

20/11/18
Final Draft
for Chair's
signature
14/1/19

MINUTES OF BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL BOTHENHAMPTON, ON MONDAY 12 November 2018.

Present: Bob Dennis(Chair), Colin Sparkes(Vice Chair), Ian Bark, Jim Basker, Ann Langridge, Geoff Matthews, & Max Watters.

In attendance: Chris Dobbs (Clerk).

56.DECLARATION OF INTEREST.

56.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

57. APOLOGIES.

57.1- There were apologies from – Elizabeth Welch, & Frances McKenzie.

District Councillor Sandra Brown was absent.

58. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meetings of Bothenhampton and Walditch Parish Council held on Monday 8 October 2018, were accepted as true records and duly signed by the Chairman.

59. MATTERS ARISING.

59.1- May 2018 – 1 to 11, June – 12 to 22, July – 23 to 33, August – no Meeting, September – 34 to 44, October – 45 to 55, November – 56 to 66, December – no Meeting, January 2019 – 67 to 77, February 2019 -78 to 88, March 2019 – 89 to 99, & April 2019 – 100 to 110. This is following the advice of the Internal Auditor, and creates a unique set of Minutes for each month in the year.

60. DEMOCRATIC HALF HOUR.

At 7.03 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.35 p.m. the Meeting re-convened to complete the Council's Agenda, there being no further matters raised.

n.b. – There were 10 members of the public present at the Meeting.

61. REPORT BY WDDC COUNCILLORS FOR BRIDPORT SOUTH.

Dave Rickard – Commented on extension of Cycle Route to West Bay, which is starting in January 2019. Starting at the Crown Roundabout, the route continues down the present footpath towards West Bay, but there are some land problems which may impede the overall progress of the footpath development. There are also plans to construct a cycle parking area in West Bay.

David mentioned the results of the Boundary Commission, which were very favourable to the area of Bridport by agreeing 3 members to include the Parish of Bothenhampton and Walditch.

62. REPORT BY DCC COUNCILLOR –

DCC Councillor - Mark Roberts commented on the forthcoming redundancies of Council employees in the very near future. West Bay is scheduled to have a £9m environmental plan which will ensure the protection of 298 houses in the area.

63.* PLANNING AGENDA for B&WPC Meeting – Monday 12 November 2018.

a) Applications received from WDDC/DCC

WDD/18/002251 – 32 Valley Road – Demolition of garage and erection of replacement garage – The Corporate View of the Parish Council is to recommend an Objection to the Planning Application, for the following reasons:- That the planned structure is oversize and out of character with adjacent properties, particularly 15 Coopers Drive. The end wall will be some 2 meters high, and could block out light from lounge and kitchen of 15 Coopers Drive. The proposed garage is planned to be on the boundary, which from observation would mean the removal of a boundary hedge.

WD/D/18/002368 – Former Mountjoy School, Flood Lane – Erection of 42 retirement living apartments with communal facilities, car parking & landscaping
- The Corporate View of the Parish Council is to recommend Approval of Planning Consent.

b) Decisions by WDDC/DCC etc.

WD/D/18/001321 – 112 Crock Lane, Bridport – Erection of single storey rear extension – Approval of Planning Permission.

WD/D/18/001664 – 24 Valley Road, Bridport – Alterations to driveway – Approval of Planning Permission.

WD/D/18/001900 – 2 Nordons, Bridport – Removal of existing single storey extension/flat roof balcony, and the erection of larger single storey extension/flat roof balcony to the rear of the property. Approval of Planning Permission

64. FINANCE AGENDA – B&WPC MEETING – Monday 12 November 2018.Receipts - Nil -

i) Current Account as at 31 October 2018 -£26464.56

ii) Accounts for Payment

Less outstanding cheques as listed :-

Cheques	£
1652 – Newsquest Southern – New Clerk Advert - (Paid 30/10/18) -	382.80
1653 – Clerk’s October 2018 Salary	488.70
1654 – Office Accommodation for Clerk – April to September 2018 -	195.00
1655 – St Mary’s Churchyard, Walditch -	1200.00
1656 – Leo Davies, Electrical – Defibrillator installation -	246.00
1657 – David Landscapes Ltd – grass cutting -	165.47
2658 – Clerk’s October 2018 Expenses -	48.37

Total - £2726.34

Balance - £23738.22

Invoices Initialled,& Cheques as listed were proposed for payment by Ian Bark, seconded by Colin Sparkes, and carried by all Parish Councillors present.

