



Bothenhampton & Walditch  
Parish Council since 1886

**MINUTES OF FINANCE AND FUNDING SUB-COMMITTEE MEETING  
held at Stoneleigh at 2pm on 27<sup>th</sup> August 2021**

<b>Initials:</b>	<b>Invited:</b>
Cllr CA	Cllr Chris Addis (Chair)
Cllr GW	Cllr Glenda Willis
TC	Tan Cox (RFO & Clerk)

<b>Declaration of any pecuniary interests relating to items in the agenda:</b>	<b>Action</b>
None	
<b>Apologies:</b> None	
<p><b>MINUTES OF F&amp;F MEETING – 2<sup>nd</sup> July 2021:</b> The minutes of 2<sup>nd</sup> July had been approved by email in July and a copy is posted on the website.</p> <p><b>MATTERS ARISING FROM MEETING ON 2<sup>nd</sup> July 2021:</b></p> <ul style="list-style-type: none"> <li>Parish Plan Activities – Cllr CA confirmed that he had written to Cllr JB. No further action to be taken.</li> </ul> <p><b>RECOMMENDATIONS REFERRED TO/FROM THE MAIN COMMITTEE HELD 14<sup>th</sup> June 2021</b></p> <ul style="list-style-type: none"> <li>Regarding allocation of S106 monies. This is awaiting discussion at the Main Committee Meeting scheduled to 13<sup>th</sup> September 2021.</li> <li>Regarding Continued Zoom subscription. This is awaiting discussion at the Main Committee Meeting scheduled to 13<sup>th</sup> September 2021.</li> </ul>	

Minutes agreed: Chairman

on 29<sup>th</sup> October 2021

Ref			Papers
	<p><b>RECOMMENDATIONS FROM THE OPEN SPACES AND PLAY AREAS SUB-COMMITTEE 24<sup>th</sup> August 2021</b></p> <p>Regarding John Holt Play Area – The Clerk outlined the discussions at OSPA whereby Cllr GS had been approached by two local residents (aged 7) for additional equipment at this play area. Cllr GS had asked playground inspector (KH) for a quote for this work.</p> <p>There was some discussion about where the new swings would be installed as the existing rubber matting may only extend to the current equipment, therefore there could be some groundwork and additional cost of extending the rubber matting.</p> <p>The Clerk said that Cllr GS is looking into fundraising to help with the costs of the equipment. The Finance and Funding Committee agreed that some local assistance through fundraising or sponsorship would be good as it has yet to be determined where funding would come from.</p> <p>Cllr CA said there had been full sponsorship for the new seats installed on the existing swing at the John Gundry Play Area.</p> <p>It was recommended that OSPA determine:</p> <ol style="list-style-type: none"> <li>I. Whether groundworks and further matting is required</li> <li>II. Whether the lower cost option of replacing one seat is practical.</li> <li>III. Whether sponsorship and/or fundraising could be undertaken to offset some of the cost</li> </ol> <p><b>RECOMMENDATIONS FROM THE TRAFFIC, TRANSPORT &amp; FOOTPATHS SUB-COMMITTEE 2<sup>nd</sup> July 2021</b></p> <p>None</p>		
2	<p><b>MAIN BUSINESS</b></p> <ul style="list-style-type: none"> <li>● Cash Flow Forecast – the Cash Flow Forecast for August had not been prepared at the date of the meeting. The sub-committee looked at the July version – there were no matters arising.</li> <li>● The Deposit Account Statement had been provided to the sub-committee for information – there were no matters arising.</li> <li>● The Section 106 and CIL Balances statement had been provided to the sub-committee for information – there were no matters arising.</li> </ul>		

Ref			Papers
3	<p><b>ANY OTHER BUSINESS</b></p> <p>The Clerk raised a number of issues:</p> <ol style="list-style-type: none"> <li>1. The dog bin in Quarry Lane has been replaced by the Lengthsman, however the concrete stake has been left sticking out of the ground and is a hazard. The Lengthsman has been asked to deal with this. This may not be treated as part of his work schedule, and we may be billed separately.</li> <li>2. OSPA requested that the Clerk instruct the grass-cutting contractor to stake the trees in Howard Road / Valley View and for the base around the trees to be trimmed back. The Clerk confirmed that she has now instructed the contractor to do this work and a separate bill is expected.</li> <li>3. OSPA requested that the 3 noticeboards located in Bothenhampton are replaced during 2021/22. The Clerk to look at the cost of replacement (a noticeboard in Walditch was carried out in March 2020 by Townsend Engineering at a cost of £510.00). The Clerk to contact TE and ask for quote.</li> </ol>	Clerk	
4	<b>DATE OF NEXT MEETING</b> – 29 <sup>th</sup> October 2021 at Stoneleigh, 2pm		

#### SUMMARY OF AGREED ACTIONS – 27<sup>th</sup> August 2021

Action	Owner	Pages
Regarding Replacement of noticeboards in Bothenhampton – obtain quotes.	Clerk	3

#### ITEMS ROLLED OVER – 27<sup>th</sup> August 2021

Action	Owner	Page
None		

#### RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 13<sup>th</sup> September 2021

Item	Page
None	

**RECOMMENDATIONS REFERRED TO OSPA SUB-COMMITTEE – 25<sup>th</sup> October 2021**

Item	Page
Additional equipment at John Holt play area. Clerk to gather 2 further quotes.	2
OSPA to determine: <ol style="list-style-type: none"> <li data-bbox="210 456 975 490">I. Whether groundworks and further matting is required</li> <li data-bbox="210 492 1110 526">II. Whether the lower cost option of replacing one seat is practical.</li> <li data-bbox="210 528 1198 589">III. Whether sponsorship and/or fundraising could be undertaken to offset some of the cost</li> </ol>	2

**RECOMMENDATIONS REFERRED TO T T & F SUB-COMMITTEE – 29<sup>th</sup> October 2021**

Item	Page
None	