

## AGENDA

### Bothenhampton & Walditch Parish Council Meeting


11<sup>th</sup> February 2019 at 7.00pm

FROM: CLERK – Tan Cox  
EMAIL: [yawlcrescent@gmail.com](mailto:yawlcrescent@gmail.com)

TO: ALL PARISH COUNCILLORS:			
Chairman – B Dennis	Vice Chairman - Colin Sparkes		Ian Bark
Max Watters	Jim Basker	Ann Langridge	
Geoff Matthews	Elizabeth Welch		

COPY TO: DISTRICT COUNCILLORS / COUNTY COUNCILLORS / BOTHENHAMPTON RESIDENTS ASSOCIATION:			
Sandra Brown	Dave Rickard	Pennie Jones	Mark Roberts
Frances McKenzie	Keith Day		

Ref No	Declaration of any pecuniary interests relating to items in the agenda.	All	Papers
	Apologies		
1	<b><u>MINUTES OF MONDAY 14<sup>th</sup> JANUARY 2019</u></b> <ul style="list-style-type: none"><li>• to agree minutes</li></ul>		Attached
2	<b><u>DEMOCRATIC HALF HOUR</u></b>		
3	<b><u>REPORTS FROM WDDC AND DDC COUNCILLORS</u></b> <ul style="list-style-type: none"><li>• to receive reports</li></ul>		At meeting
4	<b><u>MATTERS ARISING - MINUTES OF 14<sup>th</sup> JANUARY 2019</u></b> <ul style="list-style-type: none"><li>• <b>Walditch Speed Limit</b><ul style="list-style-type: none"><li>• Page 1625 - JB to conduct survey to establish speed limit desired by residents of Walditch</li><li>• Email from M Potter (DCC) re speed limit in Walditch</li></ul></li></ul>		Deferred until Parish Council meeting March 11th

5	<p><b><u>REPORTS FROM EXTERNAL ORGANISATIONS</u></b></p> <ul style="list-style-type: none"> <li>• DAPTC – Conference – Clerk Update</li> <li>• BLAP Parish Liaison Working Group Notes 23<sup>rd</sup> January 2019</li> <li>• WATAG – had Agenda for Jan meeting – who will attend future?</li> </ul>		Attached
6	<p><b><u>BRIDPORT AREA NEIGHBOURHOOD PLAN</u></b></p> <ul style="list-style-type: none"> <li>• Update is being prepared and will be available at the end of January.</li> </ul> <p>For reference see page 1627 of Minutes – January 2019</p>		
7	<p><b><u>PLANNING</u></b></p> <p>A: Planning Consultations</p> <ul style="list-style-type: none"> <li>• WD/D/18/002873 9 WYCH HILL, BRIDPORT, DT6 4JJ CS inspected 16<sup>th</sup> January 2019 – no objections</li> <li>• WD/D/18/002897 24 MANOR FIELDS, BRIDPORT, DT6 4DB CS inspected 19<sup>th</sup> January 2019 – no objections</li> <li>• WD/D/19/000142 MAY COTTAGE, OLD CHURCH ROAD, BRIDPORT, DT6 4BP</li> <li>• WD/D/19/000143 MAY COTTAGE, OLD CHURCH ROAD, BRIDPORT, DT6 4BP</li> <li>• WD/D/19/000103 10 LANSDOWNE ROAD, BRIDPORT, DT6 4BG</li> <li>• WD/D/18/002057 LITTLE BLOSSOMS, QUARRY LANE, BRIDPORT, DT6 4BW</li> </ul> <p>B: APPEALS</p> <ul style="list-style-type: none"> <li>• WD/D/19/000142 19 VALLEY ROAD, BRIDPORT, DT6 4BP</li> </ul>		All attached and present
8	<p><b><u>FINANCE AND BUDGET</u></b></p> <ul style="list-style-type: none"> <li>• Payments for Approval <ul style="list-style-type: none"> <li>• Clerk's January Salary (CD)</li> <li>• Clerk's January Deductions (CD)</li> </ul> </li> </ul> <p style="text-align: right;">Approved </p> <ul style="list-style-type: none"> <li>• Bank Balance - £26,012.75</li> </ul>		At meeting