65. * PARISH MATTERS - for B&WPC Meeting – Monday 12 November 2018.

- n.b. ll items to be introduced by Clerk unless specified on Agenda –

65.1 – BLAP Parish Liaison –

Action at October 2018 Meeting – Colin again mentioned difficulties in new Unitary Authority procedures –

Action at November 2018 Meeting- Colin Commented on election procedures.

65.2 – Lengthsman's duties, Guidelines for November 2018 - see Notes in Book -

Bothenhampton -

* Construct steps to provide easier access from Footpath 5/14 to Bowhayes –
Nb –contacted DCC, Bowhayes is private road – requested DCC does estimate of cost – nb – not received to date –

Monthly Inspection of John Holt Play Area –

- Damage to dry stone wall -
- Including Picnic Tables, gate mechanism, & Safety Surfaces –
- Ivy cleared from wall – safety surface to be cleaned -

Hollow Way - Lower bank to be strimmed –
Tony's Track, leading into Westtown to be strimmed -

Walditch – Spinners Lane – Chimney Report – WDDC Building Control to be contacted re site clearing – NB – possibly to be completed by Lengthsman –

Gully near Hyde Farmhouse to be cleared, + brambles around Salt Box –

Walditch Road drain needs clearing – soil to be dumped on other side of road -

Village Green needs repairs – Site Meeting – 08.15 -10-/7/18

Site inspection of John Gundry Play Area, & bin emptying if necessary –
Strimming of various sites as listed in Work Record.

65.3 – Bridport Area Neighbourhood Plan –

Action at October 2018 Meeting – Ian distributed to all PC members a paper titled Neighbourhood Plan Submission Date –

Action at November 2018 Meeting – Has reached a critical stage with deadlines to be met by 22/11/18, a ratification meeting on the 29/11/18, & to the Inspector for consideration on 26/01/19 –

65.4 – Review of cover arrangements for Clerk –

Action at October 2018 Meeting – Next meeting – Wednesday 7 November 2018 –

Action at November Meeting – Meeting with present Clerk on Wednesday 5 December 2018.

65.5 - Play Areas Inspection Reports 2018 –

Action at October 2018 Meeting – requesting John Gundry Report from Playsafety -

Action at November 2018 Meeting – John Holt Play Area Report to Geoff Matthews –
John Gundry Play Area Report to Jim Boucher -

65.6 – S106 Funding re Walditch Open Spaces –

Action at October 2018 Meeting – Colin mentioned that he had obtained a verbal estimate of £1000 from Lewis's of Beaminster for the repair of the road entrance to the Real Tennis Court. With a written estimate, the matter can be considered at the November Meeting.

Action at November 2018 Meeting – See Democratic Half Hour notes -

65.7 – Speed limit signs in Walditch –

B&WPC has requested that speed limit signs are placed throughout the village of Walditch, especially as A35 traffic often diverts through as an alternative route. This happens frequently as the A35 is often congested.

Action at October 2018 Meeting – Clerk requested to remind Blair of his invitation to March 2019 Meeting at Walditch -

Action at November 2018 Meeting – See Democratic Half Hour notes -

65.8 – Community Defibrillator –

Action at October 2018 Meeting – Clerk confirmed that Defibrillators have been delivered, & he will arrange for the Electrician Leo Davies to carry out installation in the next few weeks.

Action at November 2018 Meeting – Colin Sparkes agreed to contact The Bridge Parish magazine to advertise the Defibrillator facility in Bothenhampton & Walditch VH's.

