



Bothenhampton & Walditch
Parish Council since 1886

MINUTES OF FINANCE AND FUNDING SUB-COMMITTEE MEETING
5th MAY 2023 AT GREYSTONES, WALDITCH, 2.30PM

Initials:	Invited:
Cllr CA	Cllr Chris Addis (Chair)
Cllr JB	Cllr Jim Basker
TC	Tan Cox (RFO & Clerk)

Ref		Owner
	Declaration of any pecuniary interests relating to the agenda: None	
	Apologies: None	
1	<p>MINUTES OF F&F MEETING – 2nd March 2023:</p> <p>The minutes of 2nd March having been approved by email have been posted to the website.</p> <p>MATTERS ARISING FROM MEETING ON 2nd March 2023:</p> <ul style="list-style-type: none"> ● Regarding Play Area Benches. The OSPA subcommittee met on the 24th April and a set of three quotes were provided to Finance and Funding for their consideration. ● Regarding Citizens Advice Bureau Grant Request – A payment was made on the 27th March 2023. 	

Cllr Chris Addis
Minutes agreed: Chairman

Ref		Owner
2	<p>MAIN BUSINESS</p> <p>Cash Flow Forecast The Cash Flow Forecast up to 30th April was reviewed and there were no matters arising.</p> <p>Internal Audit Report and AGAR Accounting Statements / Explanation of Variances Spreadsheet Councillors were pleased that the Internal Audit Report had no significant findings and wished to record their thanks to the Internal Auditor for his good work. The Clerk presented the AGAR Accounting Statements and provided an explanation of the variances using the spreadsheet provided by the External Auditors (BDO). Cllr CA asked that he have time to further review the figures within the statements and variation spreadsheet and would respond via email in due course.</p> <p>DAPTC Invoice An invoice relating to the annual subscription to DAPTC was received on 3rd April in the sum of £860.89. The invoice was presented to councillors at the main committee on the evening of the 3rd April and there was some discussion as to whether the PC should sign up for another year of DAPTC membership bearing in mind its demise in 2024. The Clerk confirmed that apart from the DAPTC E-news received weekly on Friday, very little value was gained from membership as their website domain hosting is not used and neither is their email storage under aptc.gov etc. The Clerk confirmed that the email received from Dorset Council provided much the same information.</p> <p>Recommendation to Main Committee – 15th May 2023. That the parish council discontinue their subscription to DAPTC.</p> <p>Quotes from OSPA regarding Picnic Tables and Benches The OSPA sub-committee had put together three quotes for the purchase of new picnic tables and benches for the play areas (John Gundry and John Holt)</p> <p>Recommendation to OSPA – 24th July 2023. That the parish council (through OSPA) purchase from Commercial Picnic Benches 5 x Excalibur 8 seater recycled black plastic picnic table/benches for £3153.30 (£647 each).</p> <p>Legal Advice At the main committee meeting on 3rd April Cllr JB announced that the parish council had made contact with an employment lawyer to advise on the employment issues relating to the TUPE of the Clerk. The parish council had secured a reduced rate of £217 plus VAT per hour, and authority to progress this later in the year is sought.</p> <p>Recommendation to Main Committee – 15th May 2023. That the parish council proceed with their intention of seeking legal advice from Gill Fribbance.</p>	

Ref		Owner
2	<p>MAIN BUSINESS</p> <p>Village Trees At the last sub-committee meeting on 2nd March the Clerk was asked to contact Dorset Council's Tree Inspection Team to obtain a quote for Inspection of the Horse Chestnut tree located at Walditch Village Green and Sycamore within the Valley View Amenity Area. A quote has now been received for £145.00 +VAT.</p> <p>Recommendation to Main Committee – 15th May 2023. That the parish council proceed with the work on the various trees in the parish.</p>	
3	<p>ANY OTHER BUSINESS</p> <p>There was no other business.</p>	

Date of next Finance and Funding sub-committee meeting: 28th July 2023 at Stoneleigh, Walditch at 2

SUMMARY OF AGREED ACTIONS – 5th May 2023

Action	Owner	Page
The Clerk to ensure all recommendations are forwarded to the appropriate committees.	Clerk	2/3

ITEMS ROLLED OVER – 5th May 2023

Action	Owner	Page
None		

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 15th May 2023

Item	Pages
The parish council discontinue their subscription to DAPTC	2
The parish council (through OSPA) acquire from Commercial Picnic Benches 5 x Excalibur 8 seater recycled black plastic picnic table/benches for £3153.30 (£647 each).	2
The parish council proceed with their intention of seeking legal advice from Gill Fribbance	2
The parish council proceeds with the work on the various trees in the parish.	3

RECOMMENDATIONS REFERRED TO OSPA SUB-COMMITTEE – 24th July 2023

Item	Page
The parish council (through OSPA) purchase from Commercial Picnic Benches 5 x Excalibur 8 seater recycled black plastic picnic table/benches for £3153.30 (£647 each).	

RECOMMENDATIONS REFERRED TO T T & F SUB-COMMITTEE – 28th July 2023

Item	Page
None	