



Bothenhampton & Walditch
Parish Council since 1886

MINUTES OF FINANCE AND FUNDING SUB-COMMITTEE MEETING
29th JULY 2022 AT STONELEIGH, WALDITCH, 2.30PM

Initials:	Invited:
Cllr CA	Cllr Chris Addis (Chair)
Cllr JB	Cllr Jim Basker
TC	Tan Cox (RFO & Clerk)

Ref		Papers
	Declaration of any pecuniary interests relating to items in the agenda: None	
	Apologies: Cllr Basker	
1	<p>MINUTES OF F&F MEETING – 21st JANUARY 2022: (Note – the meeting scheduled for 22nd April was cancelled)</p> <p>The minutes of 21st January having been approved by email have been posted to the website.</p> <p>MATTERS ARISING FROM MEETING ON 21st January 2022:</p> <p>Regarding Contribution to Walditch Village Hall windows – Main Committee to write formally to the Walditch Village Hall committee secretary and ask what level of contribution they wish the parish council to make. Action completed and donation made.</p>	

Cllr C Addis

Minutes agreed: Chairman

Ref			Papers
2	<p>MAIN BUSINESS</p> <p>New Finance and Funding sub-committee Member – Cllr J Basker</p> <p>Cash Flow Forecast – noted.</p> <p>CIL Monies Received – the Clerk confirmed that CIL monies of £706.50 had been received.</p> <p>Dead apple tree in Howard Road amenity area – arrange budget for its replacement (Ref: Main Committee Meeting 13th June 2022). In the absence of an estimate of likely costs from OSPA, the F&F are happy to approve a budget up to £50.</p> <p>CAF Charitable Trust – Cllr JB has recently approached CAF to ask them about the viability of a trust on behalf of the PC. In Cllr JB's absence we have not seen a response from CAF on this matter. Roll over.</p> <p>John Gundry Play Area re-design. Cllr CA has obtained a quotation; however, this is beyond the Parish Council's resources and Cllr CA is keen to explore different options. OSPA have asked Cllrs CA / EB to review alternatives and Cllr CA will be meeting with Cllr EB shortly to find a way forward.</p>	Cllr JB Cllrs CA / EB	
3	<p>ANY OTHER BUSINESS</p> <p>Issues raised at the OSPA Meeting – 25th July 2022</p> <p>John Gundry Play Area redesign – See previous paragraph.</p> <p>Valley View Amenity Area – hazel hedge and renaming costs. In the absence of a budget the Clerk mentioned a figure of £80 which could be payable to the Land Registry for the renaming registration, however this has not been verified.</p> <p>F&F are happy to approve a sum up to £80 for the renaming costs.</p> <p>With regard to the hazel hedging, there is uncertainty as to whether whips will be provided free of charge or whether they will need to be purchased. There are potential costs of purchasing and planting / aftercare. OSPA are requested to supply an estimate as to approximate purchase/planting/aftercare costs.</p> <p>Bothenhampton Nature Reserve – DC tree survey costs and work on dead/dying trees. As we do not own the nature reserve there should be no costs to the Parish Council.</p>		

Ref			Papers
3	<p>John Gundry and John Holt Play Areas – Replacement of Play Area furniture. This was discussed and F&F are happy to approve, in principle, expenditure for replacement play area furniture. The Clerk will seek quotations and subject to costs a budget can be agreed.</p> <p>Fields in Trust – costs of transferring assets to charity. Based on the known Land Registry registration costs of £80 per site, plus some additional administration costs, the F&F are happy to approve a budget of £400.</p>	Clerk	

Date of next Finance and Funding sub-committee meeting: 21st October 2022 at Stoneleigh, Walditch at 2.30pm

SUMMARY OF AGREED ACTIONS – 29th JULY 2022

Action	Owner	Page
<p>John Gundry Play Area re-design. Cllr CA has obtained a quotation; however, this is beyond the Parish Council's resources and Cllr CA is keen to explore different options. OSPA have asked Cllrs CA / EB to review alternatives and Cllr CA will be meeting with Cllr EB shortly to find a way forward.</p>	Cllrs CA & EB	2
<p>John Gundry and John Holt Play Areas – Replacement of Play Area furniture. This was discussed and F&F are happy to approve, in principle and subject to budget, expenditure for replacement play area furniture.</p>	Clerk	3

ITEMS ROLLED OVER – 29th JULY 2022

Action	Owner	Page
<p>CAF Charitable Trust – Cllr JB has recently approached CAF to ask them about the viability of a trust on behalf of the PC. In Cllr JB's absence we have not seen a response from CAF on this matter. Roll over.</p>	Cllr JB	2

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 12th September 2022

Item	Pages

RECOMMENDATIONS REFERRED TO OSPA SUB-COMMITTEE – 17th October 2022

Item	Page
Hazel Hedging - there is uncertainty as to whether whips will be provided free of charge or whether they will need to be purchased. There are potential costs of purchasing and planting / aftercare. OSPA are requested to supply an estimate as to approximate purchase/planting/aftercare costs.	3

RECOMMENDATIONS REFERRED TO T T & F SUB-COMMITTEE – 21st October 2022

Item	Page
None	