65.9 – Proposed Unitary Boundary Changes – ref – e mail sent to PC - 7 June 2018 –

Action at October 2018 Meeting – Awaiting decision from Boundary Commission -

Action at November 2018 Meeting – Guidelines to Bob Dennis -

65.10 – Cedar Tree on Valley View Site –

Action at September Meeting – Planning Permission to fell has be turned down, & I understand that an Appeal is to be made -

Action at October 2018 Meeting – No Action – Clerk to make enquiries -

Action at November 2018 Meeting – No Action -

65.11 – Work to be done on Sycamore Tree in Valley Road -

Action at November 2018 Meeting – Awaiting estimate from Forest & Tree Care -

65.12 – Parish Precept 2019/20 –

Action at October 2018 Meeting – to set meeting for Wednesday 7 November in Village Hall - Ann Langridge & Ian Bark to attend at 10.30 –

Action at November 2018 Meeting – PC Approved Budget/Precept for 2019-2020 -

65.13 – Request from Holy Trinity, for donation towards replacement of gate -

Action at November 2018 Meeting – Approved Grant of £650 for Gate replacement.

65.14 – Surrender of Cemetery Play Area lease

Action at October 2018 Meeting – Chair signed letter of agreement to surrender lease of Cemetery Play Area – for dispatch to BTC -

Action at November 2018 Meeting - B&WPC no longer leaseholders of Cemetery Play Area -

65.15 – Recruitment of Parish Clerk

Action at November 2018 Meeting – Ian Bark, Bob Dennis, & Ann Langridge were appointed to make up the Interviewing Panel -

65.16 – Western Power – removal of overhead power lines at Walditch –

Action at November 2018 Meeting – Work presently in progress -

Proposals for Parish Matters Agenda –January Meeting 2019.

No proposals were made -

66. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

66.1 – Hedge in Lower Walditch Lane – The Clerk described that while the matter was being considered, the aspect of funding remained uncertain.

66.2 – Request for Grit Bin in Valley Road – Quote from Glasdon £179.61 –

66.3 – St. Mary’s Churchyard – Annual Grant of £1200 agreed by PC -

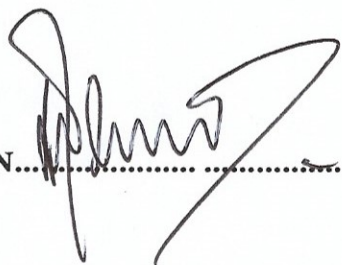
66.4 – Sycamore Tree in Valley View – Clerk responded to a concern of resident that Sycamore Tree is overhanging garden – PC agreed to spend up to £500 on maintenance of tree -

66.5- CPRE AGM

66.6 – Aviva Community Fund – to Bob Dennis -

The next Meeting of the Parish Council will be held at BOTHENHAMPTON VILLAGE HALL on MONDAY 14 January 2019, commencing at 7 pm.

There being no further business to discuss, the Meeting closed at 9 pm.

CHAIRMAN..........DATE 14/1/19

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR

Monday 12 November 2018 -

(Ref. 65.7) - Chris Addis raised the issue of Speed Limit Signs in Walditch, and expressed concern that the DCC Community Highways Officer, Blair Turner, was not reporting to the Parish Council until the March 2019 Meeting at Walditch. After some discussion, the DCC Councillor, Mark Roberts, indicated that he would contact Blair Turner in the near future. Mark agreed to e mail the Clerk with further information.

Kim Hughes, owner of Homestead Farm, apologized regarding a recent incident when a very large delivery truck was unable to negotiate Hollow Way, & caused some damage to overhead trees and BT cables. He requested that B&WPC supported the erection of a temporary sign to preclude further disruption by large vehicles. The Parish Council fully supported his request.

(Ref. 65.6) - Valerie Barnes made representation regarding the lack of progress regarding the Parking Problems in Walditch. After much discussion, it was proposed to invite the following people to the next Meeting of B&WPC, which will start at 6.30 pm on Monday 14 January 2019:-

Susanna Newell, Chairman of West Dorset Sports Trust
William Thrower, Manager of West Dorset Sports Trust
Jez Brodic, Professional and Groundsman of the Real Tennis Club
Current President of the Real Tennis Club, Walditch.

John Scott, Chairman of Walditch VH Committee
Penny Hall, VH Com. Member
Pat Pullen, VH Com. Member
Valerie Barnes, VH Com. Member
Angela Addis, President Walditch WI & VH Com. member

Concerning Application WD/D/18/002251 – 32 Valley Road – Mr Hansford of 15 Coopers Drive, described how the proposed garage height would block out the light to his property.