

**BOTHENHAMPTON & WALDITCH PARISH COUNCIL**  
**13<sup>TH</sup> MARCH 2023**  
**BOTHENHAMPTON VILLAGE HALL, 7PM**

**AGENDA**

FROM: CLERK – Tan Cox

EMAIL: [clerk@bothenhamptonwalditchparishcouncil.com](mailto:clerk@bothenhamptonwalditchparishcouncil.com)

To: ALL PARISH COUNCILLORS		
Chairman: Cllr Jim Basker	Vice Chairman: Cllr Graham Styles	
Cllr Chris Addis	Cllr Martin Warne	
COPY TO DORSET COUNCILLORS: Cllrs Williams, Clayton, Bolwell		

Dear Councillor,

You are summoned to a meeting of Bothenhampton & Walditch Parish Council, this will be held on **13<sup>th</sup> March 2023** at 7pm in **Bothenhampton Village Hall**. The meeting will consider the items set out below:

Ref	Declaration of any pecuniary interests relating to items in the agenda	Owner	Papers
	<b>Apologies:</b>		
1	<b><u>REPORTS FROM DORSET COUNCIL COUNCILLORS</u></b>		
2	<b><u>DEMOCRATIC HALF HOUR</u></b>		
3	<p><b><u>MINUTES OF MONDAY 13<sup>th</sup> FEBRUARY 2023</u></b></p> <p>The minutes of Monday 13<sup>th</sup> February, having been agreed by email have been uploaded to the parish council's website.</p> <p><b>Carried Forward Actions:</b>            Regarding Monarch Way footpath – the Clerk confirmed that this item was discussed by the T T &amp; F sub-committee on 2<sup>nd</sup> March and Dorset Council's portal has been updated.</p> <p>Regarding DIGS (Information Panel) – the Clerk confirmed that a letter was sent on 16<sup>th</sup> February 2023.</p> <p>Regarding John Holt Play Area (Gate Issue) – the Clerk confirmed that KH had been asked to repair the play area gate.</p> <p>Regarding Trees, the Clerk confirmed that Dorset Council Trees had been contacted on 16<sup>th</sup> February 2023.</p>		

Ref		Owner	Papers
4	<p><b><u>REPORTS FROM EXTERNAL ORGANISATIONS</u></b></p> <p>WATAG – No meeting            BLAP Liaison – no date set yet            BANP / JCC – 15<sup>th</sup> June 2023</p>		Cllr attendee Update
5	<p><b><u>PLANNING</u></b> for information only            (All planning applications are sent to councillors on the date they are received by the Clerk. Councillors respond and the corporate view is provided to Dorset Council via their Planning Portal).</p> <p><b>PLANNING CONSULTATIONS</b></p> <ul style="list-style-type: none"> <li>• P/LBC/2023/00431 MANOR FARMHOUSE WALDITCH ROAD DT6 4LQ</li> <li>• P/VOC/2023/00572 WIDEACRES, WALDITCH ROAD DT6 4LQ</li> <li>• P/HOU/2023/01042 12 MOUNT JOY DT6 4JL</li> <li>• P/HOU/2023/01024 19 LAKE LANE DT6 4JY</li> </ul> <p><b>PLANNING APPEAL NOTICES</b></p>		All present via email as and when they arrive from Dorset Council
6	<p><b><u>FINANCE AND BUDGET</u></b></p> <p>Payments made from 14<sup>th</sup> February 2023 to 13<sup>th</sup> March 2023</p> <ul style="list-style-type: none"> <li>• Grassmats (JGPA)</li> <li>• Dorset Council</li> <li>• Derek Smith</li> <li>• Ashley Cooper Turf</li> <li>• Grant (LWPA &amp; O)</li> <li>• Grant Village Hall (Bothenhampton)</li> <li>• Bridport Town Council (Litter Bin)</li> </ul> <p style="text-align: right;"><i>Jim Basker</i> Chairman .....</p> <p>Clerk's Salary – March 2023 pre-approval            Clerk's Expenses – pre-approval            Bank Statement to 28th February 2023            Cash Flow Forecast to 28th February 2023</p>		Sent via email

Ref		Owner	Papers
6	<p><b>RISK MANAGEMENT – RISK REVIEW DURING MARCH 2023</b></p> <p>Risk 1 - Children playing in the play areas provided by the Parish Council may suffer injury</p> <p>Risk 2 - Financial loss through theft, inappropriate payments or misallocation of council funds</p> <p>Risk 3 - Parish council unable to continue business as usual</p> <p>Risk 4 - Parish council boundaries and open spaces untidy and/or neglected</p> <p>Risk 5 - Health and safety of councillors, parishioners, contractors and parish council staff (including Footpath Officer)</p> <p>Risk 6 - Annual precept is inadequate</p> <p>Risk 7 - Pandemic prevents council business</p>		All risks sent via email
7	<p><b><u>PARISH COUNCIL SUB-COMMITTEES</u></b></p> <p><b><u>Finance &amp; Funding – 2<sup>nd</sup> March 2023</u></b></p> <p><b>Play Area Benches</b> – The subject of benches for both play areas should be reviewed by OSPA and that the sub-committee should put forward a recommendation for spend.</p> <p><b>Citizens Advice Bureau Grant Request</b> – obtain Main Committee ratification for grant and then make payment.</p> <p><b>APPROVAL FOR:</b> £1500 Grant for Citizens Advice Bureau</p> <p><b><u>Traffic, Transport &amp; Footpaths – 2<sup>nd</sup> March 2023</u></b></p> <p><b>Hollow Way / High Pavement</b> - write another letter to Dorset Council setting out the progress so far and warning that the longer the issue is left the more difficult it will be to put right.</p> <p><b>Footpath W5/5</b> - write again to the various agencies involved and ask what has happened to the survey, whether a feasibility study has now been completed, and if so, when work will start. In the letter we will also request that a warning triangle is placed at either side of the road adjacent to the A35 as a matter of urgency due to the danger posed to pedestrians.</p>		

Ref		Owner	Papers
8	<p><b><u>OTHER PARISH MATTERS</u></b></p> <p>DAPTC Representatives &amp; Area Committees – see papers  CGR  King's Coronation  Parish Plan – Updates</p>		
9	<p><b><u>CORRESPONDENCE</u></b></p> <p>Letter to Dorset Council Tree Team regarding Sycamore Avenue (G Cox / J Bennett)  Letter to Dorset Council Tree Team regarding Tree Issues (in both villages (N Collins)  Letter to R Snelgrove (DIGS) regarding Bothenhampton Nature Reserve  Letters to Walditch Village Hall, Bothenhampton Village Hall, Lower Walditch Play Area &amp; Orchard Secretary regarding insurance for events  Letter to Dorset Council Highways regarding Hollow Way / High Pavement (D Carey)  Letter to Highways England regarding A35/Sea Road South, Bridport, Dorset Dt6 / Footpath W5/5</p>		
10	<p><b><u>AOB</u></b></p>		

Date of the next Parish Council Meeting: 3<sup>rd</sup> April 2023 at Walditch Village Hall, 7pm

Previous council minutes can be found on [www.bothenhamptonwalditchparishcouncil.com](http://www.bothenhamptonwalditchparishcouncil.com)