



Bothenhampton & Walditch
Parish Council since 1886

MINUTES OF OPEN SPACES AND PLAY AREAS SUB-COMMITTEE MEETING
17TH OCTOBER 2022 AT Ivy House, Bridport at 2pm

Initials:	Invited
GS	Cllr Graham Styles (Chair)
JB	Cllr Jim Basker
EB	Cllr Edward Berry
TC	Tan Cox (Clerk)

Ref			Papers
	Declaration of any pecuniary interests relating to items in the agenda: None		
	Apologies: Cllr Berry		
1	<p>MINUTES OF OSPA MEETING – 25th JULY 2022:</p> <ul style="list-style-type: none"> • Regarding Plaques for the Queen’s Platinum Jubilee –both stakes were checked and found to be satisfactory. Action completed. • Regarding Nature Reserves – Cllr GS has fixed the dog fouling sign at Jellyfields. The Clerk had sent an email on 29th July 2022 to Dorset Council advising them of overhanging trees within the Bothenhampton nature reserve. Clerk to ask Cllr Berry if the work has been done, if not follow up with Dorset Council Officer (Russel Goff). Both emails were sent on 17th October 2022. • Regarding John Holt Play Area - Response to resident regarding kit box. Action completed. • Regarding John Holt and John Gundry Play Area Furniture – The Clerk had obtained several quotes for various types of benches / chair sets for both play areas for councillors to consider and this was sent to them on 29th July. Action completed. This was discussed further below (page 3). 	Clerk	

Graham Styles

Minutes agreed: Chairman

Ref			Papers
	<p>MINUTES OF OSPA MEETING – 25th JULY 2022 (Cont.)</p> <ul style="list-style-type: none"> ● Regarding John Holt and John Gundry Play Areas – Football Pitch Goals. Councillors noted that both play areas needed to be returfed around the goal areas. The Clerk will ask Derek Smith to look at both play areas (John Holt goal nearest gate and John Gundry both goals) and replace turf when appropriate. Email sent to Derek Smith 17th October 2022 advising him of action. ● Regarding Trees – Slades Green - contact Derek Smith to remove the grass from around the base of the trees to about 1 metre. Email sent to DS on 2nd August. There were subsequent discussions between the Lengthsman and Cllr GS and the Lengthsman agreed to do the work. Action completed. ● Regarding Fields in Trust – ensure OSPA approval reflected in Main Committee Agenda for September. Action completed. This was discussed further below (page 3). <p>ITEMS ROLLED OVER FROM MEETING ON 25th JULY</p> <ul style="list-style-type: none"> ● Regarding John Holt Play Area – Cllr GS confirmed the Lengthsman and Ken Hussey (Playground Inspector) are in touch, with a view to finding a solution to the gate problem. Cllr GS said that nothing had been done on this yet and he would follow up with KH in due course. ● Regarding John Gundry Play Area – See below (page 3). ● Regarding Bike Survey (following the ‘Village Green’ event on 26th March) and siting of secure storage shelter. Police advice was to place the bike shelter along the road rather than in the John Holt Play Area. Item transferred to T T & F sub-committee. 	<p>Clerk</p> <p>Cllr GS</p>	

