

MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 12 February 2018

Present: Bob Dennis(Chair), Alan Stenning(Vice Chair), Ian Bark, Colin Sparkes, & Geoff Matthews.

In attendance: Chris Dobbs (Clerk).

78. DECLARATION OF INTEREST.

78.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

78.2 - Alan Stenning declared an interest in Planning Application WD/D/17/02888.

79. APOLOGIES.

79.1- There were apologies from - Ed Hanson, Elizabeth Welch, & Frances McKenzie.

80. MINUTES OF THE PREVIOUS MEETING

. The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 8 January 2018, were accepted as true records and duly signed by the Chairman.

81. MATTERS ARISING.

81.1- May 2017 - 1 to 11, June - 12 to 22, July - 23 to 33, August - no Meeting, September - 34 to 44, October - 45 to 55, November - 56 to 66, December - no Meeting, January 2018 - 67 to 77, February 2018 -78 to 88, March 2018 - 89 to 99, & April 2018 - 100 to 110. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

82.DEMOCRATIC HALF HOUR.

At 7.03 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.33 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. - There were 14 members of the public present at the Meeting.

83. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard - Declared not a lot to report except that Joint Partnership talks were progressing very slowly towards a Unitary Authority. Upon questioning by the Chair, Dave stated that Parish Councils were likely to have more to do in future Administrations.

The Local Election for a County Councillor will take place on Thursday 22 February 2018.

84. REPORT BY DCC COUNCILLOR -

Vacancy for County Councillor as previously stated -

85.* PLANNING AGENDA for B&WPC Meeting - Monday 12 February 2018.

a) Applications received from WDDC/DDC -

WD/D/17/002888 - Homestead Farm, Main Street, Bothenhampton - Demolition of original farmhouse in Conservation Area. Erection of 1. no. new 4 bed low carbon house. The Corporate View of the Parish Council was to recommend Approval of Planning Consent, but acknowledges the Comments & Conditions written by the following Officers :-

Conservation

Tree & Landscape

Highways

Environmental Health

WD/D/17/002880 - Kalimera, Long Lane, Bothenhampton - Erection of single storey extension. The Corporate View of the Parish Council was to recommend Approval of Planning Consent.

WD/D/17/002903 Highfield, Walditch Road, Walditch - Demolish two conservatories and erect single storey rear extension. The Corporate View of the Parish Council was to recommend Approval of Planning Consent.

b) Decisions by WDDC/DCC etc.

WD/D/17/002631 - 21 Maple Gardens, Bridport - Approval -

WD/D/17/002830 - 7 Wych Hill, Bridport - Refusal of Non Material Amendment -

WD/D/17/002675 - 51 Crock Lane, Bridport - Approval -

WD/D/17/002698 - Little Wych, Burton Road, Bridport - Approval -

WD/D/17/002693 - Blossoms, Quarry Lane, Bridport - Application Withdrawn - The applicant proposes to reduce the height of the fencing so that it falls within his PD rights.

86. FINANCE AGENDA - B&WPC MEETING - Monday 12 February 2018.

Receipts - Nil -

i) Current Account as at 31 January 2018 -£22908.64

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques £

*1598 - David Landscapes Ltd - Grass cutting - Paid 11/1/18 - 283.60 *

* Cleared - (see Statement 290)

1599 - Clerk's January Salary - 444.63

1600 - Holy Trinity Church, Bothenhampton - Grant for Gate - 500.00

1601 - Clerk's Office Expenses - 99.81

Total - £1044.44

Balance - £21864.20

Invoices Initialled,& Cheques as listed were proposed for payment by Ian Bark, seconded by Colin Sparkes, and carried by all Parish Councillors present.

87. * PARISH MATTERS - for B&WPC Meeting - Monday 12 February 2018.

