

# MINUTES OF OPEN SPACES AND PLAY AREAS SUB-COMMITTEE MEETING 25<sup>TH</sup> JULY 2022 AT Ivy House, Bridport or via Zoom, 2pm

Initials:	Invited
GS	Cllr Graham Styles (Chair)
JB	Cllr Jim Basker
EB	Cllr Edward Berry
тс	Tan Cox (Clerk)

Ref			Papers
	Declaration of any pecuniary interests relating to items in the agenda: None		
	Apologies: Cllr Jim Basker		
1	MINUTES OF OSPA MEETING – 5 <sup>th</sup> MAY 2022:		
	<ul> <li>Regarding John Holt Play Area – Cllr GS confirmed the Lengthsman and Ken Hussey (Playground Inspector) are in touch, with a view to finding a solution to the gate problem. Roll over</li> <li>Regarding John Gundry Play Area – There was discussion around the prohibitive cost of the quote that Cllr CA obtained for resurfacing the Play Area to alleviate the need for bark. OSPA councillors asked whether other quotes could be sought. Cllr EB volunteered to assist Cllr CA in this if needed. The Clerk agreed to inform Cllr CA. Roll over.</li> </ul>	Clerk/ Cllr EB	
	• Regarding Plaques for the Queen's Platinum Jubilee – the plaques have been purchased and affixed in the ground. However, because the stakes are smooth, they might come loose in the concrete. OSPA Cllr JB to check the Walditch stake as soon as practicable.	Cllr JB	

P ph/cs

Minutes agreed: Chairman

Ref	MAIN BUSINESS		Papers
	MINUTES OF MONDAY 5 <sup>th</sup> MAY 2022 (cont.) MATTERS ARISING FROM MEETING ON 5 <sup>th</sup> MAY 2022		
	• Regarding the planting a hazel hedge at the bottom of the Howard Road Amenity Area. There were very few replies to the survey of residents. OSPA agreed a hazel hedge would enhance the area and asked for this to be progressed. The Clerk has already asked the grass cutting contractor to water during the first few months of sowing.		
	• Regarding the renaming of the Howard Road Amenity Area, the survey response was similarly poor. OSPA supported the renaming of this area to reflect the Queen's Platinum Jubilee.		
	RECOMMENDATIONS REFERRED FROM MAIN COMMITTEE – 9 <sup>th</sup> May 2022		
	• Regarding Kit box in John Holt Play Area – The Clerk referred to an email received from a resident asking for permission to locate a kit box in the play area. Please see item 2 below.		
1	Nature Reserves:		
	<b>Jellyfields Nature Reserve</b> – Cllr GS confirmed that he had recently visited the area and had nothing new to report other than that a dog fouling sign had broken at the entrance. Cllr GS to replace.	Cllr GS	
	<b>Bothenhampton Nature Reserve</b> – Cllr GS and Cllr EB visited the area on 30 <sup>th</sup> May and identified some work for a party of volunteers. Depending on the number of volunteers, this might include removing ivy from the stone wall and cutting back verges in Quarry Lane. Cllr GS will aim to drum up volunteers in the coming weeks.		
	Cllr GS noted that he had contacted the Lengthsman to highlight other, maintenance, work which is required in the reserve.		
	Cllr EB referred to several trees that are in a worrying state and which could endanger adjacent property and / or pedestrians. The Clerk to contact the DC Tree Team to request surveys and work as necessary.	Clerk	
	Cllr GS noted that a meeting with Bridport Town Council (BTC) had been arranged for 30 <sup>th</sup> August to discuss possible changes to the management plans for the nature reserves. We should consider possible projects to enhance the reserves as spaces for the benefit of the community, ideally drawing on advice from relevant experts, while keeping any changes to a minimum.		

Ref	MAIN BUSINESS		Papers
2	John Holt Play Area		
	<b>Response to resident regarding kit box</b> – Cllrs referred to Council discussion threads and discussed the pros and cons of allowing the placement of a resident's kit box. Councillors were concerned at the precedent that this would set, where responsibility for the box would lie, the insurance implications and health and safety risks.		
	It was agreed that the request should be declined, subject to confirmation of the views of other councillors. A letter explaining the decision will then be sent to the resident in due course.	Cllr GS	
	Bike Survey (following the 'Village Green' event on 26 <sup>th</sup> March) and possible siting of secure storage shelter in the play area. Cllr GS said a survey of Main Street residents on bike use had established the play area as the preferred site for the siting of a possible bike shelter. However, Cllr GS made clear that there are several other options. Cllr GS said that he had obtained a quote for the shelter and that this came out at over £5000. Cllr GS added that much is still needed to be done on this issue, including seeking police advice on security and location. He also pointed out that, unlike the kit box, any bike shelter would be a Parish Council initiative, sited (potentially) on Parish Council land, for the use of the community. It was agreed to roll over this item.		
	Cllr EB said that one of the play area chairs had broken. It was agreed that the play area furniture (in both John Holt and John Gundry) had seen better days, and the time has come to look for new furniture.		
	The Clerk was asked to look for quotes for tables and chairs for both play areas, preferably of a millboard construction that will negate the need for continually treating with chemical preservatives.	Clerk	
3	John Gundry Play Area		
	Possible replacement of play area furniture – see 2 above.		
	Cllr GS referred to the <b>Playground Inspection report</b> and commented on the finding that the football pitch goals are too far apart. Cllr EB agreed to visit the Play Area to look at the park furniture and inspect the goals / goal mouths.		
	With regard the <b>re-design of the Play Area</b> , see page 1 above.		

