

MINUTES OF OPEN SPACES AND PLAY AREAS SUB-COMMITTEE MEETING held at GREYSTONES at 2pm on 21st FEBRUARY 2020

Initials	Present
AL	Cllr Ann Langridge (Chair)
JB	Cllr Jim Basker
GS	Cllr Gill Smith
ТС	Tan Cox (Clerk)

Ref	Agenda Item	Action
	Declaration of any pecuniary interests relating to items in the agenda: None	
	Apologies: None	
	PRESENTATION FROM JOE HACKETT – TREE PROJECT CO-ORDINATOR	
	Mr Hackett explained the campaign that is being championed in Bridport and said that there is a lot of goodwill for trees nationally and locally, however it is a lot of work, people want to know about trees and they also need to be planted. There is also a need to look after trees after they have been planted and this is still a challenge.	
	Mr Hackett said that the next event will be 14 th March, 'More Trees Please' at the United Reformed Church culminating at Asker Meadows. The event will include information and education about trees, and a film featuring Dan Snow. The group is affiliated to Friends of the Earth West Dorset and involves a lot of new people (currently 95 people on the mailing list).	
	Mr Hacket said that the project hopes to have a permanent tree nursery at Riverside Gardens, Bridport.	

Minutes agreed: Chairman

on 21st February 2020

Ref	Agenda Item	Action
	Cllr AL referred to the hedge that is being considered along Howard Road and Mr Hackett confirmed that some trees will be available for the parish council including goat willow, holly and hazel. Cllr JB spoke about the rewilding plans for Howard Road and to the consultation process which is yet to be completed.	
1	MATTERS ARISING - 30TH DECEMBER 2019 The minutes of 30 th December were agreed and matters arising were dealt with:	
	 John Gundry Play Area A5 sized flyer sent to Walditch residents advising them of the closure and the need to replace the play equipment. Action Completed 	
	 Noticeboards Walditch Village Green. Email sent to Paul Townsend 31.12.19. (Update - Cllr JB advised of a further delay on delivery until beginning March 2020. 	
	 John Holt Play Area Lengthsman be asked to oil swing. Email sent to Lengthsman & BTC 31.12.19. Cllr GS to check. 	GS
	 Parish Council Quarterly Bulletin This item has been transferred to the Main Committee for further discussion. 	
	ROLLED OVER ITEMS - 30 TH DECEMBER 2019	
	 John Gundry Play Area Play Area Log Cabin. The Play Area Inspector (Ken Hussey) has quoted to carry out repairs to the Log Cabin top. Cllr AL said there are three posts that are rotten too. Cllr JB said he is meeting with the Walditch Volunteer Group (set up to help with the opening of John Gundry Play Area). Cllr JB let it be known that he is acting as the liaison between the parish council and the village group. Cllr JB referred to the discussions between the village group and the play area inspector (Ken Hussey). Councillors expressed their concern about this and did not want the village group to commit to any spend without prior agreement from the parish council's Finance sub-committee. It was agreed that the best outcome would be for the village group and the 	
	was agreed that the best outcome would be for the village group and the parish council to be equal partners in any decisions. Cllr AL requested a plan of work/replacement/maintenance in order that the necessary budget can be set aside. Cllr JB to ensure parish council views are known to the group.	JB

