

MINUTES OF THE BOTHENHAMPTON & WALDITCH PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL, WALDITCH ON MONDAY 13 MAY 2013

Present: Bob Dennis (Chair), Pennie Jones, Colin Sparkes, & Elizabeth Welch
In attendance: Chris Dobbs (Clerk).

1. DECLARATION OF INTEREST.

1.1 - To remind Parish Councillors that if a matter arises at a Meeting which relates to an interest in Appendix A of the Code of Conduct adopted by resolution of B&WPC on Monday 9th July 2012, then the member shall not participate in a discussion or vote on the matter. Where a matter arises at the meeting which relates to Appendix B of the Code of Conduct, then the member shall withdraw from the Meeting. Where a matter arises at a meeting which relates to a financial interest of a friend, relative or close associate, the member concerned shall disclose the nature of the interest and withdraw from the meeting.

2. APOLOGIES.

2.1 There were apologies from Alan Stenning, David Stubbs, Ed Hanson, & Karl Wallace -

3. MINUTES OF THE PREVIOUS MEETING.

The Minutes of the previous Meeting of Bothenhampton and Walditch Parish Council held on Monday 8 April 2013, were accepted as true records and duly signed by the Chairman.

4. MATTERS ARISING.

4.1- May 2013 - 1 to 12, June - 13 to 24, July - 25 to 36, August - no Meeting, September - 37 to 48, October - 49 to 60, November - 61 to 72, December - no Meeting, January 2014 - 73 to 84, February 2014 - 85 to 96, March 2014 - 97 to 108, & April 2014 - 109 to 120. This is following the advice of the Internal Auditor and creates a unique set of Minutes for each month in the year.

5. DEMOCRATIC HALF HOUR.

At 7.20 p.m. the Meeting was adjourned to enable members of the public to air their view on matters of local interest. At 7.30 p.m. the Meeting re-convened to complete the Council's agenda, there being no further matters raised.

n.b. - There were 5 members of the public present at the Meeting -

6. REPORT BY WDDC COUNCILLOR FOR BOTHENHAMPTON.

David Tett gave a detailed Report to the Annual Parish Meeting-

7. REPORT BY WDDC COUNCILLOR FOR WALDITCH

Mark Roberts attended the APM and gave a verbal Report -

8. REPORT BY DCC COUNCILLOR - RON COATSWORTH

Ron attended the APM and gave a verbal Report -

9.* PLANNING AGENDA for B&WPC Meeting - Monday 13th May 2013

a) Applications received from WDDC/DDC -

1/D/13/000393 - 108 Crock Lane - Single Storey extension - Action - Corporate View of PC is to recommend Approval -

1/D/13/000473 - Riddon Green, Westown - Rear Orangery - Action - Corporate View of PC is to recommend Approval - note some reservations -

1/D/13/000433 - 41 Slades green - Removal of existing bank and replace with concrete block wall - Action - Corporate View is to recommend Approval -

1/D/13/000520 - 31 pasture Way - Proposed extension and improvements - Action - Corporate View is to recommend Approval -

b) Decisions by WDDC/DCC etc

1/D/13/000203 - Blossoms, Quarry Lane - Conversion of outbuilding into holiday let/annex accommodation, insert dormer windows - to Development Control Committee Thursday 16 May commencing at 14.15 - Action - Colin Sparkes to attend Development Control Committee -

1/D/13/000326 - 27 Main Street - External alterations - Approval of Planning Permission -

1/D/13/000259 - 28 Bowhaye - Approval of Planning Permission -

1/D/13/000399 - Field adjacent to 8 Nordons - Location of Polytunnel - not permitted - needs to apply for full Planning Application -

1/D/12/001070 - 50 Crock lane - Erect semi-detached dwellings - Approval of outline Planning Permission -

1/D/13/000152 - 5 Marsh Gate - side extension and garage replacement - Approval of Planning Permission -

1/D/12/001627 - 5 Hyde Cottages, Walditch - Erect single storey side extension with conservation roof light. Erect single storey timber outbuilding with solar pv panels - Approval of Planning Permission -
1/D/12/001628 - 5 Hyde Cottages - Approval of Listed Building Consent -

1/D/13/000103 - 24 Maple Gardens - Replacement extension to side of bungalow - Approval of Planning permission -

10.FINANCE AGENDA - B&WPC MEETING - Monday 13 May 2013

Receipts - 24/4/13 - Precept - £12283.50 -

Business Reserve Account interest - 0.58p

i) Statement of Current Account as at 30 April 2013 - £18,413.03

ii) Accounts for Payment

Less outstanding cheques as listed :

Cheque £

1287 Annual Insurance - Aon UK Limited - 838.57

1288 Bothenhampton Village Hall - 12.00

1289 C T Dobbs - Clerk's April 2013 Salary - 379.08

1290 David Landscapes Limited - Grasscutting - 270.05

Total £1499.70

Balance £16913.33

Proposed for payment by Elizabeth Welch, seconded by Pennie Jones, and carried by all Parish Councillors present.