9	<p><b><u>PARISH MAINTENANCE</u></b></p> <ul style="list-style-type: none"> <li>● Lengthsman's duties – Update from Clerk <ul style="list-style-type: none"> <li>(Monthly Inspection of John Holt Play Area –</li> <li>- Damage to dry stone wall -</li> <li>- Including Picnic Tables, gate mechanism, &amp; Safety Surfaces –</li> <li>- Ivy cleared from wall – safety surface to be cleaned -</li> <li>Hollow Way - Lower bank to be strimmed –</li> <li>Tony's Track, leading into Westtown to be strimmed -</li> <li>Walditch – Spinners Lane – Chimney Report – WDDC Building Control to be contacted re site clearing – NB – possibly to be completed by Lengthsman –</li> <li>Gully near Hyde Farmhouse to be cleared, + brambles around Salt Box –</li> <li>Walditch Road drain needs clearing – soil to be dumped on other side of road -</li> <li>Village Green Inspection due in January 2019</li> <li>Site inspection of John Gundry Play Area, &amp; bin emptying if necessary –</li> <li>Strimming of various sites as listed in Work Record)</li> <li>For reference see page 1627 of Minutes – January 2019</li> </ul> </li> <li>● <b>Bothenhampton</b> <ul style="list-style-type: none"> <li>● Footpath 5/14 to Bowhayes (private road) – Request to DCC for estimate of cost – not received to date</li> </ul> </li> <li>● <b>Walditch</b> <ul style="list-style-type: none"> <li>● S106 Funding (Walditch Open Spaces) (Deferred until March 11<sup>th</sup>)</li> </ul> </li> </ul>		Clerk to produce updated list of o/s work to be completed
10	<p><b><u>PLAY AREA INSPECTION REPORTS</u></b></p> <ul style="list-style-type: none"> <li>● John Holt Play Area – GM to report <ul style="list-style-type: none"> <li>● Removal of dead tree</li> </ul> </li> <li>● John Gundry Play Area – JB to report (Deferred until March 11<sup>th</sup>)</li> </ul> <p>For reference see page 1628 of Minutes – January 2019</p>	GM CS	

11	<p><b><u>OTHER PARISH MATTERS</u></b></p> <ul style="list-style-type: none"> <li>● <b>Defibrillators Installation</b> <ul style="list-style-type: none"> <li>● Kate Fisher – Assistant Community Responder</li> <li>● Training from SW Ambulance Trust - £475</li> </ul> </li> <li>● <b>Cedar Tree on Valley View Site</b> <ul style="list-style-type: none"> <li>● Awaiting update regarding Appeal</li> </ul> </li> <li>● <b>Sycamore Tree in Valley Road</b> <ul style="list-style-type: none"> <li>● Awaiting estimate from Forest &amp; Tree Care</li> </ul> </li> <li>● <b>Burton Road Walking &amp; Cycling Scheme</b> <ul style="list-style-type: none"> <li>● Various correspondence from DCC – all sent to councilors</li> </ul> </li> <li>● <b>WiFi Connectivity in Village Halls</b> (Deferred until March 11<sup>th</sup>)</li> </ul>	Clerk Clerk  Clerk  All JB	Attached   Discussion threads attached
12	<p><b><u>CORRESPONDENCE</u></b></p> <ul style="list-style-type: none"> <li>● Bridport Round Town Bus Service – new timetable, route and donation</li> <li>● Citizens Advice – letter advising of their contributions / donation</li> </ul>	CS  Clerk	Attached  Attached
13	<p><b><u>POLICIES</u></b></p> <p>For formal adoption:</p> <ul style="list-style-type: none"> <li>● Complaints Procedure</li> <li>● Code of Conduct</li> <li>● Business Continuity – Absence of Clerk</li> <li>● Standing Orders</li> <li>● Financial Regulations</li> <li>● Risk Management (Policy and Strategy)</li> <li>● Data Protection (GDPR)</li> <li>● Co-opting of a Parish Councilor</li> <li>● Community Infrastructure Levy – consideration of Appendix 1</li> </ul>		All pre-sent 29 <sup>th</sup> and 31 <sup>st</sup> January
14	<p><b><u>PARISH COUNCIL WEBSITE SUB-GROUP</u></b></p> <ul style="list-style-type: none"> <li>● Sub-Group meeting (scheduled for 31<sup>st</sup> January cancelled due to inclement weather). New date to be arranged.</li> <li>● Authority for purchase of web domain and web email address and logo</li> <li>● How to advertise website to villagers?</li> </ul>	Sub-group  Clerk  Clerk	
15	<p><b><u>RISK MANAGEMENT SUB-GROUP</u></b></p> <ul style="list-style-type: none"> <li>● Sub-Group meeting to be arranged for risk management workshop</li> </ul>		

16	<p><b><u>MISCELLANEOUS</u></b></p> <ul style="list-style-type: none"> <li>• Authority for purchase of filing cabinet (retrospective)</li> <li>• Projector</li> <li>• Elections on 2<sup>nd</sup> May</li> </ul>	Clerk Clerk Clerk	
17	<p><b><u>ITEMS FOR NEXT AGENDA</u></b></p>		

Date of the next Parish Council Meeting: 11<sup>th</sup> March 2019 @ 7pm Walditch Village Hall  
Date of next Website Sub-Group: 2019 @ 2pm Crock Lane  
Date of next Risk Management Sub-Group: 2019 @ 2pm

Previous council minutes can be found on [bothenhampton.org.uk](http://bothenhampton.org.uk)