Ref	MAIN BUSINESS	Papers
4	Lower Walditch Play Area	
	<b>Daffodil bulbs</b> – the Lower Walditch Play Area Committee had notified the Parish Council of its intention to plant around 200 daffodil bulbs in the Autumn.	
	<b>Installation of awning -</b> the Lower Walditch Play Area Committee had notified the Parish Council that they would like to erect an awning. Cllr JB had asked the Lower Walditch Play Area Committee Chair (Jan Parker) on 11 <sup>th</sup> July for more detail on the design, size and material of the awning; no response has yet been received.	
5	Trees	
	Cllr GS noted that the Slades Green were suffering in the recent heat-wave weather. He confirmed that a resident group waters the trees. Cllr GS also said he had removed some of the long grass from around the trees (although this has since been cut).	
	It was agreed that the Clerk will approach Derek Smith and ask him to keep the grass clear from around the base of the trees to about 1 metre.	
6	Allotments	
	Cllr GS confirmed that there is nothing new to report	
7	OTHER OSPA INITIATIVES	
	<b>HOWARD ROAD</b> proposal for renaming amenity area and planting hazel fencing – see page 1.	
	<b>FIELDS IN TRUST</b> the proposal to place two play areas (John Holt and John Gundry), Howard Road Amenity Area and Walditch Village Green into a conservation trust. Clerk had forwarded aerial photographs and Land Registry details to councillors to aid discussions.	
	OSPA were broadly in favour of the move. The Clerk to put onto Main Committee Agenda for formal approval in September.	
8		
	There being no AOB the meeting ended at 3.10pm	

Date of the next Open Spaces and Play Areas Sub-Committee Meeting: 17<sup>th</sup> October 2022 at Ivy House, Bridport or via Zoom, 2pm.

## SUMMARY OF AGREED ACTIONS – 25<sup>th</sup> JULY 2022

Action	Owner	Page
<b>Plaques for the Queen's Platinum Jubilee</b> – Check the Walditch plaque stake to see if it is solid in the concrete as soon as practicable	Cllr JB	1
Jellyfield Nature Reserve - replace dog fouling sign	Cllr GS	2
<b>Bothenhampton Nature Reserve</b> – contact DC Tree Team to carry out survey and work as necessary.	Clerk	2
John Holt Play Area - Response to resident regarding kit box – email decision to other councillors for their views. Write a letter explaining the parish council's decision and send to the resident in due course.	Clerk Cllr GS	3
<b>Play Area Furniture</b> - Obtain quotes for tables and chairs for both play areas, preferably of a millboard construction that will negate the need for continually treating with chemical preservatives.	Clerk	3
John Gundry Play Area – Football Pitch Goals inspect goals and goal mouths.	Cllr EB	4
<b>Trees – Slades Green -</b> contact Derek Smith to remove the grass from around the base of the trees to about 1 metre.	Clerk	4
Fields in Trust – ensure OSPA approval reflected in Main Committee Agenda for September.	Clerk	5

## ITEMS ROLLED OVER – 25<sup>th</sup> JULY 2022

Action	Owner	Page
Regarding John Holt Play Area – Cllr GS confirmed the Lengthsman and Ken Hussey (Playground Inspector) are in touch, with a view to finding a solution to the gate problem.	Cllr GS	1
Regarding John Gundry Play Area – There was discussion around the prohibitive cost of the quote that Cllr CA obtained for-resurfacing the Play Area to alleviate the need for bark. OSPA councillors asked whether other quotes could be sought. Cllr EB volunteered to assist Cllr CA in this if needed. The Clerk agreed to inform Cllr CA.	Clerk Cllr EB	1
<b>Bike Survey (following the 'Village Green' event on 26<sup>th</sup> March) and possible siting of secure storage shelter in the play area.</b> Cllr GS said a survey of Main Street residents on bike use had established the play area as the preferred site for the siting of a possible bike shelter. However, Cllr GS made clear that there are several other options. Cllr GS said that he had obtained a quote for the shelter and that this came out at over £5000. Cllr GS added that much is still needed to be done on this issue, including seeking police advice on security and location. He also pointed out that, unlike the kit box, any bike shelter would be a Parish Council initiative, sited (potentially) on Parish Council land, for the use of the community.	Cllr GS	3

#### **RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 12th September 2022**

Item	Page
<b>Fields in Trust</b> – ensure OSPA approval reflected in Main Committee Agenda for September.	5

## **RECOMMENDATIONS REFERRED TO F & F SUB-COMMITTEE – 29th July 2022**

Item	Page
John Gundry Play Area redesign – OSPA councillors asked whether other quotes could be sought. Cllr EB volunteered to assist in this if needed. The Clerk agreed to inform Cllr CA.	1
Valley View Amenity Area – hazel hedge and renaming costs	2
Bothenhampton Nature Reserve – DC tree survey costs and work on dead/dying trees.	
John Holt Play Area – Possible Bike Shelter – quotes around £6k although some monies will be raised locally.	3
John Gundry and John Holt Play Areas – Replacement of Play Area furniture	4
Fields in Trust – costs of transferring to charity	5

## **RECOMMENDATIONS REFERRED TO T T & F SUB-COMMITTEE – 29th July 2022**

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None	