11. * PARISH MATTERS - for B&WPC Meeting - Monday 13 May 2013 .

- n.b. All items to be introduced by Clerk unless specified on Agenda -

11.1 - Playground Equipment for the John Holt Play Area is in need of review, to include bench facilities - Site meeting arranged for Thursday 25 April at 10.00 - Pennie/Chris to attend - Action needed to arrange Annual Inspection of Play Areas - to carry out Risk Assessment - Action at Meeting - Pennie agreed to carry out Risk Assessment, and Members agreed for Annual Inspection of Play Areas to be carried out by approved contractor -

11.2 - Cedar Tree in Valley View Amenity Area - Clerk was instructed to obtain estimates for felling lower branches of Cedar Tree - it was suggested by members present that the owner of 7 Howard Close should be informed of decision - Action - to consider estimate & discuss matter at Meeting - Action at Meeting - PC requested that Clerk write to owner of 7 Howard Close to indicate that the PC will pay 50% of costs to reduce crown -

11.3 - Funding for recreation in Bothenhampton - As there were no Bothenhampton Parish Councillors present, the matter was postponed to the next meeting - Action at Meeting - PC considered that further time was needed to consider projects -

11.4 - Casual Vacancy for Parish Councillor in Bothenhampton - Action -PC were informed of the Casual Vacancy - Action at Meeting - No Action taken -

11.5 - Lengthsman's duties for March 2013 -

Bothenhampton - to include - to remove fallen logs on Muddy Lane bank, ,cut back path around the top and bottom of Hollow Way -

Walditch - Strim back areas around entrance to Walditch Road - 11.6 - Annual Audit 2013 - Internal Audit - PC to monitor - Action at Meeting - for a member of the PC to be appointed to scrutinize End of Year procedures with Clerk - Action at Meeting - Clerk advised to request that PC Elizabeth Welch scrutinize End of Year procedures - Accounts presently with Internal Auditor -

11.7 - Back up for Clerk - Action - Pennie Jones agreed to shadow Clerk's weekly workload -

11.8 - Erosion of Bank in Hollow Way - Action - Clerk reported that he had conversation with DCC Highway Maintenance Manager, Martin Hill _ Martin outlined that erosion site is being taken on by company who are due to report next week -

11.9 - Grit Bins Bins request - see Democratic half Hour for January 2013 - Action - the PC approved the purchase of two additional Grit Bins - Action at Meeting - Clerk given authority to purchase as DCC have given approval for positioning and filling -

11.10 - Poles outside Ab Antiquo, Main Street, Bothenhampton - No comments received at March Meeting - Action at Meeting - PC agreed that while not attractive, the poles seem to be providing protection to Ab Antiquo -

11.11 - Hollow Way Bank - dangerous overhang - Action - Clerk has spoken to Martin Hill, and

understands that the matter is being investigated -

11.12 - Neighbourhood Planning - Action - Acknowledged that Colin Sparkes has joined Joint BLAP Neighbourhood Plan Group -

Proposals for the Parish Matters Agenda of the June 2013 Meeting

There were no matters proposed from the floor -

12. CORRESPONDENCE - to be tabled at Meeting.

N.B. All correspondence is available from Clerk unless assigned to a Parish Councillor as listed.

12.1 - Todays Youths - Tomorrows Leaders - Action - to Elizabeth Welch -

12.2 - Western Power - Action - to Colin Sparkes -

12.3 - Example of Neighbourhood Development Plan - copy to Elizabeth - + date of Meeting for Bridport and District Development Plan - Action at Meeting - requested that Elizabeth brings in copy of joint Neighbourhood Plan to June Meeting -

12.4 - Cornish Mutual - Community Project - Action - to Pennie -

12.5 - Dorchester Town Council - No Action -

12.6 - BLAP - No Action -

The next Meeting of the Parish Council will be held at WALDITCH VILLAGE HALL, on MONDAY 10 June 2013, commencing at 7 pm.

There being no further business to discuss, the Meeting closed at 8.08 p.m.

NB - Possible apologies given by Colin for the June Meeting -

MATTERS RAISED IN THE DEMOCRATIC HALF HOUR.

Monday 13 May 2013 -

Roger Ffooks expressed concern regarding the overhanging branches of trees and shrubs on the south bank of Hollow Way. Is aware that DCC cuts just 1M high but considers this is too low for safety. Cyclists are particularly vulnerable as they sometimes need to veer towards the centre of the road to achieve clear visibility.

Suggests that B&WPC take responsibility for cutting of bank at appropriate height. Gave name and phone number of local contractors, Drew Powell - 07766335026, who would not be able to do the work until August Action - Clerk to contact DCC and outline problem - also for B&WPC to contact contractor in August.