Ref	Agenda Item	Action
1	ROLLED OVER ITEMS - 30 TH DECEMBER 2019 (continued)	
	 Play Areas - Signage Take down existing sign with regulations on it. Replace existing signs with updated wording – it was agreed to roll the replacement signs over until the June 2020 meeting. (29th June 2020). 	
	 John Holt Play Area Preservation of equipment within the play area. Picnic benches need sanding down and repainting. Play equipment wood parts need to be treated with preservative. Remove ivy from the walls and composted grass. Cllr AL said she would try to get a volunteer working party to tidy the whole site up. 	AL
1A	MATTERS ARISING FROM MAIN COMMITTEE MEETING ON 13 TH JANUARY 2020	
	The Clerk reminded councillors that this matter was raised during the Democratic Half Hour. There was discussion around the setting up of Community Interest Trust to raise money to buy unspecified property in the area. It was agreed to role this over until the June 2020 meeting. (29 th June 2020).	
	MAIN BUSINESS	
2	JELLYFIELDS NATURE RESERVE / BOTHENHAMPTON NATURE RESERVE	
	• Partnership with Bridport Town Council. Cllr JB brought the sub-committee up to date with the progress so far. He had been contacted by Daryl C confirming that the partnership had been agreed by BTC councillors. Daryl C is meeting with Giles Nicholson and Russell Goff from Dorset Council to progress the matter. Cllr JB advised that a solicitor will be instructed to conduct the transfer of the nature reserves and that we should ensure sufficient budget for this cost.	
3	JOHN HOLT PLAY AREA	
	• Tree Survey commissioned 16 th January 2020 to be completed by Dorset Council. Survey was completed and sent to Councillors on 22 nd February 2020.	
	• Cllr AL referred to the signage and to the broken picnic bench slats. There are too many signs at the entrance to the play area (three in total), most of them are faded and cannot be read. It was agreed that the lengthsman would be contacted to take down the signs and Cllr JB will mend the slats in the picnic bench.	TC/JB

Ref	Agenda Item	Action
4	JOHN GUNDRY PLAY AREA	
	• Cllr JB said that the play area finger post has disappeared. Councillors assumed that it has been taken away to repaint. Cllr JB to enquire when he next meets with the village group.	JB
5	LOWER WALDITCH PLAY AREA	
	• Cllr JB referred to the quote that he has received from Play Quest and the various minutes from the Walditch Play Area Group. He said that the quote includes the laying of a footpath for disabled access. He confirmed that BTC are going to make the disabled access from the car park. Cllr JB said that the Walditch Play Area Group had requested a dog bin and a rubbish bin on or near the site. Cllr JB to obtain a map of the area and mark on the map where the dog bin and the rubbish bin should be sited. Clerk to liaise with Daryl C to ensure these items are provided.	JB/TC
6	ANY OTHER BUSINESS	
	Play area notice boards / signs – Cllr AL and Cllr GS had gone to look at play area signs in neighbouring parishes. Cllr JB said that the playground inspector Ken Hussey specifies what should be on the sign.	
	Cllr AL stepped down as Chairman of the OSPA group. Cllr GS will take over as Chair for one meeting to decide on whether she wants to do it permanently. Councillors (and the Clerk), thanked Cllr AL for her hard work in chairing the sub-committee meetings up to now.	GS
	Sub-committee also discussed compiling a map for the Howard Road rewilding plan which would show the location of trees and hedges. Cllr JB to provide a map to the Clerk. There was general agreement to consult resident and delay any planting until after the consultation – which would mean commencing in Autumn.	JB/TC
	The meeting ended at 3.40pm and the Clerk reminded councillors of the date of next meeting – 27 th April 2020 at Greystones 2pm	

SUMMARY OF AGREED ACTIONS – 21st February 2020

Action	Owner	Page
Regarding John Holt Play Area – Councillor to check that swings have been oiled.	GS	2
Organise volunteer working party to tidy the whole site up.	AL	3
Lengthsman to take down signs	TC	3
Slats in bench to be mended	JB	3
Regarding John Gundry Play Area - ensure parish council views are known to the village group.	JB	2
Enquire as to the whereabouts of the finger post.	JB	4
Regarding Lower Walditch Plan Area - map of the area to show where the dog bin	JB	4
and the rubbish bin should be sited. Clerk to liaise with Daryl C to ensure these items are provided.	тС	4
Regarding OSPA Chair – cover chair position for temporary period	GS	4
Regarding Howard Road Rewilding – provide map to Clerk	JB	4
Draft design of rewilded area	тс	4

SUMMARY OF ROLLED OVER ITEMS – 29th June 2020

Item	Page
Regarding Play Area signage – replace existing signs with updated wording. Playground Inspector (KH) provides examples of wording that is required.	3
Regarding Community Interest Trust - to raise money to buy unspecified property in the area.	3

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 9th March 2020

Item	Page
IT IS RECOMMENDED that:	
• the parish council publish a Quarterly Bulletin in the Bridge (as other parishes do)	2

RECOMMENDATIONS REFERRED TO FINANCE & FUNDING COMMITTEE – 6th March 2020

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None	