.	TC
● Walditch Noticeboard - email councillors for approval and then instruct the firm to proceed. Completed.	TC
● Quote for Goal Nets at John Gundry - place onto the Agenda for the main committee in January 2020. Completed.	TC

Minutes agreed: Chairman on 6th March 2020

	Action
Precept The main business for the meeting was to discuss and agree the precept for the 2020/21 year. The sub-committee referred to the current Cash Flow Forecast (which had been updated to reflect December 2019 expenditure), there was agreement that a proper budget would be needed for the forthcoming year. There was discussion on the various expenditure items that would need to be made out of the current year's budget that had not been allowed for, these were: - BANP Referendum costs – estimated at £500 - Jellyfields and Bothenhampton Nature Reserve – one-off payment to Bridport Town Council towards the cost of the 10-year medium term plan. Cllr AL said the OSPA had agreed to fund part of the cost of the plan and consequently being able to contribute to it. There was detailed discussion relating to the 2020/21 budget and the amounts that should be allocated to each cost centre. It was agreed to allocate £2,000 per annum to each play area. There was some debate over whether to have the £2,000 allocated strictly to each play area or to keep £6,000 (per annum) in a pot, ring-fenced and to be used solely for refurbishment and replacement of equipment. It was agreed to raise this with the main committee and ask for a vote. Cllr CA suggested that to ease the problem facing the John Gundry play area, the parish council could take £5,000 from its reserves on 31st March 2020 and combine this with the £2,000, raising an amount of £7,000 that could be spent in 2020/21 on new pieces of play equipment. It was agreed to raise this with the main committee and ask for a vote. The sub-committee discussed other expenditure that is to be made in the 2020/21 year which includes a sum of £2,000 for grants (out) and a sum of £5,000 for a combination of training and other expenses. When all totals were added up it was found that the parish council needs to ask for a precept of £41,500 for 2020/21. This is an increase of £14,200 on last year. The main reasons for the increase in spend is the parish council's commitment to refurbish and replace the John Gundry Play Area, maintenance and upkeep of the two other playgrounds and the salary and on-costs of the parish clerk.	AL AL

	Action
Other Business: **Grants** **Old Church, Bothenhampton** A grant request from Bothenhampton Old Church had been received for £1200.00. After due consideration the sub-committee recommended that the parish council decline the request. This recommendation will be put to the main committee in January 2020.	AL
AOB None.	
Meeting ended at 3.30pm	

SUMMARY OF AGREED ACTIONS – 6th January 2020

Action	Owner	Pages
Regarding – three recommendations to main committee.	AL	2 & 3

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 13th January 2020

Item	Page
IT IS RECOMMENDED that:	
Regarding – whether to have the £2,000 allocated strictly to each play area or to keep £6,000 (per annum) in a pot, ring-fenced and to be used solely for refurbishment and replacement. Main committee to vote on preferred option.	2
Regarding – problem with play equipment at the John Gundry play area, the council take £5,000 from its reserves and combine with the £2,000, raising an amount of £7,000 that could be spent in 2020/21 on new pieces of play equipment. Main committee to vote on this action.	2
Regarding – Grant request from Bothenhampton Old Church for £1,200.00. The main committee are asked to ratify the recommendation to decline the request.	3