- n.b. All items to be introduced by Clerk unless specified on Agenda -

87.1 - BLAP Parish Liaison - see email sent on 29 January 2018 -

Action at February 2018 Meeting - Colin Sparkes agreed to be B&WPC representative for 7 March Meeting -

87.2 - Lengthsman's duties, Guidelines for February 2018 - see Notes in Book -

Bothenhampton -

* Construct steps to provide easier access from Footpath 5/14 to Bowhayes -

Nb - contacted DCC, Bowhayes is private road - requested DCC does estimate of cost - nb - not received to date -

Monthly Inspection of John Holt Play Area -

- Including Picnic Tables, gate mechanism, & Safety Surfaces -

- Ivy cleared from wall - safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed -

Walditch - Spinners Lane - Chimney Report - WDDC Building Control to be contacted re site clearing
- NB - possibly to be completed by Lengthsman -

Gully near Hyde Farmhouse to be cleared, + brambles around Salt Box -

Walditch Road drain needs clearing -

Site inspection of John Gundry Play Area, & bin emptying if necessary -
Strimming of various sites as listed in Work Record.

87.3 - Bridport Area Neighbourhood Plan -

Action at January 2018 Meeting - Ian reported that Katie had resigned in November. Newly appointed Manager to be guided towards compiling the final version of the agreed Area Plan.

Action at February Meeting - Ian reported on Community Infrastructure Levy(CIL), & will send a useful video link to colleagues. The completion of the Area Neighbourhood Plan is well in progress, leading to the statutory referendum in the Autumn.

87.4 - Review of cover arrangements for Clerk -

Action at January 2018 Meeting- The next Review date has been set for Wednesday 7 February 2018, at 09.00

Action at February Meeting -Review set for Wednesday 7 March 2018 at 09.00.

87.5 - Information Notices for Payphones in Bothenhampton & Walditch -

Action at January 2018 Meeting - The Meeting was made aware of the very positive development of new shelving for the Bothenhampton Book Box. Clerk to find out about Volunteers involved & inform PC at next Meeting.

Action at February Meeting - Clerk has written thank you letters to Book Box shelf constructor, Matthew Count, and regular helpers Rosemary Lewis & Ang Coster.

87.6 - Play Areas Inspection Reports 2017 -

Action at January 2018 Meeting - Clerk has contacted RJM, & John Gundry Play Area work should start at the beginning of February - PC has requested that Clerk obtains an actual start date from Contractor.

Action at February Meeting - Contractor Alex Macdonald intends to start on Friday 16th February -

87.7 - Cemetery Field Play Area, Walditch -

Action at February 2018 Meeting -Letter from BTC was considered by the PC, but with the absence of 2 Walditch members it was decided to delay a decision until the March 2018 Meeting -

87.8 - CAB Letter -

Action at February 2018 Meeting - In recognition of their increased workload, Citizens Advice, Bridport were awarded a Grant of £1500 for 2018/19.

87.8 - Internal Audit 2017/18 -

Action at February 2018 Meeting - PC agreed to appoint Darkin Miller - Chartered Accountants, as Internal Auditors 2017/18 -

Proposals for Parish Matters Agenda - February 2018 Meeting -

88. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

88.1 - The Elwellians Road Repair Fund - Quote for Steps & Handrail - £775.00 -

Action at February 2018 Meeting - PC agreed to award The Elwellians Road Repair Fund, a Grant of £500 towards improving access from the top of Elwell to adjacent footpath.

88.2 - Request for Grit Bin in Valley Road - Quote from Glasdon £179.61 -

Action at February 2018 Meeting - to fund Grit Box in Valley Road -

88.3 - Community Defibrillator - Chair to investigate for next Meeting -

88.4 - Chideock Bypass - to March Meeting -

The next Parish Meeting of the Parish Council will be held at WALDITCH VILLAGE HALL, on MONDAY 12 March 2018, commencing at 7.00 pm.

There being no further business to discuss, the Meeting closed at 8.40 pm.

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 12 February 2018 -

A number of local residents declared their support for Planning Application WD/D/17/02888, and spoke in favour of the design and planning of the project.

Equally, there were a number of Duck Street residents who expressed concern about the plans to construct an occasional use entrance to the lower part of Homestead Farm. The Architect, Terry Pinto, produced some photographs to assure Duck Street residents that the entrance was planned to be discreet and would only have occasional use. A new galvanized metal gate would be fitted at the entrance, and would be recessed back not to block Duck Street traffic. The Chairman asked how long the whole project would take, and was given the answer of 18 months to completion with a target of 2019/2020.

Terry indicated that every care would be taken to ensure that minimum disruption to local residents occurred during demolition and construction on the Homestead Farm site.