

BOTHENHAMPTON & WALDITCH PARISH COUNCIL
ANNUAL MEETING
 15TH MAY 2023
 BOTHENHAMPTON VILLAGE HALL, 6.30PM

AGENDA

FROM: CLERK – Tan Cox

EMAIL: clerk@bothenhamptonwalditchparishcouncil.com

To: ALL PARISH COUNCILLORS		
Chairman: Cllr Jim Basker	Vice Chairman: Cllr Graham Styles	
Cllr Chris Addis	Cllr Martin Warne	
COPY TO DORSET COUNCILLORS: Cllrs Williams, Clayton, Bolwell		

Dear Councillor,

You are summoned to the **ANNUAL MEETING** of Bothenhampton & Walditch Parish Council, this will be held on **15th May 2023** at 6.30pm in **Bothenhampton Village Hall**. The meeting will consider the items set out below:

Ref	Declaration of any pecuniary interests relating to items in the agenda	Owner	Papers
	Apologies: Cllr M Warne		
	<u>ELECTION OF CHAIRMAN AND VICE CHAIRMAN</u> Any nominations to Clerk by 6 th May 2022		
	<u>CHAIRMAN'S REPORT</u> A report from the Parish Council Chairman, Cllr Jim Basker on the Parish Council's activities and achievements in the year.		
1	<u>REPORTS FROM DORSET COUNCIL COUNCILLORS</u>		
2	<u>DEMOCRATIC HALF HOUR</u>		
3	<u>MINUTES OF MONDAY 3rd APRIL 2023</u> The minutes of Monday 3 rd April, having been agreed by email have been uploaded to the parish council's website. Carried forward Actions: Regarding contacting Dorset Council to confirm whether or not the promised TPOs had been placed on the trees in the Hyde/Norman's land (within the conservation area)	Clerk	

Ref		Owner	Papers
	<p>Carried forward Actions: Regarding contacting the Forestry Commission to establish how they may help the Parish Council deal with the ongoing protection of trees on Hyde/Norman's land (within the conservation area)</p> <p>Regarding DLHUC Consultation on Permitted Development. Respond to NALC and to the main consultation posted by cabinet office.</p>	<p>Clerk</p> <p>Cllr JB to report</p>	
4	<p><u>REPORTS FROM EXTERNAL ORGANISATIONS</u></p> <p>WATAG – No Councillors are available to attend meeting on 25th May 2023</p> <p>BLAP Liaison – Cllr GS to report meeting of 5th April 2023</p> <p>BANP / JCC – Next Meeting 15th June 2023</p>		<p>Cllr attendee Update</p>
5	<p><u>PLANNING</u> for information only</p> <p>(All planning applications are sent to councillors on the date they are received by the Clerk. Councillors respond and the corporate view is provided to Dorset Council via their Planning Portal).</p> <p>PLANNING CONSULTATIONS</p> <ul style="list-style-type: none"> • P/FUL/2023/01261 THE FLAT 20 EAST ROAD DT6 4AE • P/CLE/2023/02045 11A CROCK LANE DT6 4DE <p>PLANNING APPEAL NOTICES</p> <p>None</p>		<p>All present via email as and when they arrive from Dorset Council</p>
6	<p><u>FINANCE AND BUDGET</u></p> <p>Payments made from 4th April 2023 to 15th May 2023</p> <ul style="list-style-type: none"> • Bridport Town Council (Lengthsman and BLAP Contribution) • Dorset Council • K Hussey • B Armstrong-Marshall • Derek Smith • Bothenhampton Village Hall <p style="text-align: right;"><i>Jim Basker</i> Chairman</p> <p>Clerk's Salary – May 2023 pre-approval Clerk's Expenses – pre-approval Bank Statement to 30th April 2023 Cash Flow Forecast to 30th April 2023</p>		<p>All Sent via email</p>

Ref		Owner	Papers
	<p>The Internal Audit Report produced by the Internal Auditor for review.</p> <p>AGAR Accounting Statements 2022/23 for review and approval.</p> <p>FINANCIAL REGULATIONS for review and approval.</p> <p>PARISH COUNCIL STATEMENT OF INTERNAL CONTROL 2023/24 for review and approval.</p> <p>COUNCIL INSURANCE The Parish Council's insurance expires on 31st May. Three companies were contacted and two quotes were obtained:</p> <ul style="list-style-type: none"> • AJG Community Schemes • Zurich Insurance Group • BHIB 		
7	<p><u>PARISH COUNCIL SUB-COMMITTEES</u></p> <p>Open Spaces and Play Areas (OSPA) – 24th April 2023</p> <ul style="list-style-type: none"> • Regarding picnic benches and tables, approach companies and ask for updated prices. <p>Finance and Funding (F&F) – 5th May 2023</p> <p>IT IS RECOMMENDED THAT:</p> <ul style="list-style-type: none"> • DAPTC Invoice - the parish council discontinue their subscription to DAPTC • QUOTES FROM OSPA FOR PINIC TABLES AND BENCHES – the parish council (through OSPA) purchase from Commercial Picnic Benches 5 x Excalibur 8 seater recycled black plastic picnic table/benches for £3153.30 (£647 each). • LEGAL ADVICE - the parish council proceed with their intention of seeking legal advice from Gill Fribbance. • VILLAGE TREES – the parish council proceed with the work on the various trees in the parish. 	<p>Cllr GS</p> <p>Cllr CA</p>	<p>Sub-comm. Chair update</p> <p>Sub-comm. Chair Update</p> <p>Sub-comm. Chair update</p>

Ref		Owner	Papers
	<p><u>PARISH COUNCIL SUB-COMMITTEES (Cont.)</u></p> <p>Traffic, Transport and Footpaths (T, T & F) – 5th May 2023</p> <ul style="list-style-type: none"> • Volunteer Footpaths Officer to look at Jellyfields Nature Reserve in Walditch and check that all paths are open • With regards EV Charging - make an expression of interest via Dorset Council's online form in acquiring electric charging within the parish. • With regards 20s Plenty, ensure Briefing Sheet and Template of draft Motion to seek 20mph is tabled at the Main Committee in June. 	Cllr MW	
8	<p><u>OTHER PARISH MATTERS</u></p> <ul style="list-style-type: none"> • BANP Annual Report 2022/23 – B&W PC Submission 		
9	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • Further letter to R Bennet regarding trees in Walditch / Sycamore Avenue • Letter to Forestry Commission regarding trees in Walditch / Sycamore Avenue 		
10	<p><u>AOB</u></p>		

Date of the next Parish Council Meeting: 12th June 2023 at Walditch Village Hall, 7pm

Previous council minutes can be found on www.bothenhamptonwalditchparishcouncil.com