

**MAIN COMMITTEE MEETING  
AND  
ANNUAL MEETING  
OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL  
26<sup>th</sup> April 2021 at 6.30 pm via Zoom**

**AGENDA**

FROM: CLERK – Tan Cox  
EMAIL: [yawlcrescent@gmail.com](mailto:yawlcrescent@gmail.com)

(Note: the meeting was moved from the 10<sup>th</sup> May to 26<sup>th</sup> April after considering the advice of the external auditors to hold the Annual Meeting before the 7<sup>th</sup> May 2021 in order that the decisions made in the meeting remain lawful. At the time of writing, virtual meetings are not permitted after 7<sup>th</sup> May 2021).

TO: ALL PARISH COUNCILLORS:				
Chairman – Cllr Jim Basker			Vice Chairman – Cllr Graham Styles	
Cllr Edward Berry	Cllr Martin Warne	Cllr Chris Addis		
COPY TO DORSET COUNCILLORS: Cllr Sarah Williams, Cllr Kelvin Clayton, Cllr Dave Bolwell				

Dear Councillor,

You are summoned to the Annual Meeting and full council meeting of Bothenhampton & Walditch Parish Council, this will be held on **26<sup>th</sup> April 2021 at 6.30pm**. The meeting will consider the items set out below.

Ref	Declaration of any pecuniary interests relating to items in the agenda.		Papers
	<b><u>ELECTION OF CHAIRMAN AND VICE CHAIRMAN</u></b> Any nominations to Clerk by 25 <sup>th</sup> April 2021		
	Apologies:		
	<b><u>CHAIRMAN'S REPORT</u></b> A report from the Parish Council Chairman, Cllr Jim Basker on the Council's activities and achievements in the year.		
1	<b><u>REPORTS FROM DORSET COUNCIL COUNCILLORS</u></b> • Report from		
2	<b><u>DEMOCRATIC HALF HOUR</u></b>		

Ref			Papers
3	<p><b><u>MINUTES OF MONDAY 12<sup>th</sup> April 2021</u></b></p> <ul style="list-style-type: none"> <li>● to agree minutes and carried forward actions:</li> </ul> <p><b>Carried Forward Actions:</b></p> <ul style="list-style-type: none"> <li>● Regarding Grant to CAB – Action completed.</li> <li>● Regarding Parish Plan – See section 10 Miscellaneous. Action completed.</li> <li>● Regarding Dorset National Park – research and draft a response to Chris Loder MP. Action completed.</li> <li>● Regarding disturbance in Bothenhampton Nature Reserve, letter to Dorset Council and Bothenhampton resident sent. Action completed.</li> <li>● Regarding adhesive stickers – Action completed.</li> <li>● Regarding QR code – Action completed.</li> <li>● Regarding Lower Walditch Play Area – PlayQuest contacted on 13<sup>th</sup> April 2021.</li> </ul>		<i>Pre-sent</i>
4	<p><b><u>REPORTS FROM EXTERNAL ORGANISATIONS</u></b></p> <ul style="list-style-type: none"> <li>● WATAG – no meeting</li> <li>● BLAP Liason – 5<sup>th</sup> May 2021</li> <li>● BANP/JCC</li> </ul>	<p>Cllrs CA/MW Cllr GS Cllrs JB</p>	<i>Councillor attendee update</i>
5	<p><b><u>PLANNING</u></b></p> <p><b><u>FOR INFORMATION ONLY as all planning documents have been sent individually to councillors who have responded, and the corporate view ascertained from their response.</u></b></p> <p><b>PLANNING CONSULTATIONS</b></p> <p>None</p> <p><b>PLANNING DECISION NOTICES</b></p> <p>None</p> <p><b>PLANNING APPEAL NOTICES</b></p> <ul style="list-style-type: none"> <li>● A/WD/D/19/003186 HOMESTEAD FARM, BOTHENHAMPTON, DT6 4BJ</li> </ul>		<i>All pre-sent via email</i>

Ref			<i>Papers</i>
6	<p><b><u>FINANCE AND BUDGET</u></b></p> <ul style="list-style-type: none"> <li>● Payments for Approval - 13<sup>th</sup> April 2021 - 26<sup>th</sup> April 2021 <ul style="list-style-type: none"> <li>● Dorset Council</li> <li>● Citizens Advice Bureau</li> </ul> </li> </ul> <p style="text-align: right;"><i>ABasker</i> Approved by Chairman</p> <ul style="list-style-type: none"> <li>● Clerk's Salary – May 2021 (pre-approval)</li> <li>● Clerk's Expenses (pre-approval)</li> <li>● Bank Balance to 20<sup>th</sup> April 2021 sent to councillors via email.</li> <li>● Cash Flow Forecast (please refer to end of year CFF sent 12<sup>th</sup> April 2021)</li> <li>● Internal Audit Report – for review and discussion – and Annual Internal Audit Report AGAR (Part 3/Page 3) 2020/21 – review and approval</li> <li>● AGAR Annual Governance and Accountability Return (Part 3, Section 1 (page 4)), Annual Governance Statement 2020/21 – review and approval</li> </ul>	Clerk	<i>Invoices sent to councillors for prior authorisation during month</i>
7	<p><b><u>PARISH COUNCIL SUB-GROUPS</u></b> – for information only</p> <p>None</p>		
8	<p><b><u>OTHER PARISH MATTERS</u></b></p> <ul style="list-style-type: none"> <li>● Community Transport – Axe Valley and West Dorset Ring and Ride – request for financial assistance.</li> </ul>		<i>Request emailed</i>
9	<p><b><u>CORRESPONDENCE</u></b> – for information not discussion</p> <ul style="list-style-type: none"> <li>● Emails regarding remote working cut-off date to C Loder MP and Dorset Councillors</li> <li>● Email to Bradpole Parish Council regarding defibrillators</li> <li>● Emails regarding WWII wood carvings at the Hyde</li> <li>● Letter to C Loder MP regarding Dorset National Park</li> <li>● Letter to R Pikesley regarding disturbance in Bothenhampton Nature Reserve + follow up emails with BTC and DC</li> <li>● Letter to Dorset Council regarding Homestead Farm Appeal</li> <li>● Declarations of Office and Register of Interests</li> <li>● Email to Internal Auditor finalising internal audit of council finances (follow on emails as necessary)</li> <li>● Email to Lower Walditch Play Area Group regarding vandalism of picnic table and bench seating</li> <li>● Letter to Planning Inspectorate regarding Homestead Farm Appeal</li> </ul>		

Ref			<i>Papers</i>
10	<p><b><u>MISCELLANEOUS</u></b></p> <ul style="list-style-type: none"> <li>● Parish Plan – final version for agreement of the full council</li> <li>● Councillor declarations – Register of Members interests and Declaration of Office</li> <li>● Venue of next meeting – 14<sup>th</sup> June 2021</li> </ul>	Cllr JB	
11	<b><u>AOB</u></b>		

Date of the next Parish Council Meeting: 14<sup>th</sup> June 2021 @ to be ascertained

Previous council minutes can be found on [www.bothenhamptonwalditchparishcouncil.com](http://www.bothenhamptonwalditchparishcouncil.com)