

MINUTES OF FINANCE AND FUNDING SUB-COMMITTEE MEETING 21st OCTOBER 2022 AT STONELEIGH, WALDITCH, 2PM

Initials:	Invited:
Cllr CA	Cllr Chris Addis (Chair)
Cllr JB	Cllr Jim Basker
тс	Tan Cox (RFO & Clerk)

Ref		Owner
	Declaration of any pecuniary interests relating to the agenda: None	
	Apologies: None	
	Welcome : The Chair welcomed Cllr Jim Basker as a new member of the Finance and Funding sub-Committee.	
1	MINUTES OF F&F MEETING – 29 th JULY 2022:	
	The minutes of 29 th July having been approved by email have been posted to the website.	
	MATTERS ARISING FROM MEETING ON 29th JULY 2022:	
	• Regarding John Gundry Play Area re-design –exploration of alternatives with regard resurfacing. Action completed. (see page 2 below for more on this).	
	• Regarding John Gundry and John Holt Play Area – replacement of play area furniture (approved in principle and subject to budget. Action completed.	
	ITEMS ROLLED OVER FROM MEETING ON 29th JULY 2022	
	• Regarding CAF Charitable Trust – Cllr JB confirmed that this is not a viable route for the parish council.	

Cllr Chris Addis

Minutes agreed: Chairman

Ref		Owner
2	MAIN BUSINESS	
	Cash Flow Forecast – the Cash Flow Forecast up to the end of September 2022 had been sent to councillors. No action required.	
	John Gundry Play Area re-design - The Chair confirmed that he had attended the main committee meeting on the 10 th October where the decision to progress the John Gundry Play Area re-design was ratified and he will proceed with this.	
	Parish Council benches and seats (not including JH & JG) – There was some discussion around this and reference was made to Cllr GS's email (sent 20 th October), detailing the need for minor repairs to benches outside Bothenhampton Church. It was agreed that as there appears to be no evidence that these benches are parish property there would seem no reason why the parish council should take responsibility for their repair and by implication responsibility for their usage. The Clerk agreed to contact Cllr GS on this.	Clerk
	BLAP Funding Contribution request 2023/24 - £201.26 - Cllr JB said that overall BLAP does appear to be a useful resource. It was agreed that subject to the parish council's Main Committee approval of the continued funding to BLAP the Finance and Funding sub-committee approves the 2023/24 amount of £201.26. The Clerk agreed to place it onto the Main Committee Agenda for 14 th November 2022.	Clerk
3	ANY OTHER BUSINESS	
	Precept – After discussion it was agreed that the Finance & Funding sub- committee recommend to the Main Committee that the precept for 2023/24 is kept at £49,500. The Clerk to place onto the Main Committee Agenda for 14 th November for formal approval and advise Dorset Council of this amount when the request for Precept funding is received.	Clerk
	Budget – there was discussion around the 2023/24 Operating Income and Operating Costs. Cllr JB has asked for a sum of £500 to be placed into the budget for nature reserves.	
	The Clerk usually uses December as the time to carry out finance and administrative tasks such as precept, budget, cash flow and cash book reconciliation and agreed to enter £500 into the 'operating costs' of the 2023/24 budget and show a planned spend in the cash flow forecast for that year.	Clerk

Date of next Finance and Funding sub-committee meeting: January 2023 at Stoneleigh, Walditch at 2pm (date to be agreed)

SUMMARY OF AGREED ACTIONS – 21st October 2022

Action	Owner	Page
Parish Council benches and seats (not including JH & JG) – contact Cllr GS to advise that street furniture not owned by the parish council should not be repaired by the Lengthsman. (Email sent to Cllr GS 21 st October 2022)	Clerk	2
BLAP Funding Contribution request 2023/24 - £201.26 - place onto the Main Committee Agenda for 14 th November 2022 for ratification by full council.	Clerk	2
Precept – Place onto the Main Committee Agenda for formal approval. Advise Dorset Council of amount when the request for Precept funding is received.	Clerk	2
Budget – With regard the Nature Reserves, enter £500 into the 'operating costs' of the 2023/24 budget and show a planned spend of £500 in the cash flow forecast for that year.	Clerk	2

ITEMS ROLLED OVER – 21st October 2022

Action	Owner	Page
None		

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 14th November 2022

Item	Pages
ACTION - Agreement from Main Committee to pay the BLAP fee of £201.26	2

RECOMMENDATIONS REFERRED TO OSPA SUB-COMMITTEE – 2023

Item	Page
None	

RECOMMENDATIONS REFERRED TO T T & F SUB-COMMITTEE – 2023

	Item	Page
None		