Ref	MAIN BUSINESS		Papers
1	<p>Nature Reserves</p> <p>Councillors had met David Dixon at Jellyfields on 30th August to discuss and review the Management Plans. The plans have since been revised in the light of the discussion, and both now looked good; they included varied grass cutting regimes, ongoing plans for tree management and safety, new information boards and possible benches; more regular volunteer work parties, in co-ordination with Bridport Town Council and DIGS.</p> <p>David Dixon has sent the revised plans to Dorset Council as part of the latter's request for up-to-date plans ahead of the transfer of responsibility for the reserves from Dorset Council to Bridport Town Council.</p> <p>The Chairman noted the successful volunteer work party clearing parts of the Bothenhampton Nature Reserve on 30th July.</p> <p>Cllr JB mentioned the letter from Mr Snelgrove (DIGS), copied to Alan Holiday, and the Clerk was asked to request an update following DIGS' meeting on 5th August. Email sent 17th October.</p>	Clerk	
2	<p>John Holt Play Area</p> <p>Cllr GS said that he had noticed several minor incidents of vandalism in the play area, eg tree branches being placed in climbing frames and one of the swings had been wrapped around the swing frame. Cllr GS said he had spoken to KH about additional equipment for the play area and he will progress this with KH.</p>		
3	<p>John Gundry Play Area</p> <p>There was discussion about the various resurfacing options and, in particular, Cllr CA's recommendation to use rubber matting laid onto grass, which is the surface used at the Lower Walditch Play Area and more attractive for reasons of economy. Councillors agreed to progress Cllr CA's recommendation using a combination of volunteers and contractors to prepare the ground. Clerk to inform Cllr CA who is leading on this. Email sent to Cllr CA on 17th October and placed on the Main Agenda for 14th November for formal ratification by the Parish Council.</p>	Clerk	
4	<p>Lower Walditch Play Area</p> <p>Nothing to report.</p>		
5	<p>Trees</p> <p>Nothing to report.</p>		

Ref	MAIN BUSINESS		Papers
6	<p>Allotments Nothing to report.</p>		
7	<p>Other OSPA Initiatives</p> <p>Fields in Trust The Clerk provided an update on where she had made progress. She said that she had contacted Kitson and Trotman (solicitors recommended by councillors), using both email and telephone calls but without success. Cllr JB agreed to contact the legal firm with a view to progressing the request to Land Registry for updated Title Deeds.</p> <p>Play Area Furniture Quotes Clerk to contact KH to ask him to look at the play area furniture and report any that he feels need to be replaced. Email sent to KH 17th October 2022.</p> <p>Playground Inspection Reports Clerk to contact KH about the timing of his reports given the need to have these before each OSPA meeting. The Clerk will ask for dates by which the Playground Inspection Reports could be ready and synchronise these with meeting dates in 2023. Email sent to KH on 17th October asking for dates.</p>	<p>Cllr JB</p> <p>Clerk</p> <p>Clerk</p>	
8	<p>AOB There was no AOB</p>		

Date of the next Open Spaces and Play Areas Sub-Committee Meeting: -- January 2023 at Ivy House, Bridport or via Zoom, 2pm.

SUMMARY OF AGREED ACTIONS – 17th OCTOBER 2022

Action	Owner	Page
Bothenhampton Nature Reserve – Overhanging branches. Contact Cllr Berry to ask if work has been done.	Clerk	1
John Holt Play Area and John Gundry Play Area – Football pitch goal mouths – turf as appropriate. Contact Derek Smith.	Clerk	2
John Holt Play Area – gate problem – follow up with KH.	Cllr GS	2
Bothenhampton Nature Reserve - request an update following DIGS' meeting on 5 th August. Email sent 17 th October.	Clerk	3
John Gundry Play Area – resurfacing –inform Cllr CA and place on the Main Agenda for 14 th November for formal ratification by the Parish Council.	Clerk	3
Fields in Trust – contact problem Contact Kitson and Trotman and progress the request to the Land Registry for updated Title Deeds.	Cllr JB	4
Play Area Furniture Quotes Contact KH to ask him to look at the play area furniture and report any that he feels needs to be replaced.	Clerk	4
Playground Inspection Reports Contact KH and ask for Playground Inspection Reports to be available at OSPA meeting dates in 2023.	Clerk	4

ITEMS ROLLED OVER – 17th OCTOBER 2022

Action	Owner	Page
None		

RECOMMENDATIONS REFERRED TO MAIN COMMITTEE – 14 November 2022

Item	Page
Ratification of Cllr CA plan for resurfacing of John Gundry Play Area	3

RECOMMENDATIONS REFERRED TO F & F SUB-COMMITTEE &/OR T T & F SUB-COMMITTEE – 21st October 2022

Item	Page
None	